Conditions of
The Thomas Davis Medical Research Scholarship

The Thomas Davis Medical Research Scholarship (Scholarship) was endowed with a sum of $566,700 in 2012 in memory of the late Thomas Walter George Davis to support medical research in the School of Medicine, Fremantle at The University of Notre Dame Australia.

The Scholarship is governed by the following conditions.

1. NAME OF SCHOLARSHIP
The Thomas Davis Medical Research Scholarship.

2. PURPOSE OF SCHOLARSHIP
The Scholarship is awarded to students enrolled in the School of Medicine, Fremantle undertaking medical research qualifications, such as the honours project in final year or postgraduate studies, and who have demonstrated excellence in academic achievement.

The Scholarship aims to encourage and support medical research training and provide financial support to students with exceptional research promise to pursue a career in medical research.

3. VALUE AND NUMBER OF SCHOLARSHIPS
   i. Individual scholarships may be awarded with a value of up to the total annual interest earned on the Thomas Davis Medical Research Scholarship endowment fund. The number of Scholarships awarded in a given year and the amount of each Scholarship will be at the discretion of the Vice Chancellor.
   ii. The term of an undergraduate scholarship is one year.
   iii. The term of a postgraduate research scholarship is three years, to undertake their degree by research at The University of Notre Dame Australia.

4. ELIGIBILITY REQUIREMENTS
To be eligible for consideration, applicants must:
   i. Be a citizen or permanent resident of Australia;
   ii. Be enrolled full time in an honours or postgraduate program in the School of Medicine, Fremantle at The University of Notre Dame Australia; and
   iii. Not be in receipt of any other scholarship or research financial support.

5. BODY RESPONSIBLE FOR SELECTION
The Selection Committee for the Award will comprise:
   i. The Dean of the School of Medicine, Fremantle (or nominee);
   ii. A representative of the School of Medicine Research Committee (or nominee); and
   iii. Up to two representatives of the Davis Family (or nominee).

6. SELECTION CRITERIA
A recommendation as to the recipient/s of the Scholarship will be made by the Selection Committee to the Vice Chancellor on the basis of an objective assessment of applicants, having regard to any matters it considers relevant, including but not limited to:
   i. Knowledge and skills demonstrated through the originality and excellence of the proposed research;
ii. Feasibility and relevance of the proposed research project;
iii. The alignment of the research with the goals and Objects of the University;
iv. Academic merit, as determined by the students’ cumulative Grade Point Averages (GPAs) for their undergraduate degree; and
v. Referee reports.

7. SELECTION PROCESS
   i. All eligible applications will be reviewed by the Selection Committee outlined in Clause 5 and assessed in accordance with the Selection Criteria in Clause 6.
   ii. The Selection Committee may interview a shortlist of applicants if required but is not obliged to do so.
   iii. Selection of the recipient/s will be made by the Vice Chancellor on the recommendation of the Selection Committee.
   iv. If in a particular year there are no candidates for the scholarship, or if the Vice Chancellor is of the view that there are no candidates of sufficient merit, the scholarship shall not be awarded.

8. APPLICATION PROCEDURE
   i. The Scholarship will be advertised annually in the year preceding the year in which the Scholarship is awarded.
   ii. Applications must be submitted to the Manager of the Dean’s Office of the School of Medicine by the advertised closing date.
   iii. Applications must include all supporting documentation required and, if applicable, copies of Ethics Approval documentation or an indication that ethics approval is pending.

9. AWARDING BODY
The Scholarship will be awarded by the Vice Chancellor on behalf of the University, on the recommendation of the Selection Committee.

10. METHOD OF PAYMENT
   i. Scholarship funds will be paid directly to the student in two instalments, at the beginning of semesters 1 and 2.
   ii. Recipients are required to complete a Gift Expenditure Form for payment of funds.

11. DURATION OF AWARD
   i. An Award will be tenable for the equivalent of one year full time study for undergraduate recipients, or three years full time study for postgraduate recipients.
   ii. To retain this award, recipients are required to:
       a. achieve Satisfactory Progress (as that term is defined in the University’s General Regulations) each semester;
       b. continue to satisfy the eligibility requirements set out in Clause 4;
       c. comply with their reporting obligations as set out in Clause 12;
       d. comply with the Objects of the University and with any applicable regulations policies and procedures; and
       e. not be found to have committed misconduct.
   iii. In the event that a recipient fails to satisfy the conditions set out in Clause 11(ii), the University retains the right to revoke the award in which case no funds will be paid to the recipient after the date on which they ceased to satisfy such conditions.
12. REPORTING REQUIREMENTS

i. Scholarship recipients are required to submit a mid-year and end of year report. Reports should include an update regarding the circumstances which warrant the recipient to be in receipt of the award, and other relevant feedback. This should not be a reflection but a brief statement on the use of the funds.

ii. The successful applicant will be required to write a ½ - 1 page report, outlining the research project. The outline should include the hypothesis under investigation, the intentions of the research and a précis of the study protocol. This report is to be submitted within one month of commencement of the research project. This report may be used for media and public relations purposes. The report should also contain any potential benefits of the research activities to the community.

iii. Reports should be submitted to the Manager of the Dean’s Office in the School of Medicine.

13. ADMINISTERING BODY
The Scholarship will be administered by the School of Medicine and the Office of University Relations and Development.

14. UNIVERSITY REGULATIONS
Any regulations regarding the awarding of this Award must comply with these Terms and Conditions.

15. PUBLICATIONS
Any thesis, dissertation or other publications resulting from research undertaken by the recipient while in receipt of the Award must acknowledge the assistance of the Award and carry the University by-line.

16. PRIVACY
The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this award to any third party without the written consent of the applicant.

Purpose: The Scholarship is awarded to students enrolled in the School of Medicine, Fremantle undertaking medical research qualifications, such as the honours project in final year or postgraduate studies and who have demonstrated excellence in academic achievement. The Scholarship aims to encourage talented researchers to pursue a career in medical research.

Responsible Executive: Dean, School of Medicine, UNDA Fremantle

Responsible Office: Manager, Office of University Relations & Development, UNDA Fremantle

Contact Officer: Development Officer

Effective Date: 2013

Campus Applicability: Fremantle

Modification History: