



# Graduate Certificate in Human Resource Management

**UNDA Course Code 4013**  
**Not available for international students**  
**2017**

## WHY STUDY AT NOTRE DAME?

The University of Notre Dame Australia is proud of its postgraduate coursework offerings and caring community atmosphere. Committed to excellence, social justice and the pastoral care of students and staff, the University offers a uniquely personal approach to teaching and learning. Notre Dame empowers students to build on their knowledge and experience, sharpen their skills and challenge them to succeed in their chosen field. Notre Dame's academic staff are specialists in their field and provide students with best practice content and a practical approach to teaching and learning.

## INTRODUCTION

The University of Notre Dame Australia takes pride in the individualised education and personalised attention it gives to its students. The School of Business offers a range of disciplines (Accounting, Economics, Finance, Human Resource Management, Management, Marketing, Public Relations and Sport & Recreation Management), headed by leaders in their respective fields who have strong commercial and industry experience. This ensures that the School's postgraduate programs are relevant and contemporary, embracing today's rapidly changing global environment while maintaining academic rigour.

The University of Notre Dame Australia has strong links with The University of Notre Dame United States (NDUS) and the College of St. Benedict/St. John's University, Minnesota. Faculty staff members from these two universities teach at the Fremantle Campus each year.

## COURSE STRUCTURE

The Graduate Certificate in Human Resource Management is offered as a two semester part-time course consisting of four units. It is open to students with a recognised Bachelor's degree, or the equivalent, from a University.

The completion of the Graduate Certificate may lead to further studies at Diploma or Masters level.

Students wishing to obtain a Graduate Certificate in Human Resource Management will be required to undertake the following compulsory core business units. In total, four units must be completed.

### Four Compulsory Units:

- Human Resource Development (S1)
- Human Resource Management (S1)
- Employment Relations (S2)
- Strategic Workforce Issues (S2)

## ADMISSION REQUIREMENTS

Notre Dame encourages applications from people of all backgrounds and takes into consideration the applicant's academic performance as well as their personal qualities and accomplishments. Academic requirements are as follows:

- A Bachelor's degree from a recognised Australian or overseas University demonstrating the attainment of satisfactory grades
- A minimum of three years' relevant industry experience
- International students may be required to show evidence of their English capability

Recognition of Prior Learning may be granted to selected applicants who have no formal tertiary qualifications but who have at least 10 years industry experience.

## MODE OF STUDY AND ASSESSMENT

Students may undertake study as a part-time student, commencing in First Semester (February). The assessment of competency in each unit consists of tutorial performance, a number of assignments or projects during the semester and a final examination.

## FURTHER INFORMATION

The information contained in this publication is designed as a basic course description. Further information pertaining to admissions, fees or the University itself can be found in the Notre Dame Course Guide.

For more information please contact the Prospective Students Office on (08) 9433 0533 or at [future@nd.edu.au](mailto:future@nd.edu.au)

Visit the website at [www.nd.edu.au](http://www.nd.edu.au)



May 2017