



Conditions of The Frank Reedy Scholarship in Medicine

The Frank Reedy Scholarship in Medicine (*Scholarship*) was endowed in 2012 in memory of the late Leslie Francis Reedy. The Scholarship is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Frank Reedy Scholarship in Medicine.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist and encourage female students from rural Western Australia who wish to commence their studies with the School of Medicine at The University of Notre Dame Australia, Fremantle (*University*).

3. VALUE OF SCHOLARSHIP

One cash Scholarship, equal to the total of the annual income earned on the endowment fund, will be awarded each year.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Have enrolled as a first year full time student in the School of Medicine, Fremantle;
- b) Be a female student; and
- c) Meet the criteria to be considered a rural student. Rural background is defined as residency for 5 years consecutively or 10 years cumulatively in an ASGS-RA 2-5 area.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Dean of the School of Medicine, Fremantle, (or nominee);
- b) The Vice Chancellor (or nominee); and
- c) The Director, Office of University Relations (or nominee).

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Positive personal qualities and motivation;
- b) A successful admissions interview and personal statement; and
- c) Strong academic record, including a high Graduate Australian Medical School Admissions Test (GAMSAT) score and Grade Point Average (GPA) from their previous degree.

Please note: Applicants are required to submit a written application with their application form, outlining how their rural experience has impacted on their determination to work in the field of Medicine.

7. SELECTION PROCESS AND AWARING PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) The Scholarship will be open to all eligible students who enrol in the School of Medicine, Fremantle and have successfully completed the School of Medicine Admission Form by the closing date for all applications for that year.
- c) The Selection Committee will interview selected applicants.
- d) The successful recipient will be notified in writing by the Office of University Relations.
- e) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.
- f) If in any year there are no eligible students, the Scholarship will not be awarded.

8. DURATION OF SCHOLARSHIP

Subject to the conditions in Clause 12 below, the Scholarship will be tenable for one year full time study.

9. CONCURRENT SCHOLARSHIPS

A recipient of The Frank Reedy Scholarship in Medicine may not hold it in conjunction with another University scholarship.

10. AWARDING PROCEDURE

The Scholarship will be awarded by the University on the recommendation of the Selection Committee.

11. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Award funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

12. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree in medicine;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the Medicine, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

13. STUDENT REQUIREMENTS

- a) Scholarship recipients are required to submit mid-year and end of year reports to the donor, outlining their progress throughout the year.
- b) Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
- c) The Senior Development Officer, Office of University Relations, will notify the Scholarship recipients of the report submission due dates.
- d) Reports should be sent to the Senior Development Officer, Office of University Relations
- e) Scholarship recipients are required to participate in any publications, media and events related to the award of the Scholarship.

14. ADMINISTERING BODY

The Scholarship is administered by the School of Medicine, Fremantle, and the Office of University Relations, Fremantle.

15. PRIVACY

The University will collect, use, hold and disclose personal information in accordance with the *Privacy Act 1988* (Commonwealth) and the University's Privacy Policy.

16. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor may vary the Conditions of the Scholarship at any time.

Purpose:	The purpose of the Scholarship is to assist and encourage female students from rural Western Australia who wish to commence their studies with the School of Medicine at The University of Notre Dame Australia, Fremantle.
Responsible Executive:	Director, Office of University Relations, Fremantle
Responsible Office:	Office of University Relations
Contact Officer:	Senior Development Officer
Effective Date:	October 2013
Campus Applicability:	Fremantle
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