



Conditions of The Holy Rosary Parish of Nedlands Scholarship

The Holy Rosary Parish of Nedlands Scholarship (*Scholarship*) is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Holy Rosary Parish of Nedlands Scholarship.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist and encourage students who have demonstrated drive and commitment to achieve academically, despite financial hardship or other personal difficulty, in order to commence or continue their studies at the Fremantle Campus of The University of Notre Dame Australia (*University*).

3. VALUE OF SCHOLARSHIP

The value of the Scholarship is \$2,000 per annum.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be enrolled full time;
- b) Be undertaking their studies internally;
- c) Have demonstrated:
 - i) drive and commitment to achieve academically, despite financial hardship or other personal difficulty; and
 - ii) exemplary community service, personal volunteer efforts and active involvement in helping others.

Special consideration will be given to Holy Rosary Parish of Nedlands parishioners who have met the above requirements.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Pro Vice Chancellor & Head of Fremantle Campus (or nominee);
- b) The Manager, Campus Ministry, Fremantle Campus (or nominee); and
- c) The Campus Manager, Office of University Relations (or nominee).

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Financial need;
- b) Personal qualities and motivation;
- c) Personal circumstances or backgrounds which warrant special consideration;
- d) Community involvement; and
- e) Academic merit.

7. SELECTION PROCESS AND AWARING PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the eligibility requirements and addressing the selection criteria must be made on the application form available from the University website.
- c) The Selection Committee will interview selected applicants if required.
- d) The successful recipient will be notified in writing by the Office of University Relations.

8. DURATION OF SCHOLARSHIP

A Scholarship will be tenable for the equivalent of one year full time study. If in any year there are no applicants of sufficient merit, no Scholarship will be awarded.

9. CONCURRENT SCHOLARSHIPS

A recipient of the Scholarship may hold it in conjunction with another scholarship awarded by The University of Notre Dame Australia.

10. AWARDING PROCEDURE

The Scholarship will be awarded by the University on the recommendation of the Selection Committee.

11. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Award funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

12. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree at the University;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the University, outlining the circumstances and reasons relating to their personal situation. The Vice Chancellor has discretion to determine the ongoing status of the Scholarship.

13. STUDENT REQUIREMENTS

- a) Scholarship recipients are required to submit mid-year and end of year report to the donor, outlining their progress throughout the year.
- b) Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
- c) The Senior Development Officer, Office of University Relations, will notify the Scholarship recipients of the report submission due dates.
- d) Reports should be sent to the Senior Development Officer, Office of University Relations.
- e) Participate in any publications, media and events related to the award of the Scholarship.

14. ADMINISTERING BODY

The Scholarship is administered the Office of University Relations, Fremantle.

15. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Scholarship to any third party without the written consent of the applicant.

16. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donors, may vary the Conditions of the Scholarship at any time.

Purpose:	The purpose of the Scholarship is to assist and encourage students who have demonstrated drive and commitment to achieve academically, despite financial hardship or other personal difficulty, in order to commence or continue their studies at the Fremantle Campus of The University of Notre Dame Australia.
Responsible Executive:	Campus Manager, Office of University Relations
Responsible Office:	Office of University Relations
Contact Officer:	Senior Development Officer
Effective Date:	October 2016
Campus Applicability:	Fremantle
Modification History:	