UNDERGRADUATE APPLICATION FOR ADMISSION 2014 – SYDNEY CAMPUS

Please use BLOCK/CAPITAL letters, indicate with “N/A” where questions are not applicable and tick boxes where appropriate.

1. INITIAL APPLICANT INFORMATION

1.1 Title
Surname/Family name
First name
Second/Middle name
Preferred first name
Date of birth
Gender

1.2 Home address
Number and street
Town/Suburb
State/Country
P/Code
Telephone (home)
Telephone (work)
Mobile
Email

1.3 Notification address
This is the address for all correspondence during the application process (print as above if the same as 1.2)
Number and street
Town/Suburb
State/Country
P/Code
Telephone (home)
Telephone (work)

1.4 Please state your country of birth
If you were not born in Australia, please indicate the day, month and year of your arrival in Australia
Please state the year permanent residency or Citizenship was granted
Applicants with permanent residency approval must have arrived in Australia before submitting their application.

1.5 Citizenship and residency status
(Note: Evidence of citizenship/residency status must be provided if requested)
Please tick the appropriate box

- Australian Citizen
- Australian Permanent Humanitarian Visa Holder
- Australian Permanent Resident
- New Zealand Citizen
- Diplomatic or consular representative of New Zealand, or the spouse or dependent relative of such a representative
- Other

If you ticked ‘Other’, you are considered to be an international student and are required to complete a separate application form – do not complete this form. Contact the Prospective Students Office for further details on +61 2 8204 4404 or at sydney@nd.edu.au.

1.6 Aboriginal and Torres Strait Islander background
Please tick the appropriate box

- Neither Aboriginal nor Torres Strait Islander origin
- Of Aboriginal origin
- Of Torres Strait Islander origin
- Of Aboriginal and Torres Strait Islander origin

1.7 Additional background information
Religion

1.8 Languages spoken
Please list all languages spoken at home in order of use

1.9 Special circumstances
Medical/Disability support required?
Yes
No
If yes, please describe

1.10 Previous Notre Dame study
Have you been a student previously at Notre Dame?
Yes
No
If yes, what was your student number?

Continued overleaf
2. **STUDY PREFERENCES**

2.1 **Course preferences**  Please refer to page 51 of this Admissions Guide for course information

<table>
<thead>
<tr>
<th>Course name</th>
<th>Course code</th>
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Major (List one only. Please note this can be changed at your enrolment.)

2.2 **Commencement of study program**  
- Semester One, 2014
- Semester Two, 2014

2.3 **Mode of study**  
- Full-Time
- Part-Time

3. **TYPE OF APPLICANT**

3.1 **Are you completing Year 12 in 2013?**  
- Yes
- No  

3.2 **Are you an elite athlete?***  
- Yes
- No  

3.3 **Are you completing the International Baccalaureate (IB) program?**  
- Yes
- No  

3.4 **Are you completing enough units to be eligible for an ATAR?**  
- Yes
- No  

Name of School: ____________________________  
Town/Suburb: ____________________________  
State: ____________________________  
Year of Completion: ________

Board of Studies Student Number (eight digits): __________  
Year of Completion: ________

**Please note:** by signing the declaration at the end of this form, applicants are authorising the University to access their results from the Board of Studies.

<table>
<thead>
<tr>
<th>HSC subject</th>
<th>Grade/Mark/Rank</th>
<th>HSC subject</th>
<th>Grade/Mark/Rank</th>
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3.2 **If you have completed Year 12 in the past 5 years and are using these results please include them here**

<table>
<thead>
<tr>
<th>Year of Completion</th>
<th>Year of Completion</th>
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3.3 **Do you have an incomplete or complete bachelor degree or are you a current or previous TAFE/Registered Training Organisation (RTO) student?**  
- Yes
- No  

<table>
<thead>
<tr>
<th>Year last enrolled</th>
<th>Name of institution</th>
<th>Course title</th>
<th>Completed?</th>
<th>Date of completion</th>
<th>Yes</th>
<th>No</th>
<th>Year</th>
<th>Semester</th>
<th>Yes</th>
<th>No</th>
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3.4 **If you have not completed any of parts 3.1–3.3, please complete this question**

| Have you completed, or do you intend to complete the Special Tertiary Admissions Test (STAT)? | Yes | No  
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Date of test: ________

**Please note** that BOTH the Multiple Choice and Written English tests must be taken.

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<thead>
<tr>
<th>Multiple Choice Result</th>
<th>Written English Result</th>
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4. **EMERGENCY CONTACT**  
(It is the student’s responsibility to ensure these details are kept current throughout the period of enrolment at the University)

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<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
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<th>Number and street</th>
<th>Town/Suburb</th>
<th>State/Country</th>
<th>P/Code</th>
<th>Mobile</th>
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* You must provide Elite Athlete documentation in accordance with the criteria.  
Continued overleaf
5. **FURTHER APPLICANT INFORMATION – NON ACADEMIC**

**Notre Dame affiliation**
Please indicate if you have an affiliation with Notre Dame

<table>
<thead>
<tr>
<th>Name</th>
<th>Years of involvement</th>
<th>Type of involvement (eg: staff member, alumnus)</th>
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**Work experience**  (full-time, part-time)

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<tr>
<th>Period</th>
<th>Employer/Organisation</th>
<th>Position/Duties</th>
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**Community involvement**

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<th>Period</th>
<th>Organisation</th>
<th>Involvement</th>
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**Church involvement**

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<th>Period</th>
<th>Church/Organisation</th>
<th>Involvement</th>
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**Leadership**  (current or previous)

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<th>Period</th>
<th>Organisation</th>
<th>Involvement</th>
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6. **PERSONAL STATEMENT** (compulsory)
Attach to the application a personal statement of approximately 300 words in length. Your statement should address your reasons for applying to Notre Dame and motivations for pursuing your course of interest.

6.1 **Curriculum vitae** (optional)
Applicants may submit their curriculum vitae, especially if it provides relevant information not covered elsewhere in this application.

6.2 **Criminal conviction**
Please indicate whether you have been convicted of a criminal offence.  

- Yes  
- No

This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions as defined in the Criminal Records Act 1991 (NSW). Please note that ability to obtain a current approved police clearance is a prerequisite for some courses.

7. **DOCUMENTATION CHECKLIST**
Check that you have included the following relevant documentation with your completed Application Form. Unless stated, inclusion of these documents is a requirement of application.

**School Leaver Applicant**
- Final Year 11 and all available Year 12 Reports (copy only) – only if submitting prior to receiving HSC result
- Personal Statement
- School Reference Form (optional)
- Supporting Documentation (optional)

If you have already completed the HSC:
- **Certified copy** of UAC Advice Notice*  **and**  **Certified copy** of HSC Record of Achievement;  **or**
- **Certified copies** of your International Baccalaureate (IB) results

**Non-School Leaver Applicant**
- Personal Statement
- Supporting Documentation (optional)
- **Certified copy** of Transcripts and/or Certificate of completion of post-secondary study (including University, TAFE/RTO transcripts etc.)*;  **or**
- **Certified copy** of STAT Results (Written English and Multiple Choice)

* Please note that all transcripts and results must be certified (apart from Year 11 and 12 reports).
* Please also note that no original documents will be returned and applications and all related documents will remain the property of The University of Notre Dame Australia.
All applicants please note:

- If you submit an incomplete application, or do not include all required documentation, the processing of your application will be delayed until the missing information is received by the University.
- You may include other RELEVANT documentation that supports your application.
- Please do not include more than EIGHT pages of supporting documentation.
- Your Application for Admission and other documents should not be bound in files or display folders.
- Please also note that no original documents will be returned and applications and all related documents will remain property of The University of Notre Dame Australia.
- The Admissions Office reserves the right to ask any applicant to sit the IELTS exam as deemed necessary.
- A certified copy is a photocopy that has been signed and dated by an authorised certifying agent (e.g. JP, principal, postmaster, pharmacist).
- If you are required to send documents to the University after your original submission, please attach to these documents a cover letter with your name, address and date of birth clearly stated.

8. APPLICATIONS MUST BE SENT OR DELIVERED TO:

The University of Notre Dame Australia
Admissions Office
PO Box 944
Broadway NSW 2007

OR

The University of Notre Dame Australia
140 Broadway

Phone: (02) 8204 4430

PLEASE NOTE that posting an application is no guarantee of receipt. We strongly recommend that applicants deliver their application in person or send by registered mail. Applications are not accepted via fax or email. All applications must be received by the Admissions Office. Please DO NOT deliver it to any other Notre Dame School or department. Any enquiries regarding the status of your application should be addressed to sydney.admissions@nd.edu.au or (02) 8204 4430.

9. DECLARATION

It is a legal requirement that you sign the Application Form having read and accepted the declaration below:

- I have read the Application Form and the Application Guide carefully, in its entirety, and have included the appropriate documentation.
- I declare that all information included in my application is factually correct and fairly presented. I understand that if any of the information included here is found to be false, the University reserves the right to vary or reverse any decision made in regards to my application or enrolment. I also understand that the University reserves the right to provide details of the false information to other universities or educational institutions or any other authority which the University considers is appropriate to inform.
- I am aware that most courses available are offered on a fee-paying basis.
- I understand that proof of citizenship or permanent residency must be presented if requested by the University.
- I authorise the University to obtain results information from the Board of Studies and/or any educational institution attended by me currently or in the past.
- I understand that it is my responsibility to ensure that the application is received by the University.
- Privacy Statement: I understand that the information provided in this form will be used for the purposes of admission to and enrolment at The University of Notre Dame Australia. Generally speaking, Notre Dame collects and stores personal data purely for the use of relevant staff members. Where the privacy principles apply, the University restricts access to those staff members who may need the information in the carrying out of their responsibilities in the academic and/or personal information of the student.

The University does not provide, by commercial arrangement or otherwise, the personal information of students or other stakeholders except in the following cases:

a) when authorised in writing by the student to do so, and
b) where required or authorised by law to
   – government and regulatory authorities
   – credit reporting and fraud-checking agencies
   – to your authorised representatives (e.g. legal representatives)
- I understand that, upon submission of this application and/or my subsequent enrolment at Notre Dame, the University may inform my high school of my course of study.

Applicant's signature: ___________________________ Date (dd/mm/yyyy): ____________

10. AUTHORISATION TO ACT ON YOUR BEHALF

If you wish to authorise a relative or friend to act on your behalf in your absence, please complete the following declaration:

I, ___________________________, hereby authorise ___________________________, whose signature appears below, to act on my behalf in my absence in all matters relating to my application for admission to The University of Notre Dame Australia.

Applicant's signature: ___________________________ Date (dd/mm/yyyy): ____________

Authorised person's signature: ___________________________ Date (dd/mm/yyyy): ____________

Relationship: ___________________________

Confidential password: ___________________________

Period of authorisation: From (dd/mm/yyyy) ____________ to (dd/mm/yyyy) ____________