



UNDERGRADUATE APPLICATION FOR ADMISSION 2017

This form may NOT be used for the Early Offer Program

Please tear out before completing. Applicants MUST refer to the application information whilst completing this form.

Please use BLOCK/CAPITAL letters, indicate with "N/A" where questions are not applicable and tick boxes where appropriate.

1. INITIAL APPLICANT INFORMATION

1.1 Previous Notre Dame study Have you been a student previously at Notre Dame? Yes No
 If yes, what was your student number?

1.2 Title Surname/Family name First name Second/Middle name
 Preferred first name Date of birth Gender Male Female

1.3 Home address
 Number and street
 Town/Suburb State/Country P/Code
 Telephone (home) Telephone (work)
 Mobile Please print clearly
 Email Please print clearly

1.4 Notification address This is the address for all correspondence during the application process. (Print 'as above' if the same as 1.3)
 Number and street
 Town/Suburb State/Country P/Code
 Telephone (home) Telephone (work)

1.5 Please state your country of birth
 If you were not born in Australia, please indicate the day, month and year of your arrival in Australia
 Please state the year permanent residency or Citizenship was granted
 If you were not born in Australia, you must provide a certified copy of evidence of citizenship/residency status.

1.6 Citizenship and residency status (Note: certified copies of citizenship/residency status must be provided)
 Please tick the appropriate box
 Australian Citizen Australian Permanent Humanitarian Visa Holder Australian Permanent Resident New Zealand Citizen
 Diplomatic or consular representative of New Zealand, or the spouse or dependent relative of such a representative Other
 If you ticked 'Other', you are considered to be an international student and are required to complete a separate application form – do not complete this form. Contact the Prospective Students Office for further details on +61 8 9433 0533 or at future@nd.edu.au

1.7 Aboriginal and Torres Strait Islander background
 Please tick the appropriate box
 Neither Aboriginal nor Torres Strait Islander origin Aboriginal origin
 Torres Strait Islander origin Aboriginal and Torres Strait Islander origin

1.8 Additional background information
 Religion
 Notre Dame accepts applications from people of all faiths and no faith at all. While Catholic in our tradition, the University embraces all persons who support the Objects of the University.

1.9 Languages spoken Please list all languages spoken at home in order of use
 1. 2. 3. 4.

1.10 Disability or Medical Condition
 Medical/Disability support required? Yes No If yes, please describe
 Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you? Yes No
 Disclosing this information will not affect your admission to the University.

2. STUDY PREFERENCES

2.1 Course preferences

1. Course name Course code

2. Course name Course code

3. Course name Course code

2.2 Commencement of study program Semester 2, 2016 Semester 1, 2017 Semester 2, 2017 Semester 1, 2018

2.3 Campus Fremantle Broome (VET courses only)

2.4 Mode of study Full-time Part-time

3. TYPE OF APPLICANT

3.1 Are you completing Year 12 in 2016? Yes No (go to part 3.2)

Are you applying for the Elite Athlete Program? Yes No

Are you completing the International Baccalaureate (IB) program? Yes No

Name of School Town/Suburb State

SCSA Student Number (eight digits) Year of Completion

Please note: By signing the declaration at the end of this form, applicants are authorising the University to access their results from the School Curriculum and Standards Authority and/or TISC.

Year 11 Semester 2 results

Course of Study	Grade/Mark
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Year 12 Semester 1 results

Course of Study	Grade/Mark
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

3.2 If you have completed Year 12 in the past five years and are using these results, please include them here.

ATAR/TER/OP/IB results Year of Completion

3.3 Do you have an incomplete or complete bachelor degree or are you a current or previous TAFE/Registered Training Organisation (RTO) student?

Yes No (go to part 3.4)

Year last enrolled	Name of institution	Course title	Completed?		Date of completion		Currently enrolled?	
			Yes	No	Year	Semester	Yes	No
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

3.4 If you have not completed any of parts 3.1-3.3, please complete this question.

Have you completed, or do you intend to complete, the Special Tertiary Admissions Test (STAT)? Yes No

Date of test? • • A **certified copy** of your results must be provided to the University when available.

STAT Result

4. EMERGENCY CONTACT (It is the student's responsibility to ensure these details are kept current throughout the period of enrolment at the University).

This person should be a close relative/friend and in a position to respond to any action the University deems appropriate in relation to your welfare.

Name Relationship

Number and street

Town/Suburb State/Country P/Code

Telephone (home) (work) Mobile

* You must provide Elite Athlete documentation in accordance with the criteria. Refer to www.nd.edu.au/downloads/EAFU_Brochure-FA1.pdf

5. FURTHER APPLICANT INFORMATION – NON-ACADEMIC

Notre Dame affiliation Please indicate if you have an affiliation with Notre Dame

Name	Years of involvement	Type of involvement (eg: staff member, alumnus)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Work experience (full-time, part-time)

Period	Employer/Organisation	Position/Duties
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Community involvement

Period	Organisation	Involvement
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Church involvement

Period	Church/Organisation	Involvement
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Leadership (current or previous)

Period	Organisation	Involvement
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

6. PERSONAL STATEMENT (compulsory) Attach to the application a personal statement of approximately 300 words in length. Your statement should address your reasons for applying to Notre Dame and motivations for pursuing your course of interest.

6.1 Curriculum vitae (optional) Applicants may submit their curriculum vitae, especially if it provides relevant information not covered elsewhere in this application.

6.2 References (optional) Applicants are asked to submit up to two personal or professional references in support of their application.

6.3 Criminal conviction Please indicate whether you have been convicted of a criminal offence. Yes No

This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions as defined in the Spent Convictions Act (1992) WA. Please note that obtaining a current approved police clearance is a prerequisite for some courses.

7. DOCUMENTATION CHECKLIST

Check that you have included the following relevant documentation with your completed Application Form. Unless stated, inclusion of these documents is a requirement of your application.

School Leaver Applicant

- Final Year 11 and all available Year 12 Reports (copy only) – only if submitting prior to receiving ATAR results
- Personal Statement
- Supporting Documentation (optional)
- Certified copy** of Citizenship (Citizen certificate or copy of Australian passport and a copy of your birth certificate)

If you have already completed WACE:

- Certified copy** of your University Admission Advice Letter **OR**
- Certified copies** of your International Baccalaureate (IB) results

Mature-age applicant

- Personal Statement
- Supporting Documentation (optional)
- Certified copy** of Citizenship (Citizen certificate or copy of Australian passport and a copy of your birth certificate)
- Certified copy** of Transcripts and/or Certificate of completion of post-secondary study (including University, RTO transcripts etc.); **OR**
- Certified copy** of STAT Results

* Please note that all transcripts and results must be certified (apart from Year 11 and 12 reports).

PLEASE NOTE: No original documents will be returned and applications and all related documents will remain the property of The University of Notre Dame Australia.

All applicants please note:

- › If you submit an incomplete application, or do not include all required documentation, the processing of your application will be delayed until the missing information is received by the University.
- › You may include other RELEVANT documentation that supports your application.
- › Please do not include more than EIGHT pages of supporting documentation.
- › Your Application for Admission and other documents **should not** be bound in files or display folders.
- › Please also note that no original documents will be returned and applications and all related documents will remain the property of The University of Notre Dame Australia.
- › The Admissions Office reserves the right to ask any applicant to sit the IELTS exam as deemed necessary.
- › A certified copy is a photocopy that has been signed and dated by an authorised certifying agent (e.g. JP, Principal, postmaster, pharmacist).
- › If you are required to send documents to the University after your original submission, please attach to these documents a cover letter with your name, address and date of birth clearly stated.

8. APPLICATIONS MUST BE SENT OR DELIVERED TO:

Fremantle Campus

The University of Notre Dame Australia
 Admissions Office
 PO Box 1225
 Fremantle WA 6959

OR

(Street Address)

The University of Notre Dame Australia
 Admissions Office
 21 High Street, Fremantle
Telephone: +61 8 9433 0537

PLEASE NOTE that posting an application is no guarantee of receipt. We strongly recommend that applicants deliver their application in person or send by registered mail. **Applications are not accepted via fax.** All applications must be received by the Admissions Office. **Please DO NOT deliver it to any other Notre Dame School or department.**

9. DECLARATION

It is a legal requirement that you sign the Application Form, having read and accepted the declaration below:

- › I have read the Application Form, the Application Guide and the Course Guide (including the Disclaimer on page 73) carefully, in its entirety, and have included the appropriate documentation.
- › I declare that all information included in my application is factually correct and fairly presented. I understand that if any of the information included here is found to be false, the University reserves the right to vary or reverse any decision made in regards to my application or enrolment. I also understand that the University reserves the right to provide details of the false information to other universities or educational institutions or any other authority which the University considers is appropriate to inform.
- › I am aware that most courses available are offered on a fee-paying basis.
- › I understand that proof of citizenship or permanent residency must be presented.
- › I authorise the University to obtain results information from TISC or School Curriculum and Standards Authority and/or any educational institution attended by me currently or in the past.
- › I authorise the University to provide information in regard to my enrolment to the secondary school attended by me.
- › I understand that it is my responsibility to ensure that the application is received by the University.
- › **Privacy Statement:** The information provided in this form will only be used for the administrative or educational purposes of the University, or in accordance with your specific consent. The University will not disclose your personal information to a third party unless required to or permitted by law or where you have consented to the disclosure. Information relating to how the University collects, uses or discloses your personal information and how you may complain about the University’s handling of your personal information is contained in the University’s Privacy Policy at <http://www.nd.edu.au/copyright.shtml#Privacy>.

You have a right to access your personal information that the University holds about you and to seek its correction. If you wish to access your personal information or inquire about the handling of your personal information, please contact the relevant Campus Registrar via email: Fremantle.Registrar@nd.edu.au.

- › I understand that, should I become a Notre Dame student, the University may inform my high school of my course of study.

Applicant’s signature

Date