



COURSE REGULATIONS

ACADEMIC ENABLING AND SUPPORT CENTRE

| | |
|--|---------------|
| Foundation Year (Arts & Sciences) Fremantle | (0124) |
| Foundation Year (Arts & Sciences) Sydney | (0107) |
| Foundation Year (Business) Fremantle | (0125) |
| Foundation Year (Business) Sydney | (0108) |
| Foundation Year (Education) Fremantle | (0126) |
| Foundation Year (Education) Sydney | (0106) |
| Foundation Year (Health Sciences) Fremantle | (0127) |
| Foundation Year (Nursing) Fremantle | (0128) |
| Foundation Year (Nursing) Sydney | (0110) |

ACADEMIC ENABLING AND SUPPORT CENTRE (Fremantle, Broome and Sydney)

1. These Course Regulations apply to all students who are enrolled in this Course on the Fremantle, Broome and Sydney Campuses.
2. The Directors of the Academic Enabling and Support Centre (AESC) are the responsible Executives of these Course Regulations.
3. The contact officer for this document is the Senior Administration Officer, Academic Enabling and Support Centre (Fremantle, Broome, and Sydney).

MODIFICATION HISTORY

1. These Course Regulations are effective from 1 January 2017.

| Version | Date Amended | Modification Details | Name |
|---------|---------------|--|--|
| 1 | July 2011 | Amendments to the Regulations | Director, AESC |
| 2 | January 2012 | Amendments to the Regulations | Director, AESC |
| 3 | November 2012 | Amendments to the Regulations | Director, AESC |
| 4 | May 2014 | Amendments to the Regulations | Director, AESC |
| 5 | November 2014 | Amendments to the Regulations (inclusion of FEP units) | Director, AESC |
| 6 | March 2016 | Amendments to the Regulations (Part One TPP and combine all Foundation Year Course Regulations) | Directors, AESC (Fremantle, Broome and Sydney) |

TABLE OF CONTENTS

- 1 INTRODUCTION AND INTERPRETATION 4**
 - 1.1 INTRODUCTION 4
 - 1.2 INTERPRETATION 4
 - 1.3 AMENDMENTS MADE TO COURSE REGULATIONS 4
 - 1.4 APPLICABILITY TO CAMPUSES OF THE UNIVERSITY 4
 - 1.5 THE AUSTRALIAN QUALIFICATIONS FRAMEWORK (AQF)..... 4

- 2 ENTRY CRITERIA..... 5**
 - 2.1 ADMISSION..... 5

- 3 COURSE REQUIREMENTS 6**
 - 3.1 STRUCTURE 6
 - 3.2 APPROVED UNIT SUBSTITUTIONS..... 6
 - 3.4 COURSE DURATION 6
 - 3.5 COURSE COMPLETION..... 7

- 4 APPENDICES 8**

1 INTRODUCTION AND INTERPRETATION

1.1 Introduction

1.1.1 These Foundation Year Course Regulations apply to all students enrolled in a Foundation Year Course at The University of Notre Dame Australia. Campus.

1.1.2 These Regulations should be read in conjunction with the University's General Regulations and the Academic Enabling and Support Centre (AESC) (Fremantle, Broome and Sydney) Regulations (AESC Regulations).

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the University's General Regulations and the AESC Regulations.

1.3 Amendments made to Course Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Foundation Year Course, the amendments will automatically apply in accordance with the 'Amendments to other Regulations' section of the General Regulations.

1.4 Applicability to Campuses of the University

The Foundation Year Course is available to Students enrolled at any Campus. Separate Course structures for each course/campus are attached as appendices to these Regulations.

1.5 The Australian Qualifications Framework (AQF)

The Foundation Year Course is not an AQF qualification.

2 ENTRY CRITERIA

2.1 Admission

- 2.1.1 As part of the interview process, applicants may be required to complete a Foundation Year Entry Test.
- 2.1.2 Foundation Year course applicants must provide evidence that demonstrates to the satisfaction of the Manager, Admissions Office, one of the following criteria:
- (i) an Australian Tertiary Admission Ranking (ATAR) score which equals or exceeds the ATAR minimum set by the University for Foundation Year program admission in a given year, **or**
 - (ii) a Special Tertiary Admissions Test (STAT) which equals or exceeds the minimum STAT result set by the University for Foundation Year courses, **or**
 - (iii) where the applicant has undertaken school subjects that are not externally examined (i.e. Wholly School Assessed), the achievement of grades deemed sufficient by the Manager, Admissions Office, **or**
 - (iv) other experience deemed relevant and acceptable by the Manager, Admissions Office.

3 COURSE REQUIREMENTS

3.1 Structure

For the Foundation Year Course Structures, please refer to Appendix A. A student must complete a total of eight 25 credit point units and one 0 credit point unit in Part One EP010 Learning for University.

3.1.1 Compulsory Units

In Part One of the Foundation Year Course, a student must complete the compulsory units in the Tertiary Pathway Program 0137.

| Unit Number | Unit Title | Credit Points |
|---------------------------|--|---------------|
| EP010 | Learning for University | 0 |
| TPP001 | Communication Skills | 25 |
| TPP002 | Essential Mathematics | 25 |
| TPP003 | Research Skills and Information Literacy | 25 |
| TPP004 | Academic Writing | 25 |
| Unit Substitutions | | |
| FEP009 | Foundation Mathematics for Pre- service teachers (substitutable for TPP002) | 25 |
| FEP008 | Foundations of Human Biology (substitutable for TPP001) | 25 |
| Credit Point Total | | 100 |

3.1.2 In Part Two of the Foundation Year Course, a Student must complete four 25 credit point units for each Foundation Year Course as set out in Appendix A.

3.2 Approved Unit Substitutions

Unit substitutions, where permitted, must be approved by the Director of the Academic Enabling and Support Centre.

3.3 Course Duration

3.3.1 The standard duration for the Foundation Year Course is one year of equivalent full-time study.

3.3.2 Students are able to enroll in a Foundation Year Course on a part-time basis.

3.3.3 The maximum period of time within which a student is permitted to complete the Foundation Year Course is two years from the date on which they were first enrolled into the Course by the University.

3.3.4 Students may apply to take leave of absence from the Foundation Year Course for no more than two semesters in accordance with the process set out in the General Regulations.

3.4 Course Completion

3.4.1 In order to complete the Foundation Year Course, a student must successfully complete 200 Credit Points.

END OF REGULATIONS



4. APPENDICES:

| APPENDIX A: 0124 FOUNDATION YEAR (ARTS AND SCIENCES) Fremantle Campus | | | | | |
|---|--|---------------|--|---|---------------|
| Part One | | | Part Two | | |
| Unit Numb | Unit Title | Credit Points | Unit Number | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | | | |
| TPP001 | Communication Skills | 25 | AL100 | Academic Research, Communications and Writing | 25 |
| TPP002 | Essential Mathematics | 25 | AB100 | Aboriginal People | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | Choose two of the following | | |
| TPP004 | Academic Writing | 25 | HY1001 HY 1000 SS115 PS100 CO142 CO106 PS102 | Making Australian History History of Western Civilization Introduction to Biological Science Developmental Psychology Introduction to Journalism Media and Society Foundations of Human Behaviour | 50 |
| Credit Point Total for Part 1 | | 100 | Credit Point Total for Part 2 | | 100 |
| Total Course Credit Points | | | | | 200 |

| APPENDIX B: 0107 FOUNDATION YEAR (ARTS AND SCIENCES) Sydney Campus | | | | | |
|---|--|----------------------|------------------------------------|--|----------------------|
| Part One | | | Part Two | | |
| Unit Number | Unit Title | Credit Points | Unit Number | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | | | |
| TPP001 | Communication Skills | 25 | EP007 | Applied Learning | 25 |
| TPP002 | Essential Mathematics | 25 | CO106 | Media and Society | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | Choose two of the following | | |
| TPP004 | Academic Writing | 25 | HY1001 EL104 SPA100 AB100 | Making Australian History World Literatures Today Spanish for Beginners Aboriginal People | 50 |
| Credit Point Total for S1 | | 100 | Credit Point Total for S2 | | 100 |
| | | | | | |
| Total Credit Points Year One | | | | | 200 |

| APPENDIX C: 0125 Foundation Year (Business) Fremantle Campus | | | | | |
|--|--|---------------|--------------------------------------|---------------------------------|---------------|
| Part One | | | Part Two | | |
| Unit Number | Unit Title | Credit Points | Unit Number | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | BS105 | Business Communications | 25 |
| TPP001 | Communication Skills | 25 | AB100 | Aboriginal People | 25 |
| TPP002 | Essential Mathematics | 25 | BS106 | Business Information Technology | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | Choose one of the following | | |
| TPP004 | Academic Writing | 25 | BS122 | Principles of Marketing | 25 |
| Credit Point Total for Part 1 | | 100 | BS160 | Principles of Management | |
| | | | Credit Point Total for Part 2 | | 100 |
| Total Course Credit Points | | | | | 200 |

APPENDIX D: 0108 Foundation Year (Business) Sydney Campus

| Part One | | | Part Two | | |
|--------------------------------------|--|---------------|--------------------------------------|---------------------------------|---------------|
| Unit Code | Unit Title | Credit Points | Unit Code | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | | | |
| TPP001 | Communication Skills | 25 | EP007 | Applied Learning | 25 |
| TPP002 | Essential Mathematics | 25 | CO106 | Media and Society | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | Choose two of the following | | |
| TPP004 | Academic Writing | 25 | BS106 | Business Information Technology | 50 |
| | | | BS111 | Accounting for Business | |
| | | | BS122 | Principles of Marketing | |
| | | | BS160 | Principles of Management | |
| Credit Point Total for Part 1 | | 100 | Credit Point Total for Part 2 | | 100 |
| Total Course Credit Points | | | | | 200 |

| APPENDIX E: 0126 Foundation Year (Education) Fremantle Campus | | | | | | |
|---|--|---------------|--|---|-----------------------------------|-----|
| Part One | | | Part Two | | | |
| Unit Number | Unit Title | Credit Points | Unit Number | Unit Title | Credit Points | |
| EP010 | Learning for University | 0 | AB100 | Aboriginal People | 25 | |
| TPP001 | Communication Skills | 25 | ED1120 | Introduction to Teaching and the Curriculum Framework | 25 | |
| TPP002 | Essential Mathematics | 25 | ED1610 | English 1: Functional Literacy | 25 | |
| TPP003 | Research Skills and Information Literacy | 25 | FEP009 | Foundation Mathematics for Pre-service teachers | 25 | |
| TPP004 | Academic Writing | 25 | With Director's approval, FEP 009 can be substituted with either of the following two units: | | | |
| | | | ED1635 | Mathematics 1: Introduction to Mathematics Teaching and Learning. | 25 | |
| | | | TH101 | Introduction to Theology | 25 | |
| Credit Point Total for Part 1 | | 100 | Credit Point Total for Part 2 | | 100 | |
| | | | | | Total Course Credit Points | 200 |

APPENDIX F: 0106 Foundation Year (Education) Sydney Campus

| Part One | | | Part Two | | |
|--------------------------------------|--|---------------|--------------------------------------|--|---------------|
| Unit Code | Unit Title | Credit Points | Unit Code | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | | | |
| TPP001 | Communication Skills | 25 | EP007 | Applied Learning | 25 |
| TPP002 | Essential Mathematics | 25 | CO106 | Media and Society | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | Choose two of the following | | |
| TPP004 | Academic Writing | 25 | JS100 | Introduction to Social Justice | 50 |
| | | | AL100 | Academic Writing, Research and Communication | |
| | | | PS112 | Developmental Psychology | |
| Credit Point Total for Part 1 | | 100 | Credit Point Total for Part 2 | | 100 |
| Total Course Credit Points: | | | | | 200 |

| APPENDIX G: 0127 Foundation Year (Health Sciences) Fremantle Campus | | | | | |
|---|--|---------------|---------------------------------------|---|---------------|
| Part One | | | Part Two | | |
| Unit Number | Unit Title | Credit Points | Unit Number | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | | | |
| TPP001 | Communication Skills | 25 | CO115 | Academic Research and Writing for Health Sciences | 25 |
| TPP002 | Essential Mathematics | 25 | PS100 | Developmental Psychology | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | FEP008 | Foundations of Human Biology | 25 |
| TPP004 | Academic Writing | 25 | AB100 | Aboriginal People | 25 |
| | | | Choose one as a substitute for FEP008 | | |
| | | | ED1120 | Introduction to Teaching and the Curriculum Framework | 25 |
| | | | SS120 | Introduction to Physical Sciences | 25 |
| | | | PS102 | Foundations of Human Behaviour | 25 |
| Credit Point Total for Part 1 | | 100 | Credit Point Total for Part 2 | | 100 |
| | | | Total Credit Points Year One | | |
| | | | 200 | | |

| APPENDIX H: 0128 Foundation Year (Nursing) Fremantle Campus | | | | | | |
|---|--|---------------|--|--|-----------------------------------|-----|
| Part One | | | Part Two | | | |
| Unit Number | Unit Title | Credit Points | Unit Number | Unit Title | Credit Points | |
| EP010 | Learning for University | 25 | NPD100 | Health Communication, Research and Informatics | 25 | |
| TPP001 | Communication Skills | 25 | PS113 | Developmental Psychology – Nursing | 25 | |
| TPP002 | Essential Mathematics | 25 | AB100 | Aboriginal People | 25 | |
| TPP003 | Research Skills and Information Literacy | 25 | FEP008 | Foundations of Human Biology | 25 | |
| TPP004 | Academic Writing | 25 | | | | |
| | | | With the approval of the Director, FEP008 can be substituted with: | | | |
| | | | NHP100 | Public Health and Health Promotion | 25 | |
| Credit Point Total for Part 1 | | 100 | Credit Point Total for Part 2 | | 100 | |
| | | | | | Total Course Credit Points | 200 |

| APPENDIX I: 0110 Foundation Year (Nursing) Sydney Campus | | | | | |
|--|--|---------------|-----------------------------|--------------------------------------|---------------|
| Part One | | | Part Two | | |
| Unit Code | Unit Title | Credit Points | Unit Code | Unit Title | Credit Points |
| EP010 | Learning for University | 0 | | | |
| TPP001 | Communication Skills | 25 | EP007 | Applied Learning | 25 |
| TPP002 | Essential Mathematics | 25 | CO106 | Media and Society | 25 |
| TPP003 | Research Skills and Information Literacy | 25 | Choose two of the following | | |
| TPP004 | Academic Writing | 25 | NB1002 | Sociology for Nurses | 50 |
| | | | NPD1002 | Ethics and Law in Nursing | |
| | | | NS1010 | Nursing Communications | |
| | | | NPD1001 | Professional Practice in Nursing | |
| | Credit Point Total for Part 1 | 100 | | Credit Point Total for Part 2 | 100 |
| TOTAL COURSE CREDIT POINTS: | | | | | 200 |