

The Fr PJ McGuire Scholarship (*Scholarship*) is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Fr PJ McGuire Scholarship.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to support students of Aboriginal or Torres Strait Islander descent, with a preference for Kimberley students, studying at the Broome, Fremantle, or Sydney Campus of The University of Notre Dame Australia (*University*).

3. VALUE OF SCHOLARSHIP

The value of the Scholarship is \$2,500 per annum.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be and state that he/she identifies as an Aboriginal or Torres Strait Islander person and is recognised by his/her community as a person of Aboriginal or Torres Strait Islander descent;
- b) Be enrolled or accepted for enrolment in an Undergraduate, Postgraduate or VET course at The University of Notre Dame Australia;
- c) Be able to demonstrate that the award of the Scholarship would assist their educational opportunities;
- d) Demonstrate academic merit;
- e) Demonstrate personal commitment and motivation to succeed in their study; and
- f) Be undertaking their studies internally.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Pro Vice Chancellor & Head of Fremantle Campus (or nominee);
- b) The Director, Indigenous Education (or nominee);
- c) The Head of Broome Campus (or nominee); and
- d) The Manager, Prospective Students Office (or nominee).

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Financial need and any other personal circumstances which warrant special consideration; and
- b) Determination and commitment to achieve academically.

Preference will be given to applicants from the Kimberley Region of Western Australia.

7. SELECTION PROCESS AND AWARDING PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) The successful recipient will be notified in writing by the Office of University Relations.

8. DURATION OF SCHOLARSHIP

A Scholarship will be tenable for the equivalent of one year full time study. If in any year there are no applicants of sufficient merit, no Scholarship will be awarded.

9. CONCURRENT SCHOLARSHIPS

A recipient of the Scholarship may hold it in conjunction with another scholarship awarded by The University of Notre Dame Australia.

10. AWARDING PROCEDURE

The Scholarship will be awarded by the University on the recommendation of the Selection Committee.

11. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the recipient as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Award funds will be paid in two instalments per year. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

12. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree at the University;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The Vice Chancellor may, at her sole discretion, allow a recipient to retain the Scholarship despite them failing to satisfy the conditions set out above. In order for the Vice Chancellor to consider exercising this discretion, the recipient must make an application in writing to the University, outlining the circumstances and reasons for their failure to comply with the conditions.

13. STUDENT REQUIREMENTS

- a) Scholarship recipients are required to submit a mid-year and end-of-year report to the University, outlining their progress.
- b) Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
- c) The Senior Development Officer, Office of University Relations, will notify the Scholarship recipients of the report submission due dates.
- d) Reports should be sent to the Senior Development Officer, Office of University Relations.
- e) Scholarship recipients are required to participate in any publications, media and events related to the award of the Scholarship.

14. ADMINISTERING BODY

The Scholarship is administered the Office of University Relations, Fremantle.

15. PRIVACY

The University will collect, use, hold and disclose personal information in accordance with the *Privacy Act 1988* (Commonwealth) and the University's Privacy Policy.

16. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.

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Responsible Executive:	Director, Office of University Relations
Responsible Office:	Office of University Relations
Contact Officer:	Senior Development Officer
Effective Date:	May 2017
Campus Applicability:	Fremantle
Modification History:	