COURSE REGULATIONS
ACADEMIC ENABLING AND SUPPORT CENTRE

TERTIARY ENABLING PROGRAM
EDUCATION, HUMANITIES AND BUSINESS

TEP Educ, Humanities & Bus

COURSE CODE: 0122

THESE COURSE REGULATIONS ARE EFFECTIVE FROM 1.1.2015
ACADEMIC ENABLING AND SUPPORT CENTRE, Fremantle Campus.

1. These Course Regulations apply to all students who are enrolled in this Course on the Fremantle Campus.

2. The Director of the Academic Enabling and Support Centre is the responsible Executive of these Course Regulations.

3. The contact officer for this document is the Director, Academic Enabling and Support Centre, Fremantle.

MODIFICATION HISTORY

1. These Course Regulations are effective from 1 January 2015.

<table>
<thead>
<tr>
<th>Version</th>
<th>Date Amended</th>
<th>Modification Details</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>January 2008</td>
<td>Amendments to the Regulations</td>
<td>Director, AESC</td>
</tr>
<tr>
<td>2</td>
<td>November 2012</td>
<td>Amendments to the Regulations</td>
<td>Director, AESC</td>
</tr>
<tr>
<td>3</td>
<td>May 2014</td>
<td>Amendments to the Regulations</td>
<td>Director, AESC</td>
</tr>
<tr>
<td>4</td>
<td>November 2014</td>
<td>Amendments to the Regulations (inclusion of FEP units)</td>
<td>Director, AESC</td>
</tr>
</tbody>
</table>
TABLE OF CONTENTS

1 INTRODUCTION AND INTERPRETATION ........................................................................................................4
  1.1 INTRODUCTION ......................................................................................................................................4
  1.2 INTERPRETATION ...................................................................................................................................4
  1.3 AMENDMENTS MADE TO COURSE REGULATIONS ..............................................................................4
  1.4 APPLICABILITY TO CAMPUSES OF THE UNIVERSITY .........................................................................4
  1.5 THE AUSTRALIAN QUALIFICATIONS FRAMEWORK (AQF) ....................................................................4

2 ENTRY CRITERIA ..........................................................................................................................................5
  2.1 ADMISSION ............................................................................................................................................5

3 COURSE REQUIREMENTS ..........................................................................................................................6
  3.1 STRUCTURE ............................................................................................................................................6
  3.2 APPROVED UNIT SUBSTITUTIONS .........................................................................................................6
  3.3 ADVANCED STANDING ..........................................................................................................................6
  3.4 COURSE DURATION ...............................................................................................................................6
  3.5 COURSE COMPLETION ..........................................................................................................................6

4 APPENDICES ..............................................................................................................................................7
1 INTRODUCTION AND INTERPRETATION

1.1 Introduction
1.1.1 These Course Regulations apply to all students enrolled in the Tertiary Enabling Program: Education, Humanities and Business at The University of Notre Dame Australia, Fremantle Campus.

1.1.2 These Regulations should be read in conjunction with the University’s General Regulations and the Academic Enabling and Support Centre (AESC), Fremantle Regulations.

1.1.3 The Director of the Academic Enabling and Support Centre delegates responsibility for the application of these Course Regulations to the Head of Enabling (Fremantle).

1.2 Interpretation
The terms included in these Regulations have the meanings as defined in the University’s General Regulations and the Academic Enabling and Support Centre (AESC) Regulations.

1.3 Amendments made to Course Regulations
Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Tertiary Enabling Program: Education, Humanities and Business course, the amendments will automatically apply in accordance with General Regulation Section 1.7.

1.4 Applicability to Campuses of the University
The Tertiary Enabling Program: Education, Humanities and Business available on the Fremantle Campus only.

1.5 The Australian Qualifications Framework (AQF)
The Tertiary Enabling Program: Education, Humanities and Business is not an AQF qualification.
2 ENTRY CRITERIA

2.1 Admission

2.1.1 Applications will need to supply two written references as part of the application.

2.1.2 In order to be admitted to the Tertiary Enabling Program: Education, Humanities and Business, applicants normally provide evidence which demonstrates to the satisfaction of the Manager, Admissions Office:

(i) successful completion of the a West Australian Certificate of Education’s Stage Two mathematics course Mathematics Essential or higher level course (or equivalent), and

(ii) an Australian Tertiary Admission Ranking (ATAR) score which equals or exceeds the ATAR minimum set by the University for Tertiary Enabling Program: Education, Humanities and Business program admission in a given year, or

(iii) a Special Tertiary Admissions Test (STAT) result of at least 140, or

(iv) where the applicant has undertaken school subjects that are not externally examined (i.e. Wholly School Assessed), the achievement of grades deemed sufficient by the Manager, Admissions Office, or

(v) other experience deemed relevant and acceptable by the Manager, Admissions Office.
3 COURSE REQUIREMENTS

3.1 Structure
For the Tertiary Enabling Program: Education, Humanities and Business Course Structure, please refer to Appendix A.

3.1.1 Compulsory Units
A student in the Tertiary Enabling Program: Education, Humanities and Business must enrol to study full-time for a total of seven compulsory 25 credit point units (equivalent to 175 credit points), normally within one semester. The compulsory units are as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEP001</td>
<td>Applied Learning and Critical Reading</td>
</tr>
<tr>
<td>FEP002</td>
<td>Conventions of English</td>
</tr>
<tr>
<td>FEP003</td>
<td>Writing for Academic Purposes</td>
</tr>
<tr>
<td>FEP004</td>
<td>Digital literacy and citizenship</td>
</tr>
<tr>
<td>FEP005</td>
<td>Essential Mathematics</td>
</tr>
<tr>
<td>FEP006</td>
<td>Applied Technology</td>
</tr>
<tr>
<td>FEP007</td>
<td>Critical Thinking and Inquiry</td>
</tr>
</tbody>
</table>

3.2 Approved Unit Substitutions
Unit substitutions, where permitted, must be approved by the Director of the Academic Enabling and Support Centre.

3.3 Advanced Standing
An enrolled Enabling Program Student may apply to the Director for Advanced Standing, based on prior learning achievement.

3.4 Course Duration
3.4.1 Standard Duration
(i) The standard duration for the Tertiary Enabling Program: Education, Humanities and Business is one semester of full-time study.

(ii) Students may not normally enrol in the course on a part-time basis (except in repeating units in a subsequent semester, if so approved by the Director or Head of Enabling).

(iii) The maximum period of time within which a student is permitted to complete the Tertiary Enabling Program: Education, Humanities and Business is normally one year from the date on which they were first accepted into the course by the University.

3.5 Course Completion
3.5.1 In order to complete the Tertiary Enabling Program: Education, Humanities and Business, a student must successfully complete 175 credit points from the seven compulsory units, and gain a minimum score of 50% for every unit.

3.5.2 The University normally requires that a student has achieved the institutional benchmark of a minimum of 65% in each unit to meet the requirements for undergraduate study.

END OF REGULATIONS
## APPENDIX A:

### YEAR ONE

<table>
<thead>
<tr>
<th>Unit Number</th>
<th>Unit Title</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEP001</td>
<td>Applied Learning and Critical Reading</td>
<td>25</td>
</tr>
<tr>
<td>FEP002</td>
<td>Conventions of English</td>
<td>25</td>
</tr>
<tr>
<td>FEP003</td>
<td>Writing for Academic Purposes</td>
<td>25</td>
</tr>
<tr>
<td>FEP004</td>
<td>Digital literacy and citizenship</td>
<td>25</td>
</tr>
<tr>
<td>FEP005</td>
<td>Essential Mathematics</td>
<td>25</td>
</tr>
<tr>
<td>FEP006</td>
<td>Applied Technology</td>
<td>25</td>
</tr>
<tr>
<td>FEP007</td>
<td>Critical Thinking and Inquiry</td>
<td>25</td>
</tr>
</tbody>
</table>

**TOTAL COURSE CREDIT POINTS:** 175