Notre Dame Course Guide 2017
International

Arts & Sciences
Business
Education
Health Sciences
Law
Nursing & Midwifery
Philosophy & Theology
Physiotherapy

Apply direct notredame.edu.au

Fremantle  Broome  Sydney
The Objects of The University of Notre Dame Australia are:

a. The provision of university education within a context of Catholic faith and values; and

b. The provision of an excellent standard of –
   i. teaching, scholarship and research;
   ii. training for the professions; and
   iii. pastoral care for its students.
Welcome to The University of Notre Dame Australia’s 2017 International Course Guide.

Within these pages, we hope to give you a snapshot of our very special Australian university – a university which extends from the west coast in the beautiful and historic city of Fremantle, to the north-west town of Broome, and across the continent to our Campus located in the heart of the city of Sydney.

Notre Dame is unique for a number of reasons:

› As Australia’s first Catholic university, Notre Dame follows the traditions and practices of Catholic higher education which, for centuries in many countries across the world, has offered leadership in university education.
› We are committed to a personalised university education, underpinned by pastoral care and support for all our students.
› Our admissions process focuses on each applicant as an individual. We use a broad-based assessment of suitability which looks at your past achievements and your potential; we aim to assess your capacity to complete your chosen course and to become a valuable contributing member of our community.
› We aim to educate you for life by giving you a broad liberal arts base through our Core Curriculum units, coupled with a powerful combination of theoretical knowledge and practical and professional skills in your chosen degrees.

I encourage you to study this course guide and invite you to make contact with our staff if you have any questions.

Professor Celia Hammond
Vice Chancellor
### Important dates and events

#### 2017 Application dates

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#### Events 2016

**Fremantle Campus**

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Fremantle

Broome

Sydney
Study in Australia

Australia is one of the most multicultural countries in the world, enriched by more than 23 million people from 200 nations speaking 260 different languages. This combination of cultures has created a place where different values and religious beliefs are respected and celebrated. Its approach to education is no different.

Be a part of a national university
The University of Notre Dame Australia spreads from coast to coast with Campuses located in Fremantle and Broome in Western Australia, and in the heart of Sydney, in New South Wales. Notre Dame also has seven clinical schools located throughout regional NSW and Victoria.

Acknowledgment of Country
The University of Notre Dame Australia is proud to acknowledge the traditional owners and custodians of this land upon which our University sits. The University acknowledges that the Fremantle Campus is located on Wadjuk Country, the Broome Campus on Yawuru Country and the Sydney Campus on Cadigal Country.

Australia is the fifth most popular destination in the world for international students. Since 2002, Australia has educated 1.86 million students from more than 140 countries. An international benchmarking survey indicates that in 2014, 88 per cent of international students enrolled in Australian universities are satisfied or very satisfied with their overall experience in the country.*
Australia offers a world class education, with some of the best facilities, educators and study options available for international students.

*Keep it Clever Policy Statement – Universities Australia 2016
Welcome to Fremantle Western Australia
Western Australia (WA) is the largest state in Australia covering approximately one-third of the country’s land mass. Given its vast geographical area, WA has a number of distinct regions, each with different climates.

Perth is the capital city of WA and is home to more than 2.5 million people, representing close to 80 per cent of the State’s total population. Notre Dame’s Fremantle Campus is just a 30 minute drive or train ride from the Perth central business district (CBD).

Perth enjoys a Mediterranean climate with cool, wet winters and warm, dry summers. The region has annual rainfall of approximately 867mm, most of which falls between May and September. It is a short ferry ride to Rottnest Island, a 30 minute drive to the Swan Valley cultural region, and it is well-connected to other historic WA towns.

Living in Fremantle
Notre Dame’s foundation Campus is located in the historic West End of the port city of Fremantle, 20km south west of Perth. Housed within beautifully restored heritage buildings, it provides a ‘town university’ of great character.

The iconic Campus is in close proximity to Fremantle Harbour, The Esplanade, the renowned ‘Cappuccino Strip’, the Swan River and all major public transport arteries.

On the Fremantle Campus are the University’s Schools of Arts & Sciences, Business, Education, Health Sciences, Law, Medicine, Nursing & Midwifery, Philosophy & Theology and Physiotherapy. It is also home to the Institute for Health Research. On-Campus accommodation is also available.

Fremantle facts
› More than 60 restaurants and 30 cafés in walking distance of the Campus
› Vibrant social hub – filled with art exhibitions, festivals, markets and concerts throughout the year
› Close to major transport arteries, connecting Fremantle with a number of Perth attractions

More information
notredame.edu.au
19 Mouat Street (PO Box 1225), Fremantle WA 6959
Tel: +61 8 9433 0533
Email: future@nd.edu.au
Welcome to
Broome
Western Australia
Western Australia (WA) is the largest state in Australia covering approximately one-third of the country’s land mass. Given its vast geographical area, WA has a number of distinct regions, each with different climates.

Broome is a coastal pearling town located in the heart of the Kimberley region of Western Australia, 2200km north of Perth. Broome is home to more than 17,000 people with a significant number of tourists passing through the town each year. Broome has been influenced by Indonesian, Malay, Chinese, Japanese, European and Indigenous cultures which have combined to create a welcoming and colourful atmosphere.

The town is renowned for its pearling industry, picturesque coastline, the historic Sun Picture House and stunning sunsets.

**Broome facts**
- Notre Dame’s Broome Campus is located on the former site of Nulungu College, a Catholic girls’ boarding school.
- Daily flights to Broome from Perth, Darwin (Northern Territory) and other regional locations in WA.
- The town, founded in 1883, was named after Sir Frederick Broome, the Governor of Western Australia from 1883 to 1889.

**Living in Broome**

Notre Dame’s Broome Campus offers educational opportunities for all students, including practical learning opportunities and cultural awareness training, in the heart of Australia’s iconic Kimberley region.

The mission of the Broome Campus is to be an effective force for reconciliation among Aboriginal and Torres Strait Islander peoples and non-Indigenous Australians.

Our Broome Campus is also a unique place to study and learn where you will benefit from personal attention, a caring learning environment and dedicated staff.

Postgraduate and research opportunities are available to international students on the Broome Campus. The Graduate Certificate in Aboriginal Studies covers areas of Aboriginal history, spirituality, culture, politics and issues surrounding the principles and practice of reconciliation.

Students are offered national, state and regional perspectives on issues relating to Indigenous Australians.

Research students can undertake work through the Nulungu Research Institute (see page 18).

**More information**

notredame.edu.au
88 Guy Street (PO Box 2287),
Broome WA 6725
Tel: +61 8 9192 0638
Email: broome.courses@nd.edu.au
Welcome to
Sydney
New South Wales
Living in Sydney

Sydney is the largest city in Australia and the main financial and commercial centre of the country. Sydney has a population of approximately five million, including people from 180 countries speaking a total of 140 languages – a truly multicultural city.

Sydney Harbour forms approximately a quarter of the city’s boundaries. Temperatures range from an average winter minimum of 9°C (48°F) and a maximum of 16°C (60°F), to an average peak summer maximum of 30°C (86°F). Sydney receives approximately 1200mm of rainfall annually, with more than a third of this falling between March and May.

A range of accommodation options close to the Campus sites is available.

The Sydney Campus is based across two sites – Broadway and Darlinghurst.

Broadway

Broadway is at the heart of Sydney’s university precinct, only a short walk from Central Station and not far from Darling Harbour, the Chinese Gardens and King Street Wharf. The district plays host to three major universities, including Notre Dame, which creates a dynamic atmosphere and education hub within Sydney’s central business district (CBD).

The Broadway site accommodates the University’s Schools of Arts & Sciences, Business, Education, Law and Philosophy & Theology.

Broadway facts
› 10 minute walk to Central Station and Railway Square
› More than 100 cafés and restaurants within walking distance
› 14 art galleries and museums close by

Darlinghurst

Darlinghurst is situated to the east of the CBD and is the heart of Sydney’s shopping and café district. The Darlinghurst site is a short walk from either Kings Cross Station or Museum Station and is easily accessible by bus. Some of the neighbouring attractions include the Art Gallery of NSW, the Sydney Botanical Gardens, St Mary’s Cathedral and both Hyde and Centennial Parks.

The Darlinghurst site accommodates the University’s Schools of Medicine and Nursing.

Darlinghurst facts
› 10 minute bus ride into Sydney CBD
› 60 cafés and restaurants within walking distance
› Two minute walk to Oxford Street shopping district

More information
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140 Broadway, Chippendale NSW
PO Box 944, Broadway NSW 2007
Tel: +61 2 8204 4404
Email: sydney@nd.edu.au
WHY CHOOSE NOTRE DAME?
Why choose Notre Dame?

At Notre Dame you will be part of a vibrant and connected community. You will receive an excellent standard of training for your profession of choice within a context of Catholic faith and values. You will be encouraged to expand your mind and develop your critical thinking and reasoning skills in an environment where your education and development as a person is important to everyone.

You are a person, not a number

Students are the heart of Notre Dame. You will be seen as a person, not a number, and supported to discover and develop your special gifts and talents. Notre Dame’s unique admissions process considers the whole person, taking your personal qualities and service to the community into consideration. With Notre Dame’s commitment to pastoral care, you will be supported every step of the way and won’t get lost in the crowd.

Students are ‘in the world and for the world’

Notre Dame seeks to play an active role in the local, national and international community. At Notre Dame you will learn the necessary skills, values and characteristics to serve others and develop solidarity with people worldwide in the Christian spirit of service.

Learn from industry leaders

Notre Dame lecturers are leaders in their fields, so you will benefit from the latest industry insights and expertise, and graduate well-equipped for your chosen profession.

Top marks for university experience

Notre Dame is the highest rated university in WA and NSW for ‘Overall Quality of Educational Experience’ as rated by current students on the Federal Government’s Quality Indicators for Learning and Teaching website (qilt.edu.au).

Graduates value Notre Dame highly

Notre Dame is one of the highest rated universities in Australia. For nine consecutive years Notre Dame has received 5-star ratings in the categories of ‘Teaching Quality’, ‘Generic Skills’ and ‘Overall Graduate Satisfaction’. In 2016, Notre Dame was also awarded 5-stars for ‘Getting a Full-time Job’ and ‘Graduate Starting Salary’.


Catholic intellectual tradition

Notre Dame’s courses reflect the Catholic intellectual tradition which builds on the riches of the past and present while preparing you for life and work. A Notre Dame education will provide you with a grounding in the Catholic tradition of liberal education by exposing you to the best philosophical and theological arguments about life and the reality in which we live.
Student Services

Notre Dame is committed to creating a rewarding university experience for its students through the provision of recreational and personal development programs. The University’s Student Services team is your go-to destination for everything from career advice and academic support, to student sports, clubs and societies.

**Australian Indigenous Mentoring Experience (AIME) – (Fremantle Campus)**
AIME is a dynamic mentoring program that is proven to support Australia’s Indigenous students through secondary school and into university, employment or further education at the same rate as all Australian students.

**Campus Ministry / Chaplaincy**
Campus Ministry / Chaplaincy provides opportunities for students in prayer and service, liturgy and life, and friendship and community. Through these initiatives, Notre Dame hopes to support the spiritual life of students. Notre Dame students are invited to participate in various liturgy and prayer programs, faith sharing and formation, conferences and retreats, giving support to those in need, and participating in and creating an awareness of other humanitarian relief efforts.

**Careers Office**
Students can find information for their future careers and assistance with job applications at the Careers Office. A series of career-related workshops are also held throughout the academic year.

**Counselling service**
Notre Dame provides a free and confidential counselling service to help students develop skills and strategies that enable them to achieve their personal and academic goals.

**Notre Dame Volunteer Network**
The Notre Dame Volunteer Network provides students with an opportunity to offer their services to agencies and organisations who work with people in need. The Network embodies the University’s Objects in building community and uses Catholic social teaching as a foundation for service to others.

**Student Association and Student clubs**
Notre Dame’s Student Association on both the Fremantle and Sydney Campuses is the heartbeat of student life at the University. Students are automatically members of the Association which coordinates social events and provides on-Campus student support. There are numerous student clubs and societies at Notre Dame that provide excellent networking opportunities between academic Schools and Campuses. For more information, please visit nd.edu.au/studentassociations.

**Mentoring Program**
All new students are invited to join Notre Dame’s Mentoring Program. This initiative aims to make the transition to university life a smooth one for first year students by linking them with student mentors and providing numerous opportunities for social interaction.

**Student Leadership Program**
Part of the extra-curricular activities on offer to students, the Student Leadership Program focuses on experiential learning, development of the self, active engagement in life on Campus and strengthening ties in the wider community.

**Sport**
Notre Dame hosts a range of student social events such as barbecues, trivia nights and inter-school and inter-varsity competitions throughout the academic year. Students can also try their hand at theatre or get involved in the many sporting and cultural pursuits on Campus. Sports include cricket, netball, futsal (indoor soccer), rugby, basketball and touch football, with representative teams participating in annual sporting events.

“Notre Dame has been an amazing journey since the very beginning. I have enjoyed every bit of my studies and already have a clear view of what the real workforce is like. Notre Dame showed me that accountants do much more than dealing with numbers and I can’t wait to start on my professional path.”

*Laura Galvis | Colombia*
Leadership in scholarship and research

The University is committed to providing excellence in teaching, scholarship and research, and establishing projects and programs of benefit to the community. This commitment underpins the establishment of its research institutes nationally.

Nulungu Research Institute

Based in Broome, the Nulungu Research Institute provides excellence in research and teaching within a context of valuing community-based Indigenous knowledge and a mission of reconciliation. Nulungu provides an Indigenous academic focus across the University’s three Campuses through cultural outreach and training endeavours.

Nulungu seeks to promote higher education as an opportunity for lifelong learning and an accessible tool for a diverse range of people. While Nulungu focuses on three core research themes — country (land and sea, saltwater, freshwater, and desert), health and wellbeing, and education — the scope of scholarly enquiry is rapidly expanding across a range of other related disciplines. A key feature of Nulungu’s research profile is the extent of collaboration with national and international academic institutions, teaching and research communities, government and industry.

Nulungu-led research in the Kimberley region:
- The Karajari Climate Change Adaptation Project;
- The La Grange Agriculture and Water Opportunities Project;
- Evaluations of Alcohol Management in Fitzroy Crossing and Halls Creek;
- The Bardi Jawi Governance Project;
- The Kimberley Aboriginal Caring for Country Project; and
- Indigenous Cultural and Natural Resource Management Programs and Industry Employment Pathways in the Kimberley Region.

Nationally, Nulungu’s research endeavours have included completion of collaborative projects with the Social Policy Research Centre at the University of New South Wales focusing on the Development of a Renewed National Strategic Framework for Aboriginal and Torres Strait Islander Peoples’ Mental Health and Social Emotional Wellbeing. Nulungu also completed a project with Southern Cross University and Batchelor Institute of Indigenous Tertiary Education that examined the Transition of Aboriginal and Torres Strait Islander Students into Higher Education.

Nulungu has established and maintained successful collaborations across multiple disciplines and professional fields, secured funding from a range of sources and undertaken projects of relevance and priority to the Indigenous community. Nulungu’s academic program fosters and promotes research activities that deliver significant outcomes for Aboriginal, Torres Strait Islanders, and other Australians, all within an Indigenous context.

Please visit nd.edu.au/nulungu for more information.
Institute for Health Research

Through interdisciplinary, cross-Campus and external research partnerships, the Institute for Health Research promotes and supports excellence in research that improves the physical, mental, social and spiritual wellbeing of people and communities. Based on the Fremantle Campus, the Institute also actively engages in research opportunities on the Broome and Sydney Campuses.

The objectives of the Institute are as follows:
- to further the Objects of the University and recognise that the human person is a unity of body and soul, that health is fundamental to a person’s total wellbeing, and that our commitment to health is made in a spirit of compassion and solidarity with all persons;
- to promote the productivity, quality and profile of health-related research at Notre Dame;
- to promote research that improves the health and wellbeing of people and communities, particularly those in great need;
- to foster interdisciplinary scholarship in health and medical research;
- to support health-related research to enhance the learning opportunities for students; and
- to promote and support academics in conducting health-related research within and between academic Schools.

The Institute supports other research groups located in Schools across the University’s three Campuses. It also collaborates with colleagues from other tertiary institutions, government and non-government organisations, and hospitals both nationally and internationally.

At present, researchers are involved in projects related to the following:
- burn and trauma rehabilitation and management;
- multi-morbidity and chronic disease;
- falls prevention programs for the elderly;
- exercise interventions for breast and prostate cancer survivors, and adolescents with movement difficulties;
- improving palliative care;
- Indigenous wellbeing;
- parental caregiving behaviours;
- pregnancy stress and motor coordination development in adolescents; and
- wound management.

Researchers have been successful in winning numerous competitive grants and actively publish their results in top level journals.

Higher degree students have access to a range of services including a purpose-built Research Office. Support and guidance regarding research design and data analysis is also readily available.

Please visit nd.edu.au/research/ies/home for more information including current and previous research projects and academic listings.

Institute for Ethics & Society

Based in Sydney, the Institute for Ethics & Society (IES) fosters ethical awareness in professional and social life. The Institute’s purpose is to promote the study of Catholic intellectual tradition and moral tradition, with a particular focus on faith and ethics and their application and integration into the broader life of society.

This mission is expressed via two foci: excellence in research and leadership in ethics education.

The IES pursues excellence in philosophical and ethical research on topics of public, social and global concern, informed by the Catholic intellectual tradition. It seeks to create an exemplary and supportive research culture and to build a hub of research expertise in its five research focus areas:
- Applied and Professional Ethics
- Ethics Education
- Bioethics
- Religion and Global Affairs
- Indigenous Research and Ethics

The IES also serves the University by supporting and informing the teaching of ethics across all academic Schools. Its aim is to assist staff in fostering the ethical development of our students as professionals and global citizens. To that end IES aims to make Notre Dame a significant contributor to the scholarship of ethics education in Australia and beyond.

The IES also continues to prioritise research on Catholic social teaching through the publication of its journal, *Solidarity: the Journal for Catholic Social Thought and Secular Ethics.*

Please visit nd.edu.au/research/ies/home for more information including current and previous research projects and academic listings.

Institute for Health Research

Institute for Ethics & Society

To enquire about research opportunities at Notre Dame please contact —

Broome/Fremantle
future@nd.edu.au  |  +61 8 9433 0533

Sydney
sydney@nd.edu.au  |  +61 2 8204 4404

Artwork: ‘Seeing Country’ by Nyaparu Laurel

Nyaparu Laurel was a Walmajarri artist and educator from the Kadjina Community in the Kimberley region of Western Australia on the edge of the Great Sandy Desert – part of Millijidee Station. Along with her sisters, brothers and mothers, Nyaparu advocated to set up the remote Wulungarra Community School and through her work, contributed to the passing on of knowledge of the land, law and culture to future generations. She passed away in August, 2015.
Undergraduate course information

Course duration
Many undergraduate degrees require three years of full-time study with Core Curriculum units spread across the duration of the course. Undergraduate degrees in Education, Law and Physiotherapy require four years of full-time study.

Double degrees and Honours programs
Notre Dame encourages students to explore the option of double majors within their degree programs to expand their knowledge and skills. The University also encourages students to pursue double degrees. Typically, this involves a one-year course extension. A double degree qualification broadens a student’s knowledge and skills base while enhancing employment prospects.

High-performing students are encouraged to undertake an Honours program. For example, this may involve an extra thesis-related year within a Bachelor’s degree or may be integrated within the normal course length with some degrees.

Schools of study
Courses are offered in the following Schools at Notre Dame:
- Arts & Sciences
- Business
- Education
- Health Sciences (Fremantle only)
- Law
- Medicine (not available to international students)
- Nursing (Nursing & Midwifery in Fremantle)
- Philosophy & Theology
- Physiotherapy (Fremantle only)

For more information, please visit notredame.edu.au.

Core Curriculum
Students attend university for many reasons — to continue their studies, gain a qualification, train for a profession, learn together with others or meet different people. Some of these goals can be sought in other institutions; but universities are unique in the ways in which they bring all these goals together. This happens through a particular approach towards intellectual development — how we identify knowledge and truth, and how we let this change us.

Notre Dame’s Core Curriculum brings all of our students together under one banner of intellectual enquiry. The Core places the life of the mind (often called the “intellectual life”) proudly to the fore in every one of our degree courses. The Core asks: how does developing our grasp of knowledge and truth change us, our workplaces, our families and our choices?

The Core exists in distinctive versions on our three Campuses (Philosophy, Theology and Ethics in Fremantle; Logos Programme in Sydney; and Aboriginal People and Spirituality and the Challenges of Reconciliation in Broome). All versions draw on the riches of philosophical and theological thought.

Philosophy seeks to clarify the truth about the human person, God, our world, and our conduct. Philosophy uses texts and methods of inquiry and reasoning built up over centuries by some of the finest critical minds.

Theology approaches similar questions through different texts and in the light of the faith position of one particular religious tradition. At Notre Dame, the philosophy we study is Western philosophy and the theology we study is Catholic theology.

Undertaking the Core Curriculum requires no previous study, experience or religious commitment. Philosophy and Theology are academic subjects and taught in the Core at an introductory level.

Ethics provides an analysis of the strengths and weaknesses of three core themes: Consequentialism, Non-consequentialism and virtue ethics. A central focus of the unit concerns the Thomistic-Aristotelian proposition that human life is purposeful.
Postgraduate course information

Notre Dame’s Objects articulate a commitment to providing an excellent standard of teaching, scholarship and research. The University seeks to provide an environment in which students can extend themselves to reach their fullest potential. These values underpin the wide range of postgraduate courses which the University offers.

Postgraduate degrees by coursework
Notre Dame offers a number of postgraduate degrees which are available by coursework. The descriptions below outline the structure of the suite of degrees by coursework which are offered in a wide range of study areas, offering students an introduction to a new subject area or the opportunity to specialise and extend their previous study in a particular subject area.

Graduate Entry Bachelor’s programs
Bachelor’s programs, such as the Bachelor of Laws (Graduate Entry), are undergraduate courses which require students to have a previous undergraduate degree to gain admission.

Graduate Certificate and Diploma programs
A Graduate Certificate usually comprises four interrelated units of study over one or more semesters. A Graduate Diploma is usually made up of eight interrelated units of study over two or more semesters.

Master’s degrees by coursework
This degree may be suitable for those students who have limited research experience and are hoping to gain further knowledge in their chosen field of study.

Master’s degrees by coursework and dissertation
This degree is suitable for students who wish to gain some research experience while looking to deepen their knowledge and gain research credentials.

Higher degrees by research
Notre Dame offers several options for students wishing to pursue a degree by research. All research students are assigned supervisors who will guide and advise throughout the journey towards the completion of the degree. For Professional Doctorate students, an industry mentor is also assigned to assist in the research area. Once the student has made contact with a potential supervisor, they will work together to develop the initial research proposal that will accompany the formal application to study at the University.

Master of Philosophy
Master of Philosophy degrees are available across all Schools within the University. The degree is a suitable pathway for students who have completed a Bachelor’s degree but have not reached Honours level. The degree has a one-third coursework component which includes research training as required.

Master’s by Research
Master’s by Research degrees are recommended for students who anticipate applying for a Professional Doctorate or a PhD program in the future. It is possible to include coursework units to address identified research skill needs, but the award of the degree is based wholly on the research thesis.

Professional Doctorate
The Professional Doctorate is a research degree suitable for those who aspire to the highest academic achievement while engaging in practical aspects of their profession. The Professional Doctorate examines, the crucial issues and developments within a profession. The University offers a range of discipline-specific Professional Doctorates.

Doctor of Philosophy (PhD)
The Doctor of Philosophy (PhD) is a thesis-based research degree offered across all Schools of the University. The PhD program is individually designed and built around the methodological requirements of the research and the nature of the topic to be investigated, taking into consideration the background of the candidate. The candidate may be asked to undertake further coursework to extend knowledge and skills as a basis for the research component.

A thesis is an advanced-level investigation into a significant question, problem or phenomenon. A thesis submitted for the degree of Doctor of Philosophy is expected to be a systematic, written presentation of the results of study, investigation and research which makes a substantial and original contribution to the body of knowledge in its field.

For a list of postgraduate courses available, please see page 41.
International Postgraduate Research Scholarships

The University offers fee remission scholarships for international research students. These scholarships are for high calibre international students undertaking research degrees: In areas of the University’s strategic research focus areas. The scholarships are competitive and apply for the standard course duration. Scholarship applications are due by the end of October each year.

Scholarships available include the following:

- Australian Postgraduate Award (APA)
- International Postgraduate Research Scholarship (IPRS)
- International Fee Remission Research Scholarship (IFRRS)
- The University of Notre Dame Australia Scholarship (UPA)

For more information visit nd.edu.au/research/scholarships.

I appreciate the personalised support from lecturers and other staff at Notre Dame throughout my undergraduate and postgraduate study. As a mature-age international student, I believe this caring environment helped me transition smoothly from a different faculty into postgraduate studies in business.

Keiko Nemoto | Japan
Australia is one of the safest and most rewarding countries in the world in which to live, study and socialise. However, there are a few important elements prior to departure that need to be considered to ensure you make the most of your experience in Australia and at Notre Dame.

Prior to arrival

Upon accepting an offer, international students will receive a pre-departure guide which addresses immigration regulations, living expenses and University services and facilities. A copy of this document can be found at: nd.edu.au/nav-future-students/international-students.

Useful checklists for international students and Study Abroad and Exchange students are provided below:

Checklist for international students

› Accept your Notre Dame offer (sign and return all documents).
› Pay your first year’s tuition fee, enrolment fees, student ID card fee, and Overseas Student Health Cover fee.
› Apply for your student visa online using the electronic Confirmation of Enrolment (eCoE) document issued by Notre Dame upon receipt of fees.
› Contact the University to organise assistance with accommodation if required.
› Establish a budget for your studies in Australia.

Checklist for Study Abroad and exchange students

› Accept your Notre Dame offer (sign and return all documents).
› Send a copy of your passport to the University.
› Apply for your student visa online using the eCoE document issued by Notre Dame.
› Complete the arrival details form (included in your pre-departure guide).

Medical insurance / health cover

The Australian Government requires international students to be covered by health insurance and to maintain cover for the full duration of their student visa. Students must purchase an Overseas Student Health Cover (OSHC) policy from a registered health benefits organisation, before their student visa is issued by the Department of Immigration and Border Protection (www.border.gov.au).

The University of Notre Dame Australia makes these arrangements on behalf of the student with its preferred health insurance provider which is OSHC Bupa Advantage (www.bupa.com.au/health-insurance/cover/oshc). The amount due for this cover for the full duration of the visa is detailed on the initial invoice issued by Notre Dame and is payable with the enrolment fee and tuition fees for the first year of study.

A student’s eCoE will be issued upon receipt of payment. Should an international student transfer to Notre Dame from another institution and already have OSHC with another insurer, arrangements will need to be made directly with the chosen private health insurer to continue the cover for the full duration of their studies.

The student must provide the University with a receipt/letter from the provider as proof of existing cover.
Living expenses in Australia

As a general guide, students should expect to spend approximately A$300 to A$350 per week on living expenses, not including tuition fees or accommodation. Living expenses include food, transport, entertainment, books and other important items. Please refer to the table for approximate accommodation and living costs.

Accommodation costs will vary depending on the type of arrangement chosen. On average, an international student requires between A$25,000 to A$30,000 per year for all living expenses (roughly A$550 per week).

Accommodation

Fremantle Campus

On-Campus accommodation is available on the Fremantle Campus. The residential community is a blend of enthusiastic Study Abroad students, mainly from the USA, as well as international students and Notre Dame students from across Australia. The residential halls are focussed on developing a friendly and social community through weekly meetings, meals and other activities aimed at building a student community.

For more information, please contact the Manager of Student Residences at residentialhalls@nd.edu.au or +61 8 9433 0658.

Sydney Campus

The Sydney Campus is unable to provide any on-Campus accommodation. However, there are several accommodation options in close proximity to the University.

For more information, please contact Student Services at sydney.studentservices@nd.edu.au or +61 2 8204 4429.

For up-to-date Australian Government information and services for international students coming to Australia, please visit www.australia.gov.au.

Approximate accommodation and living costs

<table>
<thead>
<tr>
<th>Accommodation</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Homestay</td>
<td>$250 to $300+ per week</td>
</tr>
<tr>
<td>Hostels and guesthouses</td>
<td>$100 to $280+ per week</td>
</tr>
<tr>
<td>Private rental one bedroom</td>
<td>$300+ per week</td>
</tr>
<tr>
<td>unfurnished apartment</td>
<td></td>
</tr>
<tr>
<td>Private rental two bedroom</td>
<td>$450+ per week</td>
</tr>
<tr>
<td>unfurnished apartment</td>
<td></td>
</tr>
<tr>
<td>Shared accommodation</td>
<td>$175 to $250+ per week</td>
</tr>
</tbody>
</table>

On-Campus accommodation – Fremantle Campus only

| Semester 1, 2017                  | $239+ per week |
|                                   | (+$150 refundable bond) |
| Semester 2, 2017                  | $239+ per week |
|                                   | (+$150 refundable bond) |

Other living expenses

<table>
<thead>
<tr>
<th>Expense</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Food (groceries and eating out)</td>
<td>$80 to $200 per week</td>
</tr>
<tr>
<td>Gas and electricity</td>
<td>$60 to $100 per week</td>
</tr>
<tr>
<td>Phone and internet</td>
<td>$20 to $50 per week</td>
</tr>
<tr>
<td>Public transport</td>
<td>$10 to $50 per week</td>
</tr>
<tr>
<td>Laundry / drycleaning</td>
<td>$10 per week</td>
</tr>
<tr>
<td>Entertainment</td>
<td>$120 per week</td>
</tr>
</tbody>
</table>

Please note: This information is provided as a guide only.
All figures are quoted in Australian dollars (A$).
Fees

Notre Dame is committed to making all of its courses as affordable and accessible as possible, with its fee structure reflecting this goal.

Notre Dame’s tuition costs depend upon a student’s study load and the nature of the course being studied. An average full-time study load is eight units per year or four units per semester. Education, Health, Law, Physiotherapy and Science courses attract higher fees and more units per semester.

Please note, tuition fees are subject to change and increase each year. Please refer to the University website for the most up to date indicative fees information for international students: nd.edu.au/nav-future-students/international-students.

Payment can be made by
Cheque / Money Order / EFTPOS
Internet Bank Transfer / Credit Card

Additional study costs
The additional costs of study will vary from student to student. Additional costs include textbooks, uniforms (for example Nursing or Physiotherapy courses), photocopying and stationery. These costs are in addition to course fees.

If you require further assistance regarding fees, please contact the Admissions Office (or the Fees Office) of the relevant Campus.

Refund Policy
The Admissions Office will provide the Refund Policy documents with your offer and invoice.

This policy applies to all commencing and continuing international students, including Study Abroad and Exchange students. Please read it carefully and if you have any queries regarding this Refund Policy, please contact our Fees Office

Fremantle students - fremantle.fees@nd.edu.au
Sydney students - sydney.fees@nd.edu.au

The Refund Policy is subject to change. The most up-to-date information can be obtained from the University website: nd.edu.au/current-students/studentadministration/policiesregulations.shtml.

I chose Notre Dame because the University offers an education of quality, whilst also being committed to Catholic values. I have not been disappointed.

Francois Fontaneau | France
Refund Policy

This Policy is implemented in accordance with the ESOS Act (as amended), and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007 (National Code).

1. Principles and Application
   - This Policy applies to all commencing and continuing Overseas Students, including Study Abroad and Exchange Students, across all Campuses of The University of Notre Dame Australia (‘the University’).
   - If there is any conflict between the University General Regulations and this Policy, unless stated otherwise, the General Regulations will prevail.
   - Overseas Students are required to sign and return the International Student Refund Agreement to the Admissions Office (or Study Abroad Office for Study Abroad and Exchange Students) with their Conditions of Offer and Acceptance Form.
   - All applications for a refund should be submitted to the Manager, Fees Office of the relevant Campus on the appropriate Refund Request form and include supporting documentation where applicable.
   - In determining a Refund Request, the Manager, Fees Office (or delegate) may consult where appropriate with relevant University staff.

2. In all cases for a refund:
   - Where the Student is entitled to a refund, the refund will be remitted from the date of submission of the Refund Request form to the University in accordance with the respective “provider obligation period” specified in sections 46D, 47D or 47E of the ESOS Act.
   - Prior to any refund being remitted, the University will provide the Student with a Notification of Refund Statement setting out the amount of refund to be remitted and the basis for this amount.
   - Refunds will be remitted in Australian dollars and will be made to a bank account nominated by the Student or, in the case of Study Abroad and Exchange Students, to the institution from whom the fees were originally received (unless the University receives different written instructions from that institution).
   - If a partial refund of Tuition fees applies, the partial refund will apply to the current Semester only. A full refund of Tuition fees will be made for Tuition fees relating to any subsequent Semester.
   - A partial refund of Tuition fees (rounded up to the nearest whole dollar) will be calculated as the product of (i.e. multiplied by) the weekly Tuition fee and the number of weeks (rounded up to the nearest whole number) in the default period, see diagram A.

In the unlikely event that the University is unable to deliver the Student’s Course in full, the Student will be notified of this and offered a refund of unspent Tuition fees paid to the University. Alternatively, the Student may be offered enrolment in an alternative Course by the University at no additional cost to the Student. The Student may elect to receive either a full refund of unspent Tuition fees, or to take up an offer to enrol in an alternative Course. If the Student elects to enrol in an alternative Course, the University will ask the Student to sign a document to confirm the change of Course, as prescribed by the Registrar’s Office.

3. Review of Refund Amount
   - The Student may request the Campus Registrar review the amount set out in the Notification of Refund Statement. A review request must be made in writing and set out clearly the reasons why the Student disputes the refund amount. The Campus Registrar shall consult with the Pro Vice Chancellor - International on Study Abroad and Exchange Student review requests and the Manager, Admissions Office on commencing Student review requests.
   - A request for a review must be received within twenty Working Days of the date of the Notification of Refund. The Student may be required to submit independent documentary evidence to support their reasons for requesting a review.
   - The Campus Registrar's decision may be appealed to the University Registrar in accordance with the Policy: Student Appeals.
   - This policy, and the complaints and appeals processes of the University, do not remove the right of the Student to take further action under Australia's consumer protection laws.
   - In the case of any disputes, the University's Dispute Resolution processes do not circumscribe the Student’s right to pursue other legal remedies.

### Diagram A – Calculation of weekly tuition fee:

\[
\text{Weekly tuition fees} = \frac{\text{Total tuition fees for the course for the semester}}{\text{Number of calendar days in semester}} \times 7 \\
\text{Weeks in default period} = \frac{\text{Number of calendar days from default day to the end of the period to which the payment relates}}{7}
\]

<table>
<thead>
<tr>
<th>Reason for Refund</th>
<th>Amount Refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>University default (Partial refund)</td>
<td></td>
</tr>
<tr>
<td>i) Fail to provide the course</td>
<td></td>
</tr>
<tr>
<td>j) The course ceases to be provided before its completion</td>
<td></td>
</tr>
<tr>
<td>Amount Refunded = weekly Tuition fee x weeks in default period</td>
<td></td>
</tr>
</tbody>
</table>

| Student default due to visa refusal (Partial refund) |
| i) If the Student’s visa application is refused prior to the commencement of the Course |
| ii) If the visa application is refused after the commencement of the Course |
| Amount Refunded = Course fees minus the lesser of the following amounts: |
| a) 5% of the amount of Course fees received by the University in respect of the Student prior to the default day; or |
| b) $500 |

| All non-visa related Student defaults |
| i) Student defaults, as defined in this document, that occur before the applicable Census Date |
| ii) Student defaults, as defined in this document, that occur after the applicable Census Date |
| Amount Refunded = 100% refund of Tuition fees – all non-tuition fees paid by the Student |

| If the Student provides evidence that they were granted permanent residency on or prior to the earliest applicable Census Date for their current Semester enrolment* |
| Amount Refunded = overseas tuition fee rate – domestic tuition fee rate |

*Note: A Student remains liable for Tuition fees as an International Student for the remainder of the current Semester if a Census Date applicable to their current semester enrolment has already passed

Please note this Refund Policy is subject to change. The complete and most up-to-date information on Refund Policy can be obtained from the University website: nd.edu.au/fees.
Regulations and policies

ESOS framework
Student visa holders are covered by the Education Services for Overseas Students (ESOS) legislative framework. It is important for student visa holders to understand their rights and responsibilities under the ESOS framework. More details on the ESOS framework are available on the future students tab of the University website: nd.edu.au

The University recommends that students refer to the following documents prior to commencing studies at Notre Dame:

1. University policies and guidelines
This can be found on the University website: nd.edu.au/current-students/studentadministration/policiesregulations.shtml.

2. University Regulations
This can be found on the University website: nd.edu.au/university/regulations.shtml.

Grievance procedures
The University of Notre Dame Australia has grievance procedures for handling any student issues during the admissions process as well as for current students.

These procedures are detailed in the Student Guide and are available on the University website: nd.edu.au.

Expectations of international students
Students are required to meet the standards of behaviour, attendance, academic performance and concern for others that are expected at the University. If a student is judged by the University to have lost ‘Good Standing’ status then the University may cancel or suspend the student’s enrolment and they may lose their student visa status.

Students must ensure they maintain the following enrolment requirements:

- Maintenance of current contact details - students must notify the education provider of their new address within seven days.
- Attendance - students must maintain an 80 per cent attendance record of the scheduled contact hours.
- Academic performance - students must maintain consistent academic performance.
- OSHC cover - The University makes these arrangements on behalf of the student with its preferred provider, OSHC Bupa Advantage

‘All students commence on ‘Good Standing’.

Leave of absence / deferral
An international student on a student visa is only permitted to take leave/deferral under very limited circumstances, on the grounds of compassionate or compelling circumstances for example, an extended illness which affects a student’s ability to study, bereavement, a disaster in a student’s home country requiring a student’s return or a traumatic experience which affects a student’s ability to study. A leave of absence is only permitted for one semester.

The University has been a big part of my life in Australia, so I never felt that I was alone. Two thumbs up to this 5-star rated university, for their highest quality services to their students.

Revathy Kanesan | Malaysia

"
Dependant schooling information

Fremantle Campus

Undergraduate international students with school-aged children (also includes Honours, Graduate Certificate and Graduate Diploma)

International students who are enrolled in an undergraduate degree, Honours, a Graduate Certificate, or a Graduate Diploma will be responsible for the full fees of either the government or non-government school placement for their children.

Further information about the government schooling system in Western Australia can be found on the ETI website: www.eti.wa.edu.au.

Master’s or Doctoral international students with school-aged children

Postgraduate international students (Master’s or Doctoral) may enrol school-aged dependants (children) into local government public schools and pay local fees, or non-government private schools and pay full fees. Students must notify the Admissions Office prior to applying for a student visa if they would like to organise their child’s school placement.

Conditions of enrolment

1. The dependant/s must be in the country before the enrolment process commences.
2. Once the children have arrived in Australia, please contact the International Admissions Officer at: admissions@nd.edu.au or call +61 8 9433 0697.
3. The placement process will be completed at the Department of Education, not the schools themselves. Efforts are made to place children near to their homes. However, due to limited spaces for overseas students, placement locations may vary.
4. If children of international students require special needs educational services and/or teaching in English as Second Language (ESL), then international students will be invoiced for the cost of these services.
5. There will be fees for all children who are placed in government schools. If a student wishes to enrol their child or children in a non-government school, the student is responsible for the full fees, at the discretion of the school chosen.

Sydney Campus

If international students intend to bring school-age dependants to Australia, it is compulsory for them to attend school. For further information on attendance requirements, visit the NSW Public Schools website: www.schools.nsw.edu.au/student/support/programs/attendance.php.

School fees

International students are responsible for the full applicable school fees for government or non-government schooling of their children, plus the additional costs of uniforms, books, stationery, food, school excursions and travel expenses. For further information on government school fees, refer to the NSW Department of Education International webpage: www.decinternational.nsw.edu.au.

Please note that dependents of Postgraduate Doctorate students in NSW institutions may be exempt from government school fees (conditions apply). For information on non-government school fees, contact the individual school.

School enrolment

For government schools, the placement process is managed by the NSW Department of Education.

The school student must be in the country before the enrolment process can commence and the Department aims to place the child at the school closest to the student’s residential address. All students must provide evidence of their immunisation status to the school at the time of enrolment. For visa purposes, the student may obtain a ‘Confirmation of Placement’ letter for their child before they arrive in Australia, which will state their intention to enrol their child in schooling once they arrive in Australia.

For further information on how to enrol your child in a government school, please refer to the NSW Department of Education webpage: www.decinternational.nsw.edu.au.

To enquire about independent schools in NSW, please visit www.aisnsw.edu.au. For Catholic schools, please visit www.ceosyd.catholic.edu.au.

To enquire about independent schools in WA, please visit www.ais.wa.edu.au. For Catholic schools, please visit www.ceo.wa.edu.au.
We consider the whole person

Notre Dame considers every applicant on an individual basis, making the admissions process, like the Notre Dame study experience, focused on the whole person. Prospective students apply directly to the University for admission. **There is no application fee.**

### Domestic students

You are considered a domestic student if you have any of the following:
- Permanent Resident visa
- Australian or New Zealand Citizenship
- Humanitarian visa

### Entry into Notre Dame is based upon the following:

<table>
<thead>
<tr>
<th>Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal qualities, motivation to study and academic potential</td>
</tr>
<tr>
<td>Contribution to prior educational institution, church or community life</td>
</tr>
<tr>
<td>Academic record</td>
</tr>
<tr>
<td>An interview with a member of the academic staff</td>
</tr>
</tbody>
</table>

### The interview

An interview is an integral part of the admissions process for all students at Notre Dame. Interviews are intended to provide prospective students with an opportunity to discuss their preferred courses and life at Notre Dame. It is also a chance for applicants to share some of their important personal achievements and aspirations. Interviews for international students living off-shore are conducted by Notre Dame academic staff by telephone whilst on-shore international student interviews take place on-Campus. Interviews usually take between 20 to 30 minutes.

### Admissions process

- Application received by the Admissions Office
- Acknowledgment of application by email
- Assessment by the Admissions Office
- Interview by the academic staff member or course coordinator
- Offer and invoice
- Accept your offer and make fee payment
- Receive eCoE and apply for your student visa

### How to apply

The process of applying to study at Notre Dame for an international student is different from that of Australian students. To apply, please complete the International Application Form in this Course Guide and forward it with all supporting documents to the relevant Admissions Office by mail, email or in person.

#### Fremantle Campus

**Admissions Office**
21 High Street (PO Box 1225)
Fremantle WA 6959 Australia
Tel: +61 8 9433 0537
Fax: +61 8 9433 0769
Email: fremantle.admissions@nd.edu.au

#### Sydney Campus

**Admissions Office**
140 Broadway, Chippendale NSW
(PO Box 944) Broadway NSW 2007
Tel: +61 2 8204 4430
Email: sydney.admissions@nd.edu.au
English language entry requirements

Prospective students who did not complete Primary/Secondary education in English speaking countries are required to demonstrate English language competency appropriate to the level stipulated for their nominated course. Accepted proficiency tests are IELTS (Academic), TOEFL, Cambridge Academic English or PTE (Pearson Test for English) Academic. Other evidence, including recent successful tertiary level studies in English from an official English-speaking country, may be accepted on review by the University.

The Admissions Office reserves the right to ask any applicant to sit the ‘Academic’ International English language Testing System (IELTS) exam as deemed necessary.

Many of the undergraduate and postgraduate courses require an IELTS (Academic) overall score of 7.0 and no sub-score lower than 6.5. Please note some courses require a higher score (Education, Nursing, Law and Physiotherapy). An overall IELTS (Academic) score of 7.0 is required for research degree applicants. The University will also consider recently written academic papers, authored and submitted by research applicants, for English competency. For more details of the scores required for each course, please refer to the Course Tables from page 37 or contact the Admissions Office.

Advanced standing

Advanced standing may be granted to students who have passed subjects of a similar standing at another approved university or higher education institution in a relevant course area.

Students who complete a Diploma or Advanced Diploma at a Registered Training Organisation (RTO) in Australia, or in similar institutions internationally, may be eligible for credit towards their studies at Notre Dame. An application for Advanced Standing at the time of application; however the advanced standing will only be considered once an applicant has received an offer.

Note: A student should apply for advanced standing or recognition of prior learning before the completion of their first semester within a course at the University.

For more information, see the University website:
Fremantle: www.nd.edu.au/advancedstanding
Sydney: www.nd.edu.au/sydney/future-students/advancedstanding.shtml

Applications should include:

1. The completed International Application Form – see page 45.
2. A Personal Statement, approximately 300 words or one page, outlining your reasons for applying to Notre Dame and your motivations for pursuing study in your area of interest.
3. Certified copies of the most current high school qualifications, academic certificates and full academic transcripts.
4. A certified copy of a current passport and a current Australian visa (if applicable).
5. Proof of English proficiency, evidence of accepted English proficiency test or evidence of education from an English-speaking country. If applicants first language is not English and school education was not completed in an English-speaking country (English-speaking countries are: UK, USA, Ireland, Australia, New Zealand, Canada and South Africa), evidence of accepted English language proficiency test is required.
6. A certified copy of valid Overseas Student Health Cover (OSHC) card or policy letter (if applicable).
7. Curriculum Vitae (for postgraduate applicants).
8. Research Proposals (for research applicants).
9. Abstract of Thesis (if applicable for research applicants.)

Notre Dame will notify applicants when their application has been received and advise if any further information is required.
The offer and invoice

Offers are made when the applicant has met all application requirements, including the interview. If an application is successful, the following items will be sent out:

1. A Letter of Offer for the course that has been applied for.
2. An invoice with details of indicative tuition fees for the first year, plus any other charges, total indicative fees for the full course duration, and payment details.
3. An Acceptance and Refund Policy Form to be completed and returned to the Admissions Office. Signing this form indicates that the applicant accepts the offer and the terms and conditions outlined in the Letter of Offer.
4. Copies of the following:
   - Pre-departure Guide
   - Indicative Fees - Explanatory Notes
   - Course Information Flyer
   - ESOS Framework Information
   - OSHC Bupa Advantage
   - Policy: Refunds for Overseas Students
5. Confirmation of Enrolment: once the offer has been accepted, the fees have been paid by the due date and any outstanding documents or certificates have been supplied, the University will issue an electronic Confirmation of Enrolment (eCoE).

Notre Dame is part of the Streamlined Visa Processing (SVP) program. Students wishing to study Bachelor’s, Master’s or Doctoral courses will be eligible to apply for their visa through this process online. For further information please visit the Department of Immigration and Border Protection website: www.border.gov.au.

Applicants need to provide the eCoE number to the Department’s website upon applying for their student visa online. This important document is issued by the University through the secure Department site. The Department holds the detailed personal information required for student visa processing, its issuance and the conditions of visa compliance.

Applicants under the age of 18 at the time of offer should be aware that an eCoE will not be issued until the applicant turns 18.

Tuition Protection Services

The Australian Government introduced the Tuition Protection Services (TPS) on 1 July 2012. The TPS is a placement and refund service for international students. The purpose of TPS is to limit an institution’s ability to collect more than 50 per cent of the total tuition fees payable by a student prior to commencement (unless the course is 24 weeks or less). For example, if a student elects to study a course that is typically run over three years, Notre Dame will collect one year’s fees upfront prior to commencement. However, if a student elects to study a course that runs for only one year, Notre Dame will only collect one semester’s upfront fees prior to commencement.

More details about this and related reforms can be found at the Australian Education International website: www.internationaleducation.gov.au.

Conditions of application

Please read carefully

1. Tuition fees for the first year of enrolment plus Overseas Student Health Cover (OSHC) and any other enrolment fees and charges are to be paid at least four weeks prior to the commencement date of the course. Payment details are on the application form and are on the invoice sent with the Letter of Offer. For courses longer than two years, the first year’s tuition fees must be paid in advance. If the course is less than two years in duration, only one semester’s tuition fee is payable in advance.
2. Attendance at the Orientation Program is compulsory.
3. On receipt of the Acceptance and Refund Policy form and the invoiced fees, the University will send an eCoE document. The eCoE number is needed to apply for a student visa to Australia.
4. When selecting a commencement date please allow at least six weeks for admissions and visa processing.
5. Any request of changes to enrolment details must be declared to the University in writing as soon as possible.
6. The University reserves the right to change its fees and conditions at any time without notice.
7. If a student wishes to defer, suspend or cancel their enrolment they must contact the University in writing before the commencement of the semester.
International admissions FAQs

1. Am I an international student?
You are an international student if you have any temporary visa, including any of the following:
  › Bridging visa
  › Provisional Resident visa
  › Long-term Business visa
  › Student visa

2. What does ‘certified copy’ mean?
A certified copy is a photocopy of an original document that has been sighted, stamped and signed by a certifying agent. The accepted people who can do this include Justices of the Peace, notary public, accountants, teachers, school/college principals, consular officials, doctors, postmasters, pharmacists and Notre Dame Admissions staff members. All copies of transcripts and official documents accompanying an application must be certified.

3. How can I send all the admissions documents?
Please send the certified copies by post to the Admissions Office on the respective Campus. Please contact the Admissions Office for more details.

4. Can I have a conditional offer or packaged offer?
Notre Dame does not make conditional or packaged offers. Applicants will need to meet the University’s minimum entry requirements upon application in order to receive an offer.

5. My academic transcripts and certificates are not in English. What do I do?
If your qualification and transcripts are in a language other than English, you must have your qualification translated and provide the Admissions Office with certified copies of the translation and qualification or award.

The contact details and listing of certified translators are:
National Accreditation Authority for Translators and Interpreters (NAATI):
www.naati.com.au

Community Relations Commission (for NSW):

You must have your documents translated by an individual from one of the organisations shown above.

6. Do I need to sit IELTS?
Students who have completed their secondary school study from the following English speaking countries may be exempt from English proficiency testing: USA, Australia, New Zealand, Canada, UK, Ireland or South Africa.

Applicants for some courses are required to demonstrate an IELTS level comparable to an industry standard. Some courses, including Nursing, Law, Education and Physiotherapy, have higher IELTS requirements. For more details, please contact the Admissions Office or refer to the Course Tables from page 37 of this guide.

Please note: Notre Dame reserves the right to request the evidence of English competencies any applicant.

7. How do I know how many units will be credited from my previous study?
You can discuss opportunities for Advanced Standing at the interview with our academic staff, and once you have received an offer, you may apply for Advanced Standing before you accept the offer.

8. Where do I go for the most up-to-date information?
If there are any changes to the information provided in this Course Guide, updated details can be found on the University website: nd.edu.au.

Notre Dame’s small classes and committed lecturers formed a perfect environment for successful personal and academic development. Coming from Germany, I was impressed by how much support and assistance lecturers and staff members provided to make my time at Notre Dame a success.

Andreas Kettermann | Germany
Course tables
Courses tables – Undergraduate

Fremantle Campus

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<tr>
<th>UNIVERSITY DIPLOMA</th>
<th>ND CODE</th>
<th>CRICOS CODE</th>
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<th>DURATION (YEARS)</th>
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<th>ANNUAL FEE</th>
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<th>TOEFL (IB)</th>
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BACHELOR’S DEGREES

SCHOOL OF ARTS & SCIENCES

Bachelor of Arts
Bachelor of Behavioural Science
Bachelor of Arts (Politics & Journalism)
Bachelor of Arts (Politics & Journalism) / Bachelor of Behavioural Science
Bachelor of Behavioural Science
Bachelor of Communications & Media
Bachelor of Communications & Media / Bachelor of Arts
Bachelor of Communications & Media / Bachelor of Behavioural Science
Bachelor of Communications & Media / Bachelor of Marketing & Public Relations
Bachelor of Counselling
Bachelor of Counselling / Bachelor of Behavioural Science
Bachelor of Science
Bachelor of Science / Bachelor of Arts
Bachelor of Science / Bachelor of Communications & Media / Bachelor of Marketing & Public Relations

SCHOOL OF BUSINESS

Bachelor of Commerce
Bachelor of Commerce (Accounting major)
Bachelor of Commerce / Bachelor of Arts
Bachelor of Commerce / Bachelor of Behavioural Science
Bachelor of Commerce / Communications & Media
Bachelor of Commerce / Business Science
Bachelor of Commerce / Business Science / Bachelor of Sport & Recreation Management
Bachelor of Human Resource Management
Bachelor of Human Resource Management / Bachelor of Behavioural Science
Bachelor of Marketing & Public Relations
Bachelor of Marketing & Public Relations / Bachelor of Arts
Bachelor of Marketing & Public Relations / Bachelor of Behavioural Science
Bachelor of Marketing & Public Relations / Bachelor of Communications & Media
Bachelor of Sport & Recreation Management
Bachelor of Sport & Recreation Management / Bachelor of Communications & Media

Please note that codes are correct at the time of print but are subject to change.

The most up to date information on fees for each course can be obtained from the University website: nd.edu.au

DISCLAIMER - The offering of any course by the University is subject to (a) the Disclaimer set out on page 51 of this Course Guide; and (b) the University receiving appropriate enrolment numbers in each course. The University may cancel any course if appropriate enrolment numbers are not received in any given year.

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### Fremantle Campus

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### SCHOOL OF HEALTH SCIENCES

| Bachelor of Biomedical Science | 3041 049306M | I | 3 ✔ | $33,702 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |
| Bachelor of Exercise & Sport Science | 3161 055343M | I | 3 | – | $22,467 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |
| Bachelor of Health and Physical Education (Primary) | 3287 057667G | I | 4 ✔ | $26,157 | B | – | – | – | 25 7 56 |
| Bachelor of Health and Physical Education (Secondary) | 3288 057666G | I | 4 □ | $26,157 | B | – | – | – | 25 7 56 |
| Bachelor of Outdoor Recreation | 3310 061707D | I | 3 | – | $26,157 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |
| Bachelor of Preventive Health | 3289 057670B | I | 3 | – | $22,467 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |

### SCHOOL OF LAW

| Bachelor of Laws | 3178 023751D | I | 4 | – | $22,467 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws/Bachelor of Arts | 3388 073011E | I | 5-6 | – | $28,000 | 8 | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Arts (Politics & Journalism) | 3389 073012C | I | 5-6 | – | $28,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws | 3390 073013B | I | 5-6 | – | $28,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Biomedical Science | 3412 074294B | I | 5-6 | – | $33,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Commerce | 3391 073015M | I | 5-6 | – | $33,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Communications & Media | 3419 073016K | I | 5-6 | – | $28,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Human Resource Management | 3450 073019G | I | 5-6 | – | $33,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Marketing and Public Relations | 3403 073020C | I | 5-6 | – | $33,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws / Bachelor of Science | 3404 073021B | I | 5-6 | – | $33,000 | B | 640 | 111 | 79 | 80 | 33 | 13 | – |
| Bachelor of Laws (Graduate Entry) | 3410 072973F | I | 3 | – | $27,000 | B | 640 | 111 | 79 | 80 | – | – | – |

### SCHOOL OF NURSING & MIDWIFERY

| Bachelor of Nursing | 3425 02049G | I | 3 ✔ | $32,234 | 71 | – | – | – | 25 7 56 |
| Bachelor of Nursing – (Articulation Pathway or EN Diploma) | 3425 020493 | I | 2 ✔ | $32,234 | 71 | – | – | – | – | – |

### SCHOOL OF PHILOSOPHY & THEOLOGY

| Bachelor of Philosophy | 3311 061708C | I | 3 ✔ | $22,467 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |
| Bachelor of Theology | 3248 015300C | I | 3 | – | $22,467 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |
| Bachelor of Philosophy / Bachelor of Theology | 3432 085983R | I | 5 ✔ | $22,467 | 7 | 600 | 100 | 65 | 67 | 25 | 7 | 56 |

### SCHOOL OF PHYSIOTHERAPY

| Bachelor of Physiotherapy | 3221 045167E | I | 4 | – | $33,702 | 71 | – | – | – | 33 | 13 | – |
| Bachelor of Physiotherapy / Bachelor of Exercise and Sport Science | 3407 073025J | I | 5-6 | – | $34,825 | 71 | – | – | – | 33 | 13 | – |
## BACHELOR’S DEGREES

### SCHOOL OF ARTS & SCIENCES

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<th>Duration Years</th>
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### MAJORS

- Note: A double major will constitute an overload and will be longer than 3 years.

### DURATION (YEARS)

- No normal time taken to complete a course. May vary depending on number of enrolled units per semester.
- Some courses require higher minimum scores.

### ENGLISH ACADEMIC PROFICIENCY 2016

- These fees are indicative of 2016 rates and are subject to annual change. Fees may also vary based on the number and types of units chosen. All fees are quoted in Australian dollars (A$).

- **Indicates indicative fee for one semester.
- **TOEFL (Test of English as a Foreign Language) can be measured either by paper based (PB) or internet based (IB).

### IELTS

International English Language Testing System

**Test of English as a Foreign Language (TOEFL)**

Pearson Test of English (PTE)

Cambridge Academic English (CAE)

International Baccalaureate (IB)

**GCEA** - General Certificate of Education Advanced

- **In some cases, graduates of the International Baccalaureate (IB) Diploma may be eligible for advanced standing. This will be assessed on a case-by-case basis. Please note: Places will be reserved for IB students whose results are not available until early January 2017.

- **WA University Foundation Program minimum Combined Percentage Score (CPS) and a score of 50% or higher in the ELACS unit. Some courses have higher ELACS requirements.

- **Counselling students are expected to have at least five years of post-school life experience. School leavers cannot apply for this course.

- **Applicants must have completed an undergraduate degree from an accredited Australian or overseas university.

- **An IELTS score of 7.0 across all bands is required.

- **An overall IELTS score of 7.5 with 8.0 in speaking and listening sections and 7.0 in reading & writing.

- **No subscore lower than 6.5 will be accepted. Some courses require higher minimum scores.

**GCEA** is calculated on the basis that:

- A=5, B=4, C=3, D=2, E=1

Apply direct to notre dame.edu.au
# Courses tables – Postgraduate degrees by coursework

## Fremantle Campus

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Applicants must attain a Graduate Assessment through ESSA prior to admission into these courses (www.essa.org.au/membership-types).

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The postgraduate Diploma of Midwifery is only available for International students currently registered with the The Australian Health Practitioner Regulation Agency as a registered nurse.

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## Sydney Campus

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Please note that codes are correct at the time of print but are subject to change.  
The most up to date information on fees for each course can be obtained from the University website: nd.edu.au
### Sydney Campus

#### Master of Philosophy

<table>
<thead>
<tr>
<th>School/ Discipline Area</th>
<th>Code</th>
<th>Duration (Years)</th>
<th>Mode of Study</th>
<th>Mid-Year Entry</th>
<th>Indicative Annual Fee 2016</th>
<th>TOEFL (PB)</th>
<th>TOEFL (IB)</th>
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#### Master’s by Research

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<th>Duration (Years)</th>
<th>Mode of Study</th>
<th>Mid-Year Entry</th>
<th>Indicative Annual Fee 2016</th>
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#### Doctor of Philosophy

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<td>7</td>
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**Mode of Study**

- **Internal**

  - **Duration (Years):** Normal time taken to complete a course. It may vary depending on the number of enrolled units per semester.

  - **Indicative Annual Fee 2016:** All fees are quoted in Australian dollars. These fees are indicative of 2016 rates and are subject to annual change. Fees may also vary based on the number and types of units chosen. Some courses require higher minimum scores.

  - **TOEFL can be measured either by computer based (CB), paper based (PB) or internet based (IB).**

  - **No subscore lower than 7 (Fremantle) or 6.5 (Sydney) will be accepted.**

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**Disclaimer** - The offering of any course by the University is subject to (a) the Disclaimer set out on page 51 of this Course Guide; and (b) the University receiving appropriate enrolment numbers in each course. The University may cancel any course if appropriate enrolment numbers are not received in any given year.

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Apply direct [notredame.edu.au](http://notredame.edu.au)
How to complete the application form

1. Personal data
1.1 Please print your name clearly in block letters. If your name differs from that on any of your supporting documentation, you are required to provide proof of the change (for example, marriage certificate or change of name certificate).
1.2 If you are currently in Australia (or if you already have an Australian address), please print your address in Australia. Please tick/indicate your preferred contact address.
1.3 Please print your email address.
1.4 Please print your address and contact details in your home country.
1.5 Please print your current passport and current visa details. Please also tick if you are accompanied by your spouse and/or any school children.
1.6 Please state your religion. Notre Dame accepts applications from people of all faiths. While Catholic in its tradition, Notre Dame embraces all persons who support the Objects of the University, regardless of their faith. This information is required for statistical purposes only.
1.7 Please indicate languages spoken at home in order of use.
1.8 Please indicate whether you have a disability or medical condition. Prospective students who tick this box, and are eligible for an offer, will be informed of services and support available through the University’s Disability Support Officer. Your privacy and confidentiality will be respected and your personal information will be managed in line with the University’s Privacy Policy. While disclosure is voluntary, if you do not advise the University of your requirements before commencing your studies, there may be a delay in making arrangements to meet your needs.

2. Application
2.1 Please print the course names and course code (ND Code) that you wish to apply for. You can include up to two course preferences. Please indicate the campus, commencement year and semester for which you are applying.
2.2 Please print your Educational background details.
2.3 Please tick if you wish to apply for Advanced Standing.
2.4 Please print the type of English test, the date of the test and the score.

3. Additional information
3.1 Please print your emergency contact details. The University requires that all students nominate an emergency contact person. This is usually someone who is a close relative and/or someone in a position to respond to any action which the University deems appropriate in relation to your welfare. Under the provisions of the Privacy Act, the University will not reveal any personal information to any third party, unless required by law or expressly authorised by you.
3.2 Please indicate if you have any affiliation to The University of Notre Dame Australia through staff members, alumni or other people connected with the University.
3.3 Please include details of any full-time or part-time paid work which you have completed that is relevant to the course(s) for which you are applying.
3.4 Please include details of community involvement. This can include extracurricular activities, leadership roles (community, university or school), volunteer work, clubs and sporting teams.
3.5 Please indicate leadership positions held in school, university, sporting group or community (previous or current).
3.6 Please provide your Referees’ contact details.
3.7 Please indicate your Agent details (only if you are using the service of an overseas Educational agency).
3.8 Please print your existing OSHC provider, the policy number and the expiry date of the cover. Also please attach a certified copy of your OSHC card with the application if applicable.
3.9 Please indicate if you are currently enrolled in any Australian Educational institutions (including TAFE, language schools or university).
3.10 Attach to the application a personal statement of approximately 300 words in length addressing the following:
   › Reasons for seeking admission to Notre Dame: why you selected to come to this University; what you think Notre Dame has to offer you; in what ways you think the University will meet your needs; how you see yourself fitting within the Notre Dame community.
   › Reasons for wishing to pursue the course of study you have selected, outlining your interests and academic qualities relevant to the course.
3.11 Please attach your curriculum vitae (resumé) to the application. This is compulsory for postgraduate applications.
3.12 Please indicate whether you have been convicted of a criminal offence. This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions.

4. Document checklist
Please tick the checklist to ensure your application form and documents are complete.

5. Declaration
Please complete the declaration, having read all information on the form. Applications will not be processed without a signature.
International Application for Admission

Please return this form and attachments to the relevant Campus. See page 4 of this application form for addresses.
Please tear out before completing. Applicants MUST refer to the application information whilst completing this form.
Please use BLOCK/CAPITAL letters, indicate with "N/A" where questions are not applicable and tick boxes ✔ where appropriate.

How did you hear about Notre Dame?

Radio  Friend/Colleague  Notre Dame Staff  Agent  Newspaper/Magazine

Internet  Seminar/Exhibition  Other (please specify)

1. Personal Data

1.1 Title  Surname/Family name  First name  Second/Middle name

Name as shown in your passport

Date of birth (applicants under the age of 18 at the time of offer should be aware that an eCoE will not be issued until the applicant turns 18)

DD MM YYYY  Gender  Male  Female

1.2 Address in Australia (if you are currently in Australia)

Number and street

Town/Suburb  State/Country  P/Code

Telephone (home)  Mobile

Indicate preferred contact address (tick 1.2 or 1.4)

1.3 Email

1.4 Address in your home country  (International students must provide their overseas home address)

Number and street

Town/Suburb  State/Country  P/Code

Telephone (Home)  Mobile

country code  country code

1.5 Passport details

Passport number  Expiry date  Nationality

Country of birth (as shown on passport)  Country of citizenship

Australian Visa details:  Date granted  Expiry date

(If you have an Australian Visa)

DD MM YYYY  DD MM YYYY  Visa subclass

Children:  Will you be accompanied by
(i) any school children (age 5-16 years)  Yes  No  (ii) Spouse  Yes  No

PLEASE NOTE: Student dependants cannot enrol in a government school unless they meet the criteria set by the Department of Education in your State. You must otherwise enrol your dependants in a registered non-government school. Please contact the Admissions Office if you will be accompanied by any school children.

1.6 Religion

The University of Notre Dame Australia is a Catholic University. We welcome and accept applications from people of all faiths or none at all who understand and respect the Objects of the University.

Catholic (incl. Maronite, Melkite & other Eastern Catholics)  Anglican (Church of England)  Uniting Church  Presbyterian  Buddhism

Orthodox  Islam  Baptist  Lutheran  Judaism  Hindu  No Religion  Other

1.7 Languages spoken  Please list all languages spoken at home in order of use

1.  2.  3.  4.

1.8 Disability or medical condition

Medical/Disability support required?  Yes  No

If yes, please describe

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you?  Yes  No

Disclosing this information will not affect your admission to the University.

Continued overleaf
2. Application

2.1 Course preferences

1. Course name

2. Course name

2.2 Educational background

(Provide specific details of all secondary/polytechnic/tertiary studies undertaken e.g. Diploma, Advance Diploma/BA)

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<th>Year completed</th>
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<td>TAFE, Junior College or Pre-University</td>
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<tr>
<td>Postgraduate</td>
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</tr>
<tr>
<td>Other</td>
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<td></td>
</tr>
</tbody>
</table>

2.3 Advanced standing

Do you intend to apply for advanced standing (credits or exemptions) based on your previous studies?  
Yes  
Not applicable

You can apply for Advanced Standing once you have received an offer for the course.

2.4 English proficiency: Students must provide evidence of having a level of English sufficient to succeed in their course. For example, English proficiency can be demonstrated in the following ways:

- A scaled score of 50 per cent or above in a WACE English exam/ HSC Band 4 or above in English, or equivalent international school English exam
- Successful completion of two years of study at a recognised tertiary institution in an official English-speaking country (not applicable for some courses)
- Undergraduate and Postgraduate applicants: IELTS (Academic) overall band of 7.0 and no sub-score lower than 6.5
- Education courses: IELTS (Academic) - Fremantle: overall band of 8.0 and no sub-score lower than 7.0  
Sydney: overall band of 7.5 (no sub-score lower than 8.0 for Speaking & Listening and no sub-score lower than 7.0 for Writing & Reading)
- Nursing/Physiotherapy courses: IELTS (Academic) overall band of 7.0 and no sub-score lower than 7.0
- Law courses: IELTS (Academic) overall band of 8.0 and no sub-score lower than 7.5

Date of test Test type (e.g. Academic IELTS) Score (please include a certified copy of results)

3. Additional Information

3.1 Emergency contact

(It is the student’s responsibility to ensure these details are kept current throughout the period of enrolment at the University)

This person should be a close relative/friend and in a position to respond to any action the University deems appropriate in relation to your welfare.

Name

Number and street

Town/Suburb

State/Country

P/Code

Telephone

Mobile

3.2 Notre Dame affiliation

(Please indicate if you have an affiliation with Notre Dame)

Name

Years of involvement

Type of involvement (e.g. staff member, alumnus)

3.3 Work experience

(full-time, part-time)

Period

Employer/Organisation

Position/Duties

3.4 Community involvement

Period

Organisation

Involvement
3.5 Leadership (current or previous)

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<th>Organisation</th>
<th>Involvement</th>
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3.6 Referees (Please list referees able to provide information of academic achievement, professional work and, if applicable, previous research achievements)

<table>
<thead>
<tr>
<th>Name</th>
<th>Telephone</th>
<th>Email</th>
</tr>
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Nature of professional contact

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</tr>
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<tbody>
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Nature of professional contact

3.7 Agency Assistance

This section is to be completed ONLY if you have required the service of an education agency.

Agency name

Email

Agent’s name

Telephone

<table>
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<tr>
<th>Please tick this box if you authorise the above mentioned Agent/Agency to do the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Be permitted to access and discuss my application for admission to The University of Notre Dame Australia with University staff</td>
</tr>
<tr>
<td>• Be permitted to access and discuss my academic record at The University of Notre Dame Australia with University staff</td>
</tr>
</tbody>
</table>

This authorisation will be valid for the duration of the application process and if successful for an offer, the duration of your studies at Notre Dame.

3.8 Overseas Student Health Cover

Do you have existing overseas student health cover?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Insurance provider

Policy number

Valid from DD-MM-YYYY to DD-MM-YYYY

Type of health cover required:

- Single
- Family (spouse)
- Family (spouse and children)

3.9 Current enrolment (in Australia). Do you currently have an electronic Confirmation of Enrolment (eCoE) from another Australian educational institution?

Yes | No

Name of Institute

3.10 Personal statement

Attach to the application a personal statement of approximately 300 words in length. Your statement should address your reasons for applying to Notre Dame and motivations for pursuing your course of interest.

3.11 Curriculum vitae (compulsory for postgraduate applications)

3.12 Criminal conviction

Please indicate whether you have been convicted of a criminal offence.

Yes | No

This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions as defined in the Spent Convictions Act 1992 (WA)/Criminal Record Act 1991 (NSW). Please note that obtaining a current approved police clearance is a prerequisite for some courses.

4. Documentation Checklist

Please tick this checklist to ensure that your application is complete before signing and dating the declaration and submitting your application. Only applications with all required documents attached will be processed. Please note that submitted documents will not be returned.

- I have read and understood the sections of this application relating to the courses I have selected, application procedures and Refund Policy;
- I have completed all sections of this application form. (Incomplete applications cannot be processed);
- I have attached a personal statement of approximately 300 words in length;
- I have attached certified/notarised transcripts and certificate of completion (together with certified/notarised English translations) of all academic studies undertaken (including studies not completed);
- I have attached certified/notarised documentary evidence of English language proficiency i.e. IELTS (Academic);
- I have attached certified copies of eCoEs issued from; other Australian educational institutions (if applicable);
- I have attached certified copies of personal details and photo pages and Australian Visa page in passport (if applicable);
- I have attached proof of existing overseas student health cover (OSHC), (if applicable);
- I have attached additional documentation for research applicants, including research proposal AND/OR I will forward required documentation as soon as possible;
- I have signed and dated the declaration (item 5.0).

Postgraduate applicants only:

1. I have a full curriculum vitae
2. I have two professional referees who can substantiate your work experience.

5. Declaration

YOU MUST SIGN AND DATE THIS SECTION

I declare that to the best of my knowledge the information I have supplied in this application and the documentation supporting it is correct and complete. I understand that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in the cancellation of my enrolment at, or an offer of enrolment by, The University of Notre Dame Australia. I have read and understood the sections of this form relating to the courses I have selected, application procedures, fees, overseas student health cover and refund policy. I undertake to make timely payments of any fees or associated costs for which I am liable. I am aware of the likely costs of my stay in Australia and have the necessary financial capacity to meet such costs for the duration of my course.
Conditions of enrolment

1. Tuition fees, enrolment fee and Overseas Student Health Cover (OSHC) will be invoiced at the time of offer. Payment cannot be accepted prior to an offer. Invoices are to be paid at least four weeks prior to commencement date of the course. Payment details are listed in the next column.

2. On receiving your Acceptance and Refund Policy form, invoiced fees and any outstanding documents, the University issues a receipt and electronic Confirmation of Enrolment (eCoE) letter. You need to have the eCoE to apply for a student visa.

3. For student visas, when selecting a commencement date, please allow at least six weeks for visa processing.

4. The University must be notified in writing of any changes to enrolment.

5. The University reserves the right to change its fees and conditions at any time.

6. Fees in subsequent years must be paid to the Fees Office at least two weeks prior to the commencement of the semester. Non payment of fees may result in the cancellation of your student visa.

7. International students are advised to complete their course within the specified duration, and must inform the University of any change of address within seven days of such change.

Privacy Declaration:
The information provided in this form will only be used for the administrative or educational purposes of the University, or in accordance with your specific consent, The University will not disclose your personal information to a third party unless required to or permitted by law or where you have consented to the disclosure. Information relating to how the University collects, uses or discloses your personal information and how you may complain about the University’s handling of your personal information is contained in the University’s Privacy Policy at www.nd.edu.au/privacy-policy. The University may disclose your personal information to the Australian Government or to other authorised agencies if required to do so under legislation. You have a right to access your personal information that the University holds about you and to seek its correction. If you wish to access your personal information or inquire about the handling of your personal information, please contact the relevant Campus Registrar via email:

- Fremantle students – fremantle.registrar@nd.edu.au
- Sydney students – sydney.registrar@nd.edu.au

General information

- **Enrolment and Orientation**
  All new students are required to attend Enrolment and Orientation sessions, held during the week prior to the commencement of each semester. Final details will be provided to new students closer to the semester commencement date.

- **Refund Policy for International Students**
  All requests for a refund should be submitted in writing (with supporting documentation) to the Manager of the Fees Office.

A notice of withdrawal due to:

- Illness or disability;
- Death of a close family member (parent, sibling, spouse, child); or political or civil event which prevents acquittal, may be accepted as grounds for partial refund of fees. Supporting documentary evidence must be provided.

In all cases:

- Refunds of tuition and accommodation fees will be in accordance with any State authorities and the Commonwealth’s Education Services for Overseas Students Act 2000. Information on the ESOS framework is available to students on request or at https://internationaleducation.gov.au/regulatory-information/pages/regulatoryinformation.aspx.

- The University will give the student a statement explaining how the refund amount has been calculated.

- In all cases where the student is in default, the refund (if any) will be paid within four weeks after receiving a written claim from the student.

This agreement does not remove the right to take further action under Australia’s consumer protection laws. In the case of any disputes, The University of Notre Dame Australia’s Dispute Resolution processes do not circumscribe the student’s right to pursue other legal remedies. **NOTE: further details on the Refund Policy are available on page 27.**

- **Medical insurance: Overseas Student Health Cover (OSHC)**
  It is a requirement of the Department of Immigration and Border Protection that holders of student visas have OSHC. For newly arrived students, this cover is arranged by the University as part of the admissions process and fees payable are included in your invoice. Full information, including how to claim refund of medical expenses from the health cover provider, is provided during Orientation by OSHC Bupa Advantage, the University’s OSHC provider.

- **Payment options (See also Conditions of Enrolment)**
  Please quote your full name and tax invoice number as a reference in all correspondence with the University. Payment can be made in the following ways:

  1. If payment is made by International Telegraphic Transfer, please attach a copy of the receipt and fax payment details to: Sydney Campus +61 2 8204 4422 or Fremantle Campus +61 8 9433 0769

  2. By Direct Deposit (for Fremantle and Sydney Campuses) to:
     - **Account Name:** The University of Notre Dame Australia
     - **Account Number:** 61700 0078
     - **BSB:** 086-217
     - **Swift code:** NATAAU3303M
     - **Bank:** National Australia Bank (2 Queen Street, Fremantle WA 6160, Australia)

  3. By Bank Cheque made out to: “Notre Dame Overseas Student Fees”.

  4. If applicant is in Australia payment can be made in person at the Fees Office of the University. Please bring your invoice with you. All payments must be made in Australian dollars and students are responsible for paying all bank charges.

For further information, please contact the Admissions Office at the relevant campus of The University of Notre Dame Australia.
**Change of contact details** (Please turn over for change of name form)

If you wish to amend the address to which correspondence from Notre Dame will be posted, please complete this form and return it to your relevant Campus of application. Please see reverse for contact information.

<table>
<thead>
<tr>
<th>Title</th>
<th>Surname / Family Name</th>
<th>Given Name</th>
<th>Middle Name</th>
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</table>

**Previous Notification Address** – Number and Street

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<tr>
<th>Town/Suburb</th>
<th>State / Country</th>
<th>Postcode</th>
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</table>

**New Notification Address** – Number and Street

<table>
<thead>
<tr>
<th>Town/Suburb</th>
<th>State / Country</th>
<th>Postcode</th>
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</table>

**New Telephone Number(s)**

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<thead>
<tr>
<th>Home</th>
<th>Mobile</th>
<th>New Email</th>
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</thead>
</table>

Signature

Date (dd/mm/yyyy)

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**Change of preference/s**

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<th>Given Name</th>
<th>Middle Name</th>
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Number and Street

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<thead>
<tr>
<th>Town/Suburb</th>
<th>State / Country</th>
<th>Postcode</th>
</tr>
</thead>
</table>

**Previous Preferences**

1. Course Name
   Course Code

2. Course Name
   Course Code

**New Preferences**

1. Course Name
   Course Code

2. Course Name
   Course Code

Signature

Date (dd/mm/yyyy)

---

**Authorisation to act on your behalf**

If you wish to authorise a relative or friend to act on your behalf in your absence, please complete the following declaration and return it to your relevant Campus of application. Please see reverse for contact information.

I, ________________________ hereby authorise ________________________

whose signature appears below, to act on my behalf in my absence in all matters relating to my application for admission to The University of Notre Dame Australia.

**Applicant’s signature**

Date of Birth: (dd/mm/yyyy)

**Authorised person’s signature**

Date of Birth: (dd/mm/yyyy)

**Relationship:** ________________________

**Period of authorisation:** from (dd/mm/yyyy) to (dd/mm/yyyy)
### Change of name

If you wish to amend the name shown on your application, please complete this form and return it to:

**Fremantle**: The Admissions Office, The University of Notre Dame Australia, 21 High St (PO Box 1225) Fremantle WA 6959

**Sydney**: The Admissions Office, The University of Notre Dame Australia, 140 Broadway, Chippendale NSW or PO Box 944 Broadway NSW 2007

Please note that proof of change of name (e.g., Marriage Certificate, Deed Poll) is required where documents have been obtained in another name, or where the application was lodged in another name.

#### Previous Name

<table>
<thead>
<tr>
<th>Title</th>
<th>Surname / Family Name</th>
<th>Given Name</th>
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#### New Name

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<th>Middle Name</th>
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</table>

Signature: ____________________  Date (dd/mm/yyyy): ____________

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**Fremantle**
Admissions Office, Fremantle
The University of Notre Dame Australia
21 High Street (PO Box 1225)
Fremantle, WA 6959
Tel: +61 8 9433 0537

**Sydney**
Admissions Office, Sydney
The University of Notre Dame Australia
140 Broadway, Chippendale NSW
(P.O. Box 944), Broadway
NSW 2007
Tel: +61 2 8204 4430
A university as unique as you. Notre Dame.

Fremantle Campus
19 Mouat Street (PO Box 1225)
Fremantle WA 6959
Tel +61 8 9433 0533 | Email future@nd.edu.au

Sydney Campus
140 Broadway Chippendale, NSW
(PO Box 944), Broadway NSW 2007
Tel +61 2 8204 4404 | Email sydney@nd.edu.au

Apply direct notredame.edu.au

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