Conditions of the 
Dr Michael Quinlan Medical Elective Scholarships

St John of God Health Care aims to enable students to seek exceptional practical learning experiences to enhance their learning, improve their potential as doctors, and make a contribution to the University, the medical profession and the broader community.

To this end, St John of God Health Care has established scholarships to be awarded each year to students enrolled in the MED 400 elective in the School of Medicine at The University of Notre Dame Australia, Fremantle (the University) who fulfil the criteria set out in these Conditions.

The Scholarship has been established in recognition of Dr Michael Quinlan and his significant contribution to medical education, clinical services and the Catholic Church.

The scholarship is administered in accordance with the following conditions:

1. **NAME OF SCHOLARSHIP**
   The Dr Michael Quinlan Medical Elective Scholarship

2. **PURPOSE OF SCHOLARSHIP**
   The purpose of the Scholarships is to support the costs of travel, board, accommodation and administration fees for overseas or national elective placements undertaken by final year medical students of The University of Notre Dame Australia’s Fremantle campus.

3. **VALUE OF SCHOLARSHIP**
   A total of $10,000 is available annually to be distributed:
   a) One Scholarship for a student undertaking an overseas placement scholarship to the value of $5,000; plus
   b) Either:
      i) One Scholarship to the value of $5,000 for a student undertaking a national placement; or
      ii) Two Scholarships to the value of $2,500 each for two students undertaking national placements.

4. **ELIGIBILITY REQUIREMENTS**
   To be eligible to apply, applicants must:
   a) Be currently enrolled in and studying the Bachelor of Medicine/Bachelor of Surgery (MBBS) in the School of Medicine, Fremantle.
   b) Have successfully completed their coursework and assessments up to their final year (MED400) and be a student of good standing in the School of Medicine Fremantle.
   c) Have chosen either an overseas location or a disadvantaged area within Australia for their elective placement.
   d) Demonstrate a strong social justice philosophy for developing countries or marginalised groups.

5. **BODY RESPONSIBLE FOR SELECTION**
   The Selection Committee for the Scholarships will comprise:
   a) Dr Michael Quinlan or nominee
   b) St John of God Director of Medical Services and Strategy or nominee
   c) The Dean of the School of Medicine or nominee
   d) The Campus Minister of the University.

6. **SELECTION CRITERIA**
   In order to make its decision the Selection Committee may consider:
   a) Which of the applicants, in the opinion of the Selection Committee, best demonstrate through their application and supporting documentation a strong social justice philosophy for developing countries or marginalised groups;
   b) Any circumstances of financial hardship on the part of the applicant;
   c) The applicant’s academic performance; and
   d) Any other matters the Selection Committee considers relevant.
7. **APPLICATION PROCEDURE**
   a) Applications are called for annually and must be submitted to the Manager Office of the Dean, School of Medicine Fremantle by the advertised closing date.
   b) Written applications setting out compliance with the eligibility requirements and addressing the selection criteria must be made on the application form available from the School of Medicine, Fremantle website and accompanied by:
      i) A brief curriculum vitae including present and previous relevant work and volunteer experience;
      and
      ii) Two written current references with the names and contact details of the referees.

8. **SELECTION PROCESS**
   a) Applications will be reviewed by the Selection Committee outlined in Clause 5, in June of the year of the award to select the candidates for consideration.
   b) The selection committee may choose to interview shortlisted applicants if it wishes to do so.
   c) The selection committee may decide in any year not to award a Scholarship.
   d) Successful applicants will be advised in the first week of July and the decision on the awards will be final.
   e) Scholarships are awarded on the condition that the recipient undertakes the elective placement outlined in their successful Scholarship application. If an elective placement is changed or the student does not undertake the elective, the scholarship may be awarded to another applicant as determined by the Selection Committee.

9. **AWARDING PROCEDURE**
   a) The Scholarships will be awarded by the University and announced by St John of God Healthcare’s Group Director of Medical Services or nominee at the Graduation Prize Giving Ceremony for School of Medicine Fremantle.
   b) The Scholarship recipients will be advised of the outcome of their application and will receive their scholarships prior to the Graduation Prize Giving Ceremony, so that scholarship funds can be used to assist with organising their elective placement.

10. **METHOD OF PAYMENT**
    Payment of each Scholarship will be made in one instalment into the recipient’s bank account on receipt of their Scholarship and Prize Discharge form.

11. **CONCURRENT SCHOLARSHIPS**
    The Dr Michael Quinlan Scholarships may be held concurrently with other awards.

12. **REPORTING REQUIREMENTS**
    a) Scholarship recipients are required to submit a report at the end of their elective to the Selection Committee reflecting on their elective experience and the ways the Scholarship assisted them.
    b) Scholarship recipients may be asked to make a presentation on their experiences to the Selection Committee or to students and staff of the University following completion of their elective.

13. **ADMINISTERING BODY**
    The Dr Michael Quinlan Scholarships are administered by:
    a) The School of Medicine, Fremantle; and
    b) The Office of University Relations & Development, Fremantle.

14. **PRIVACY**
    The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Scholarship to any third party without the written consent of the applicant.
<table>
<thead>
<tr>
<th>Purpose:</th>
<th>To support the costs of travel, board, accommodation and administration fees for overseas or national placements taken by fourth year medical students of The University of Notre Dame Australia’s Fremantle campus.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Executive:</td>
<td>Manager, Office of University Relations &amp; Development</td>
</tr>
<tr>
<td>Responsible Office:</td>
<td>Office of University Relations &amp; Development</td>
</tr>
<tr>
<td>Contact Officer:</td>
<td>Scholarships &amp; Prizes Officer</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>November 2010,</td>
</tr>
<tr>
<td>Campus Applicability:</td>
<td>Fremantle</td>
</tr>
<tr>
<td>Modification History:</td>
<td>Review and modification Clause 7b &amp; 8a March 2012, Clauses 3b, 7a, 8d and 9a June 2012</td>
</tr>
</tbody>
</table>