



# Conditions of The Catholic Women's League of Western Australia (Inc.) Scholarship

The Catholic Women's League of Western Australia (Inc.) Scholarship (*Scholarship*) is administered in accordance with the following conditions:

## 1. NAME OF SCHOLARSHIP

The Catholic Women's League of Western Australia (Inc.) Scholarship

## 2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist and encourage meritorious female students for whom educational opportunities are limited because of financial need.

These students will have demonstrated drive and commitment to the principles of the Catholic Women's League, with special consideration to applicants with a permanent home address of 160 kilometres or more from the Perth CBD.

## 3. VALUE OF SCHOLARSHIP

One Scholarship with a value of \$3000 will be awarded each year.

## 4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be enrolled in an Undergraduate or Research Degree at the Fremantle campus of The University of Notre Dame Australia (University);
- b) Demonstrate an understanding of the principles of the Catholic Women's League, as outlined in APPENDIX 1 below, through a personal statement enclosed in the Scholarship application; and
- c) Inform the University if in receipt of any other scholarship.

## 5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Vice Chancellor of the University (or nominee);
- b) A second person nominated by the Vice Chancellor; and
- c) One representative of The Catholic Women's League of Western Australia (Inc.).

## 6. SELECTION CRITERIA

- a) The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:
  - i) The applicant's commitment to the principles of the Catholic Women's League;
  - ii) Financial need of the applicant;
  - iii) Academic merit of the applicant; and
  - iv) Any other matter that the Selection Committee deems relevant.
- b) Special consideration will be given to applicants with a permanent home address of 160 kilometres or more from the Perth CBD.

## 7. APPLICATION PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the eligibility requirements and addressing the selection criteria must be made on the application form available from the University website and submitted to the Senior Development officer by the advertised closing date.

## **8. SELECTION PROCESS AND AWARDING PROCESS**

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the eligibility requirements and addressing the selection criteria must be made on the application form available from the University website and submitted to the Senior Development officer by the advertised closing date.
- c) The Selection Committee may interview selected applicants.
- d) The Scholarship will be awarded by the University on the recommendation of the Selection Committee.
- e) The successful recipient will be notified in writing by the Office of University Relations.
- f) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.
- g) If in any year there are no eligible students, the Scholarship will not be awarded.
- h) The decision of the Selection Committee will be final.

## **9. DURATION OF SCHOLARSHIP**

Subject to the conditions in Clause 12 below, the Scholarship will be tenable for the equivalent of one year full time study.

## **10. CONCURRENT AND REPEAT SCHOLARSHIPS**

A recipient of the Scholarship is eligible for repeat awards provided the eligibility requirements continue to be met. Recipients must reapply each year.

## **11. METHOD OF PAYMENT**

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Award funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

## **12. CONDITIONS OF CONTINUATION**

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirements in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Take a leave of absence; or
- d) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the relevant Dean outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

## **13. STUDENT REQUIREMENTS**

- a) Scholarship recipients are required to submit mid-year and end of year reports to the donor, outlining their progress throughout the year.
- b) Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
- c) The Senior Development Officer, Office of University Relations, will notify the Scholarship recipients of the report submission due dates.
- d) Reports should be sent to the Senior Development Officer, Office of University Relations.
- e) Scholarship recipients are required to participate in any publications, media and events related to the award of the Scholarship.

## **14. ADMINISTERING BODY**

The Scholarship is administered by the Office of University Relations, Fremantle.

## **15. PRIVACY**

The University will collect, use, hold and disclose personal information in accordance with the *Privacy Act 1988* (Commonwealth) and the University's Privacy Policy.

## 16. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donors, may vary the Conditions of the Scholarship at any time.

<b>Purpose:</b>	The purpose of the Scholarship is to assist and encourage meritorious female students for whom educational opportunities are limited because of financial need.
<b>Responsible Executive:</b>	Director, Office of University Relations, Fremantle
<b>Responsible Office:</b>	Office of University Relations
<b>Contact Officer:</b>	Senior Development Officer
<b>Effective Date:</b>	June 2012
<b>Campus Applicability:</b>	Fremantle
<b>Modification History:</b>	September 2013 - September 2015

## APPENDIX 1

# **The Catholic Women's League of Western Australia (Inc.) – Aims & Objects**

## **AIMS**

The Aims of the Catholic Women's League of Western Australia (Inc.) are to:

- a) Promote and support the formation of women to meet contemporary challenges;
- b) Liaise with other organisations and faith communities for the respect of human rights with particular focus on women and children; and
- c) Foster an awareness of cultural diversity.

## **OBJECTS**

The Objects of the Catholic Women's League of Western Australia (Inc.) are to:

- a) Enable women to participate more effectively in working for and building the Kingdom of God on earth;
- b) Promote the spiritual, social, cultural and intellectual formation of women;
- c) Uphold the dignity of women and encourage their participation in social and public life;
- d) Promote the role of lay women in the mission of the Church;
- e) Promote and support vocations to the:
  - i) Priesthood
  - ii) Religious life
  - iii) Single life
  - iv) Christian marriage and family
- f) Promote and support the duty of Catholic women to be educated in the teachings and traditions of the Catholic Church;
- g) Promote the teachings of Christ and His Church concerning the dignity, integrity and freedom of the human person;
- h) Foster ecumenism and inter-faith dialogue; and
- i) Provide a national forum for the voice of Catholic Women's League Organisations in Australia.