# Success Now! Workshops

**Semester 2, 2017**

**Workshops are FREE!**

*Registration is ONLY required for RefWorks Workshops.*

[http://library.nd.edu.au/home](http://library.nd.edu.au/home)

*Should you have any queries, please don’t hesitate to call the Academic Enabling & Support Centre on 9433 0950 or email fremantle.aesc@nd.edu.au*

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**Success Now! Workshops** are designed to help students achieve their best at university. Staff from across the University share their knowledge and expertise to provide all UNDA students with the opportunity to achieve Success Now!

- **Life Skills for Success Now!** presented by Careers Staff.
- **Research Skills for Success Now!** presented by Library Staff.
- **Academic and Study Skills for Success Now!** presented by AESC and University Academic Staff.

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## Schedule

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<thead>
<tr>
<th>Week</th>
<th>Date/Time</th>
<th>Topic</th>
<th>Venue</th>
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<tr>
<td><strong>One</strong></td>
<td>Tuesday 1 August 12.30-1.30pm</td>
<td><strong>Note Taking</strong>&lt;br&gt;Learn how to take lecture notes and listen at the same time.</td>
<td>Jane Mangano ND21/104</td>
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<td></td>
<td>Wednesday 2 August 12.30-1.30pm</td>
<td><strong>Time Management Tips</strong>&lt;br&gt;Find out how to successfully fit study in with the rest of your life. By the end of this workshop you will have a time management plan that will help you meet deadlines and stress less.</td>
<td>Jane Mangano ND21/103</td>
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<td>Thursday 3 August 12.30-1.30pm</td>
<td><strong>Introduction to New RefWorks (Beginners)</strong>&lt;br&gt;RefWorks is an online reference management tool that will help you easily gather, manage, store and share all types of information. This workshop will show you how to create an account, navigate around RefWorks, and organise your references. This session assumes an understanding of referencing. (See our Advanced RefWorks session if you already use New RefWorks and want to learn how to use more features. See our Legacy to New RefWorks for those who are using the old version [2016 and earlier] and want to switch to New RefWorks). Registration required – see Library Classes link on the Library homepage</td>
<td>Bob Hoffman ND17/106</td>
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<td></td>
<td>Friday 4 August 12.30-1.30pm</td>
<td><strong>Keys to the Library</strong>&lt;br&gt;Take an e-tour around the library, see the sights and discover the first key to research success. This session will show you how to unlock the library so you can find books, eBooks and journal articles. Bring along your reading lists and assignment details and we’ll show you how to unlock the library to discover the library treasures you need.</td>
<td>Anne Greenshields ND17/106</td>
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<td><strong>Two</strong></td>
<td>Tuesday 8 August 12.30-1.30pm</td>
<td><strong>Keys to the Library (Repeat)</strong>&lt;br&gt;Take an e-tour around the library, see the sights and discover the first key to research success. This session will show you how to unlock the library so you can find books, eBooks and journal articles. Bring along your reading lists and assignment details</td>
<td>Reeti Brar ND17/106</td>
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### Success Now! Workshops
### Semester 2, 2017

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Workshop Title</th>
<th>Presenter</th>
<th>Room</th>
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<tbody>
<tr>
<td>Thursday</td>
<td>10 August</td>
<td>12.30-1.30pm</td>
<td><strong>APA Referencing: A Beginner’s Overview of APA</strong>&lt;br&gt;What is APA Referencing? How do I use it in my assignments? By the end of this session, you will be able to use author-date in-text references and compile your reference list in the APA style.</td>
<td>Sophie Farrar</td>
<td>ND17/106</td>
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<td>Friday</td>
<td>11 August</td>
<td>12.30-1.30pm</td>
<td><strong>LANTITE Numeracy Prep</strong>&lt;br&gt;Who really won the interschool sports carnival based on aggregate? What percentage of Year 3 students achieved at band 4 in NAPLAN? Before you register for LANTITE come and refresh your number skills with us! Great for all Education students.</td>
<td>Min De Leo</td>
<td>ND21/106</td>
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<td><strong>Three</strong></td>
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<td><strong>Introduction to Academic Writing – Part 1</strong>&lt;br&gt;By the end of this hands on workshop you will have learnt the basics of the academic writing process, learnt how to plan and draft your assignments, and learnt how to integrate references into your writing.</td>
<td>Jane Mangano</td>
<td>ND21/103</td>
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<td>Tuesday</td>
<td>15 August</td>
<td>12.30-1.30pm</td>
<td><strong>Active Reading Strategies</strong>&lt;br&gt;Are you finding it difficult to read, remember and take notes? This workshop will introduce you to active reading strategies that will help you understand what you are reading as well as take notes you can trust.</td>
<td>Jane Mangano</td>
<td>ND16/100</td>
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<td>Wednesday</td>
<td>16 August</td>
<td>12.30-1.30pm</td>
<td><strong>Am I in the right course?</strong>&lt;br&gt;It’s common for students to be unsure they are making the right course or career decisions. This workshop will help you learn the four vital steps to making good career and course decisions you can feel confident about.</td>
<td>Kim Shaw</td>
<td>ND21/103</td>
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<tr>
<td>Thursday</td>
<td>17 August</td>
<td>12.30-1.30pm</td>
<td><strong>Keys to the Library: The Master Keys</strong>&lt;br&gt;Build your research skills and learn hints and tips to help you get the most out of the library.</td>
<td>Anne Greenshields</td>
<td>ND17/106</td>
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<td>Thursday</td>
<td>17 August</td>
<td>10.30am-12.30pm</td>
<td><strong>The Right Way to Write an Essay</strong>&lt;br&gt;Find out how to plan, research and write an academic essay.</td>
<td>Deborah Gare</td>
<td>ND21/106</td>
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<td>Friday</td>
<td>18 August</td>
<td>12.30-1.30pm</td>
<td><strong>Study Techniques for Anatomy and Physiology</strong>&lt;br&gt;It’s all Greek to me! ...and some Latin thrown in for good measure. Come to our A&amp;P focused study skills session and get some tips and tricks at memorising and breaking down the language of science. Great for students in any Health-related course.</td>
<td>Min De Leo</td>
<td>ND21/103</td>
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and we’ll show you how to unlock the library to discover the library treasures you need.
# Success Now! Workshops
## Semester 2, 2017

| Four | Monday 21 August 12.30-1.30pm | **Introduction to Academic Writing – Part 2**  
This is the second part of the Introduction to Academic Writing. The first part was held on Monday 13 March. | Jane Mangano  
ND21/103 |
|---|---|---|---|
| | Tuesday 22 August 12.30-1.30pm | **Introduction to New RefWorks (Beginners) – repeat**  
RefWorks is an online reference management tool that will help you easily gather, manage, store and share all types of information. This workshop will show you how to create an account, navigate around RefWorks, and organise your references. This session assumes an understanding of referencing. (See our Advanced RefWorks session if you already use New RefWorks and want to learn how to use more features. See our Legacy to New RefWorks for those who are using the old version [2016 and earlier] and want to switch to New RefWorks). Registration required – see Library Classes link on the Library homepage | Bob Hoffman  
ND17/106 |
| | Wednesday 23 August 12.30-1.30pm | **APA Referencing: A Beginner’s Overview of APA (Repeat)**  
What is APA Referencing? How do I use it in my assignments? By the end of this session, you will be able to use author-date in-text references and compile your reference list in the APA style. | Reeti Brar  
ND17/106 |
| | Thursday 24 August 12.30-1.30pm | **Referencing with Chicago**  
What is Chicago footnote referencing? How do I use it in my assignments? By the end of this session, you will be able to use footnotes and compile your bibliography in the Chicago style. | Sophie Farrar  
ND17/106 |
| Five | Monday 28 August 12.30-1.30pm | **Advanced RefWorks (Not for beginners)**  
If you already use New RefWorks, you know how helpful it is when organising your references. This session is for those who already have a basic understanding of RefWorks but want to do more. It covers using full text documents, inserting in-text references into your essays, creating your reference list, and sharing references for group assignments. (See our Introduction to RefWorks session for those just starting out with RefWorks and our Legacy to New RefWorks session for those who have used the old version [2016 or earlier]). Registration required – see Library Classes link on the Library homepage | Bob Hoffman  
ND17/106 |
| | Monday 28 August 12.30-1.30pm | **Writing Fundamentals**  
If you are tired of being told your writing needs to be clearer, this workshop is for you! Find out how to structure sentences, use punctuation, and write in a scholarly tone. | Jane Mangano  
ND21/102 |
## Success Now! Workshops  
**Semester 2, 2017**

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| **Six** | Wednesday 6 September 12.30-1.30pm | **Legacy to New RefWorks** *(Only for those using the 2016 or earlier version of RefWorks)*  
New RefWorks is a major 2017 upgrade of RefWorks and has a more modern interface and many new features. Existing RefWorks users can choose to stay with the old "Legacy" version or try New RefWorks. This workshop is for those already using Legacy RefWorks and will cover the features of New RefWorks so that students can decide whether or not to change and how to move existing references. *(See our Introduction to RefWorks session for those just starting out with RefWorks and our Advanced RefWorks session if you already use New RefWorks and want to learn how to use more features.)*  
Registration required – see Library Classes link on the Library homepage | Bob Hoffman ND17/106 |
| **Seven** | Wednesday 13 September 12.30-1.30pm | **How do I get a part-time job?**  
Imagine having a part-time job that will be a stepping stone into your chosen profession OR one that perfectly fits in with your studies!  
This workshop will teach you how to;  
1. Choose a part-time job that compliments your career goal or studies.  
2. Find and create part-time job opportunities.  
3. Create a part-time job Résumé. | Kim Shaw ND21/103 |
| **Eight** | Friday 22 September 12.30-1.30pm | **LANTITE Numeracy Prep**  
Who really won the interschool sports carnival based on aggregate? What percentage of Year 3 students achieved at band 4 in NAPLAN? Before you register for LANTITE come and refresh your number skills with us! Great for all Education students | Min De Leo ND21/103 |
| **Eleven** | Tuesday 17 October 12.30-1.30pm | **Exam Preparation Strategies**  
Learn strategies to help you prepare for, and sit exams. | Jane Mangano ND21/102 |