

# Certificate II in Health Support Services (HLT21207) Broome Campus

2009

## NOTRE DAME BROOME CAMPUS

The University of Notre Dame, Broome, as well as being a tertiary institute, has the added advantage of being a Registered Training Organisation (RTO) which has enabled the formation of Vocational Educational Training (VET) pathways to higher education. Courses offered at the School of Nursing have all been developed in collaboration with the community, health industry and potential students to ensure that courses are accessible to students throughout the region and meet the needs of the workplace.

The small and friendly campus means students benefit from personal attention, a caring learning environment and dedicated staff. Admission to Notre Dame is a comprehensive process that takes into account all the characteristics, experience, knowledge and skills of a prospective student.

The township of Broome is well-known for its ideal climate, breathtaking natural beauty, historic sights and plenty of outdoor adventure. Experiencing university life in Broome is an ideal chance to study in an environment that tourists from around Australia and all over the world spend thousands of dollars to enjoy.

A key objective of the Broome Campus is to provide strong support for the process of reconciliation between Aboriginal and non-Aboriginal Australians. The Campus provides a supportive environment and offers an opportunity for non-Aboriginal and Aboriginal people to live together and to learn about Aboriginal health, history and culture.

## CERTIFICATE II IN HEALTH SUPPORT SERVICES

This certificate offers a formal curriculum, which has been developed in close consultation with industry. This course provides the education and training necessary to achieve competency in a range of skills required for employment in many fields of the health industry.

Graduates of this course will be capable of assisting in the provision of high quality care in a compassionate, respectful and just manner. In particular, the School of Nursing, Broome campus seeks to ensure all graduates are able to work culturally appropriately, effectively and ethically with Aboriginal people.

## WHY STUDY AT NOTRE DAME?

Notre Dame accepts a limited number of students into the certificate each year, which enables all students to be placed in a hospital or health care setting for the practicum experiences.

It also enables students to receive individual support from teaching staff, which aids their academic and personal development.

## CAREER OPPORTUNITIES

The Certificate II in Health Support Services is a standalone qualification which may enable students to work in the Health Industry in a support services role. These roles include Support services worker, Hospital assistant, Orderly and Ward assistant.

Graduates from this package will have the opportunity to enrol the following year in the Certificate III Health Services Assistant with RPL towards 7 of the 15 units. Graduates will also have the opportunity to receive RPL towards 6 of the 11 units required to complete Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care.

## COURSE OVERVIEW

The Certificate consists of 4 compulsory units and 8 elective units of theory based learning and practical sessions. Students will have the opportunity to have work experience throughout the year which allows them to practice the skills they will have learnt in the simulation laboratory at the University of Notre Dame. Some assessments will also be undertaken during workplace experience. Work experience will also give students valuable insight into the health industry.

This course is suitable for Year 11 and 12 students as part of a VET in schools program, and also for school leavers and other interested persons wanting to gain employment in the health industry.

## COURSE STRUCTURE

Certificate II in Health Support Services is being offered as a VET in schools program for 2009 with both St Mary's College and Broome Senior High School. The Certificate II in Health Support Services is a 12 month program which prepares students to seek employment in the health services industry.

The units of competency in the qualification have been organised so that students are provided with

- Theory based learning
- Simulated practical sessions
- Practical placements in a hospital or health care organisation/service

Some of the areas covered in the course include communicate and work effectively in health, working with Aboriginal and Torres Strait Islander clients, stock maintenance, collect and manage linen stock, OHS, infection control policies, prepare and maintain beds, safe manual handling practices, maintain high levels of client service and responding effectively to difficult/challenging behaviour.

## SKILLS RECOGNITION

Under the Australian Quality Training Framework, competencies may be attained in a variety of ways. Recognition of prior learning (RPL) means recognition of competencies currently held, irrespective of when, how or where the learning occurred. This can be through formal or informal education and training, work or life experience.

In order to grant RPL, mapping is carried out by an assessor using the relevant requirements for the Unit of Competency and evidence gathered and provided by an applicant.

Evidence provided by an applicant may include job descriptions, volunteer/community work, field trips, projects, certification, testimonials, challenge tests, employer references, letters and work samples, which show and/or support skill level.

If you are interested in applying for Skills Recognition for one or more Units of Competency within the Certificate II in Health Support Services please advise staff upon application or interview.

## ACCOMMODATION

The Broome Campus offers quality on-site accommodation in the Student Village. The Village is made up of the Student Hostel which provides short-term accommodation for students who attend 'block study' programs and the Student Housing which is made up of nine separate houses for students studying fulltime for at least one semester.

## ADMISSION REQUIREMENTS

Applications are encouraged from students of all ages. The comprehensive entry requirements consider past study performance as well as personal accomplishments and suitability for the course. Prospective students must be able to demonstrate good verbal and written skills. Examples of minimum entry requirements are:

- WA Certificate of Education, Yr 10 level
- Other as determined by the admissions committee

## FEES

All students excluding school students are required to pay fees for tuition. Concession rates and payment plans are available to eligible students. Course fees are payable each semester and rates are available on application.

Students also need to pay for uniforms, learning resources and text books as well as medical charges associated with required vaccinations and Federal Police and Criminal Record Screening.

## FURTHER INFORMATION

The information contained in this publication is designed as a basic course description. If you would like further information regarding the course, or information about admissions, fees or the University itself please contact the VET administration officer telephone: (08) 9192 0639 or nursing administration on telephone: (08) 91920630 or via email at [broome@nd.edu.au](mailto:broome@nd.edu.au)

Visitors to the University are welcome at any time. If you would like to look around the University and the facilities please contact the Broome Campus at the email address above or visit our web site [www.broome.nd.edu.au](http://www.broome.nd.edu.au)

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**For further information on The University of Notre Dame Australia, contact the Broome Campus:**  
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Disclaimer: The information contained in this document was correct at the time of publication but the University reserves the right to make subsequent changes.  
For up-to-date information, contact the Broome Campus  
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