



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

COURSE REGULATIONS

SCHOOL OF EDUCATION

**GRADUATE CERTIFICATE IN EDUCATION
(LEADERSHIP AND MANAGEMENT)**
GradCertEd(L&M)

COURSE CODE: 4071

THESE COURSE REGULATIONS ARE EFFECTIVE FROM 1.1.2014.

SCHOOL OF EDUCATION

1. These Course Regulations apply to all students who are enrolled in this Award on the Fremantle Campus.
2. The Dean is the responsible Executive of these Course Regulations.
3. The contact officer for this document is the Senior Administration Officer, School of Education, Fremantle Campus.

MODIFICATION HISTORY

1. These Course Regulations are effective from 1.1.2014.

Version	Date Amended	Modification Details	Name
1	December 2006	Amendments to course regulations	Dean
2	May 2010	Amendments to course regulations	Dean
3	March 2013	Amendments to course regulations	Dean
4	December 2013	Regulations transferred to new template	Dean

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1 INTRODUCTION AND INTERPRETATION

1.1 Introduction

These Course Regulations apply to all students enrolled in the Graduate Certificate in Education (Leadership and Management) Award at The University of Notre Dame Australia.

These Regulations should be read in conjunction with the University's General Regulations and the School of Education Regulations.

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the University's General Regulations and the School of Education Regulations.

1.3 Amendments made to Course Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Graduate Certificate in Education (Leadership and Management) Award, the amendments will automatically apply in accordance with General Regulation Section 1.7.

1.4 Applicability to Campuses of the University

The Graduate Certificate in Education (Leadership and Management) Award is available on the Fremantle Campus only.

1.5 The Australian Qualifications Framework (AQF)

The Graduate Certificate in Education (Leadership and Management) Award is a Level 8 AQF qualification.

2 ENTRY CRITERIA

2.1 General Criteria

The standard entry requirements for admission are detailed in the University's General Regulations and the School of Education Regulations.

2.2 Additional Entry Requirements / Pre-Requisites

Additional requirements for entry into this Award include:

A student applying for the Graduate Certificate in Education (Leadership and Management) must:

- Hold the equivalent of a four year teaching qualification; and
- Have a GPA of at least 2.5 or higher; and
- Have at least three years of professional experience

Education students who have English as an Additional language and are admitted on the basis of an International English Language Testing System (IELTS) assessment, or an equivalent English language proficiency assessment, are only admitted if they have attained an overall IELTS (or equivalent) score of 8.0 (with no score below 7.0 in any of the four skills areas and a score of no less than 8.0 in speaking and listening).

2.3 External Accreditation Requirements

External accreditation requirements are not applicable to this Award.

3 AWARD REQUIREMENTS

3.1 Structure

For the Graduate Certificate in Education (Leadership and Management) Award Structure, refer to Appendix A.

3.1.1 Compulsory Units

There are four compulsory units within the Graduate Certificate in Education (Leadership & Management). A student must choose four units approved by the Course Coordinator from the list of unit offerings published by the School of Education on an annual basis.

3.1.2 Elective Units

There are no Electives within this Award.

3.1.3 Majors and Double Majors

There are no Majors available in this Award.

3.1.4 Minors

There are no Minors available in this Award.

3.1.5 Specialisations

There are no Specialisations permitted in this Award.

3.1.6 Special Interest Units

There are no Special Interest units in this Award.

3.2 Special Award Requirements

There are no special award requirements in the Graduate Certificate in Education (Leadership and Management).

3.3 Practicum or Internship requirements

There are no Practicum or Internship requirements in this Award.

3.4 Approved unit substitutions

Unit substitutions, where permitted, must be approved by the Dean.

3.5 Alternative Pathways

Alternative Pathways are not applicable to this Award.

3.6 Volume of Learning

3.6.1 Standard Duration

- (a) The standard duration for the Graduate Certificate in Education (Leadership and Management) Award is 0.5 years of equivalent full-time study.
- (b) A student is able to enrol in this Award on a part-time basis.

3.6.2 Accelerated Duration

An accelerated mode is not available for the Graduate Certificate in Education (Leadership and Management) Award.

3.6.3 Maximum Duration

The maximum period of time within which a student is permitted to complete the Graduate Certificate in Education (Leadership and Management) Award is 2.5 years (including any periods of approved leave of absence) from the date on which they were first enrolled into the course by the University.

3.7 Graduation

Where a student has satisfied all the requirements of the Graduate Certificate in Education (Leadership and Management) Award as detailed in these Course Regulations and the General Regulations, the University may grant the student graduation status.

3.8 Exit Awards

An Exit Award pathway is not available for this Award.

3.9 Honours

The Graduate Certificate in Education (Leadership and Management) Award is not offered with Honours.

END OF REGULATIONS

