



# Cross-Institutional Enrolment – Sydney Campus

## Introduction

The University of Notre Dame Australia offers classes at its Sydney Campus across a range of undergraduate disciplines. As a small university committed to offering a personalised education experience for all students, Notre Dame encourages students to seek out opportunities to expand the range of potential areas of studies through cross-institutional enrolment.

Cross-institutional enrolment involves the simultaneous enrolment in units of study at another tertiary institution. The units studied at the other institution may be credited towards studies at Notre Dame upon approval of the Executive Director of the Sydney Campus, and on recommendation of the Dean or Assistant Dean of the relevant School.

The rules governing cross-institutional enrolments are set out in the University's General Regulations, available from the University website. They include the following guidelines:

- Students will only be granted credit for the units studied at other institutions where the unit is not offered at Notre Dame
- A student will only be granted credit for up to 50% of the Notre Dame degree requirements met on a cross-institutional basis

The procedure for enrolling on a cross-institutional basis is as follows:

1. Conduct research on other tertiary institutions that offer the unit or units you wish to study. This may be discussed at your admissions interview.
2. Collect information regarding the unit(s) including the unit outline and assessment structure from the other institution (usually available on the website).
3. Discuss with the Dean or Assistant Dean of the College you are planning on enrolling in at Notre Dame regarding the likelihood of credit being granted for the proposed cross-institutional units.
4. Make application to the other institution for a not-for-degree or not-for-award enrolment (please note the application process and any fees applicable are the responsibility of the student).
5. Upon acceptance for enrolment by the other institution, complete the Notre Dame Cross Institutional Enrolment form, attach unit outlines for all units you wish to study at the other institution and submit to the Admissions Centre. There is a \$50 fee per semester for Cross-Institutional Enrolment.
6. The form will be forwarded to the relevant College at Notre Dame for assessment and recommendation. Final approval rests with the Executive Director of the Campus.
7. The student will be notified at the time of offer whether the units they wish to study will be credited towards the Notre Dame degree.
8. The student must submit the Confirmation of Enrolment from the other institution in order for the units to be added to the student's Notre Dame academic transcript.
9. Students should forward a certified copy of their Statement of Academic Record from the other institution. The grade placed on the student's Notre Dame academic record is an ungraded pass or fail only. Students can use the academic transcript from the other institution to show their grades for these units.

## Suggested institutions

The following institutions are suggested as possible destinations for students wishing to study the proposed units:

### Bachelor of Arts/Bachelor of Education (Secondary)

Course area	Institution
Design and Technology	UWS
Economics	Sydney Uni, UNSW, UWS, UTS, Macquarie
Fine Art	UNSW, UWS (Penrith), Sydney Uni
Food Technology	UWS
Geography	Sydney Uni, UNSW, Macquarie
Information Technology	UTS
Languages	Sydney Uni, UNSW, Macquarie
Music	Sydney Uni, UNSW, UWS, Macquarie
New Media	UWS
Science	Sydney Uni, UWS, UTS, Macquarie
Textiles and Design	UTS

### Bachelor of Arts

Course area	Institution
Economics	Sydney Uni, UNSW, UWS, UTS, Macquarie
Fine Art	UNSW, UWS
Geography	Sydney Uni, UNSW, Macquarie
Languages	Sydney Uni, UNSW, Macquarie
Music	Sydney Uni, UNSW, UWS, Macquarie
New Media	UWS

### Bachelor of Behavioural Science

Course area	Institution
Human Resource Management	Sydney Uni, UNSW, UWS
Industrial Relations	Sydney Uni, UNSW, UWS

### Bachelor of Commerce

Course area	Institution
Economics	Sydney Uni, UNSW, UWS, UTS, Macquarie
Human Resource Management	Sydney Uni, UNSW, UWS, UTS
Industrial Relations	Sydney Uni, UNSW, UWS
Information Technology	Sydney Uni, UWS, UTS
Languages	Sydney Uni, UNSW, UWS, Macquarie
New Media	UWS

### Further information

The information contained in this publication is designed as a basic course description. If you would like further information regarding the course, or information pertaining to admissions, fees or the University itself, please contact the Prospective Students & Marketing Office on (02) 8204 4404 or at [sydney@nd.edu.au](mailto:sydney@nd.edu.au).

All International enquiries should be directed to the International Students Office at [sydneyinternational@nd.edu.au](mailto:sydneyinternational@nd.edu.au)

Visit our website at [www.sydney.nd.edu.au](http://www.sydney.nd.edu.au)

#### DOMESTIC STUDENTS

For further information on The University of Notre Dame Australia, contact the Prospective Students & Marketing Office  
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#### INTERNATIONAL STUDENTS

For further information on The University of Notre Dame Australia, contact the International Students Office  
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