



OFFICE USE ONLY

POSTGRADUATE RESEARCH APPLICATION FOR ADMISSION 2008-2010

Please use BLOCK/CAPITAL letters with blue or black pen, indicate with "N/A" where questions are not applicable and tick boxes where appropriate.

PREVIOUS NOTRE DAME STUDENT Yes (please provide student ID) No STUDENT ID NUMBER

1. INITIAL APPLICANT INFORMATION

1.1 Title Surname/Family Name Given Names

Previous name

GENDER Male Female DATE OF BIRTH (dd/mm/yyyy)

1.2 HOME ADDRESS

Number & Street

Town/Suburb State/Country P/Code

Telephone (home) () () (work) () ()

Fax (home) () () (work) () ()

Mobile Email

1.3 NOTIFICATION ADDRESS This is the address for all correspondence during the application process (print 'As Above' if the same as 1.2)

Number & Street

Town/Suburb State/Country P/Code

Telephone (home) () () (work) () ()

Fax (home) () () (work) () ()

Mobile Email

1.4 COURSE DETAILS

1.4.1 Please indicate which course you are applying for:

Doctor of Philosophy (PhD) - Please state discipline area:

Masters by Research - Please state discipline area:

Professional Doctorate (Education, Medicine or Nursing) - Please state discipline area:

Other

1.4.2 Please state the research area you propose to undertake:

Please note this section MUST be completed, before your application can be considered. You are advised to consult the Provost or the Dean of the relevant School before completing this section.

1.5 COMMENCEMENT OF STUDY PROGRAM There are two main semesters – one commencing in February (Semester One), the other in July (Semester Two). A limited number of units are offered in an intensive Summer Term (January) and Winter Term (June-July).

Note: Professional Doctorate Students must commence in February (Semester One).

Semester One, 2008 Semester One, 2009 Semester One, 2010

Semester Two, 2008 Semester Two, 2009 Semester Two, 2010

1.6 CAMPUS Fremantle Broome Sydney

1.7 TYPE OF APPLICANT

Research | Coursework and dissertation - **DO NOT COMPLETE THIS FORM***

Coursework only - **DO NOT COMPLETE THIS FORM***

* Applicants for postgraduate degrees by coursework or coursework and dissertation, including Honours, must complete the Postgraduate Coursework Application Form

1.8 MODE OF STUDY Internal External (selected courses only)

1.9 STUDY LOAD Full Time (1.00) - see note Full Time (0.75) Part Time (0.5) Part Time (0.25) - see note

Note: Professional Doctorate students must be enrolled full time in their first year. An enrolment of 0.25 requires special approval from the Admissions Office

2. ACADEMIC RECORD

Name of Institution (and location if not in Australia)	Name of Course	Years Attended (mm/yy to mm/yy)		Completed Yes or No (If no, indicate completion date)	Course Type ¹	Fee Type ²
		/	/			
		/	/			
		/	/			
		/	/			

¹Course Type: **RT** (Research Thesis), **HD** (Honours Degree), **C&D** (Coursework & Dissertation), **C** (Coursework only), **B** (Bachelors), **D/C** (Diploma/Certificate)

²Fee Type: **FP** (Fee Paying), **RTS** (Research Training Scheme), **APA** (Australian Postgraduate Award), **IPRS** (International Postgraduate Research Scholarship), **US** (University Scholarship), **CSP** (Commonwealth Supported Place)

3 BACKGROUND IN RESEARCH

3.1 Did any of your study involve significant research experience (for example, as required in most Australian bachelor degrees with Honours)? Yes No

3.2 Did any of your employment involve significant research work, the results of which can be verified by the employer? Yes No

3.3 Additional requirements for application – You are required to attach the following to your application:

- A description of the research area/research question(s) you wish to investigate (approx. 300-500 words)
- Details of any previous research or development work performed, together with any details of any published papers (a copy of the paper should be included in your application)
- If you have completed a thesis dissertation or project as part of a previous degree, please provide an abstract (in English) of the thesis dissertation/project report and indicate in percentage terms the research component of the degree (e.g. final year honours project – 25% of work required in that year).
- Literature Review – attach a one-page summary of the relevant literature review to your thesis
- Funding – outline the funding source for your thesis (note, this includes a commitment by the supervisor that funds exist to support the student for a period of 6 months beyond the degree scholarship funding)
- Timeframe for completing the thesis and feasibility of completion within this timeframe
- Ethics Committee approval form (If application not approved, explain progress clearly and comment if any reason for delay in approval)

4 EMERGENCY CONTACT

It is your responsibility to ensure these details are kept up-to-date throughout your period of enrolment at the University.

CONTACT PERSON (in case of emergency) This person will usually be a close relative and in a position to respond to any action the University deems appropriate in relation to your welfare.

Name

Relationship

Number & Street

Town/Suburb State/Country P/Code

Telephone (home) () (work) ()

(mobile)

5 CITIZENSHIP AND RESIDENCY STATUS (NOTE: Evidence of citizenship/residency status must be provided.)

5.1 Please tick the appropriate box:

- Australian Citizen Permanent Resident Permanent Humanitarian Visa Holder New Zealand Citizen
- Diplomatic or consular representative of New Zealand, or the spouse or dependent relative of such a representative None of the above

If you ticked 'none of the above' you are considered to be an international student and are required to complete a separate application form – do not complete this form. Contact the Admissions Office at your preferred campus for an application form for international students, or download the form from the Notre Dame website at www.nd.edu.au

5.2 Please state the country of your birth

5.3 If you were NOT born in Australia, please indicate the day, month and year of your arrival in Australia

Please state the year permanent residency or citizenship was granted

Applicants with permanent residency approval must have arrived in Australia before submitting their application.

6 ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS

The following information will assist us with government reporting. However, it will remain confidential and will in no way aid or discriminate against you in regards to your application or enrolment.

6.1 Please tick the appropriate box:

- Neither Aboriginal nor Torres Strait Islander origin Of Torres Strait Islander origin
- Of Aboriginal origin Of Aboriginal and Torres Strait Islander origin

7 ADDITIONAL BACKGROUND INFORMATION

7.1 RELIGION

The University of Notre Dame Australia accepts applications from people of all faiths. While Catholic in its tradition, it embraces all persons who support the mission and values of the University and no faith at all.

7.2 LANGUAGES SPOKEN

 Do you speak a language other than English at your permanent home residence? Yes No

If yes, indicate the main language spoken

7.3 SPECIAL CIRCUMSTANCES

Medical/Disability support required? Yes No

If yes, please describe

7.4 NOTRE DAME AFFILIATION

 Please indicate if you have an affiliation with Notre Dame

Name	Years of Involvement	Type of Involvement (eg: staff member, alumni, donor)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

7.5 EMPLOYMENT HISTORY

7.5.1 Current employment status

 Employed full-time Employed part-time Not employed

7.5.2 Professional employment history- relevant to your proposed research area

 (Please attach a copy of your Resume/Curriculum Vitae (CV) with your application as a summary of your employment history indicating roles and responsibilities)

Date	Employer/Organisation	Position/Duties/Relevance to proposed study
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

7.6 SCHOLARSHIP

7.6.1 Do you hold or expect to hold an externally funded research scholarship?

 Yes No

If yes, please state name of scholarship & awarding institution:

7.6.2 Are there any special conditions on this scholarship?

7.7 AWARDS & PRIZES

 Please list any awards and prizes you have received

Year	Award or Prize	Awarding Institute/Company
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

7.8 SUPERVISORS

Name of Supervisor(s)	Internal or External	Agreed to supervise (signature)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

7.9 REFEREES

 Please nominate **two (2)** referees who can substantiate your work experience.

1) Name Organisation
Telephone () Email

2) Name Organisation
Telephone () Email

7.10 POTENTIAL PROFESSIONAL MENTOR (PROFESSIONAL DOCTORATE STUDENTS ONLY)

'Professional mentor'- shall mean a person from a relevant profession or industry (often within the applicant's workplace) selected on the basis of their ability to serve as a resource for a student enrolled in a professional doctorate. Mentors do not serve as evaluators or judges or research; rather they offer an insider's guidance and insights, contribute specialist knowledge and provide a link with an external organisation. Mentors have no specific supervisory responsibilities.

Title Name
Position Organisation
Telephone (Home) () Email

7 ADDITIONAL BACKGROUND INFORMATION (CONTINUED)

7.11 PERSONAL STATEMENT

Please attach a personal statement (approx 300 words) describing your reasons personal qualities and motivation for seeking admission to Notre Dame and what you will bring to the research endeavour of the University.

7.12 CRIMINAL CONVICTION - Please indicate whether you have been convicted of a criminal offence. Yes No

This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions as defined in the Spent Convictions Act 1992 (WA) or Criminal Records Act 1991 (NSW). Please note that ability to obtain a current approved police clearance is a prerequisite for some courses.

8. DOCUMENTATION

Check that you have included the following relevant documentation with your completed Application Form:

- Research outline, evidence of any previous research experience and an abstract from these dissertations or projects completed as part of a previous degree.
- CV/Resume (including your list of publications, if applicable)
- Academic transcripts with an explanation of the grading system used
- Personal Statement
- Supporting Documentation – please see note below

A certified copy is a photocopy of the original document that is sighted and signed as being an exact copy of the original by a Justice of the Peace (JP) or Commissioner authorised to take affidavits, or by Admissions Office staff. **Please note: A certified copy of a photocopy is NOT acceptable**

9. STATISTICAL INFORMATION

Where did you hear about Research degree study at Notre Dame?

- Notre Dame Academic Staff Member
- Website/Internet
- Staff Member of another tertiary Institution
- Friend/relative already studying at Notre Dame
- Expo, Open Day etc. (Please state where)
- Other (Please specify)

10. DECLARATION

It is a legal requirement that you sign the Application Form having read and accepted the declaration below:

- I have read the Application Form and its instructions carefully, in its entirety and have included the appropriate documentation.
- I declare that all information included in my application is factually correct and fairly presented. I understand that if any of the information included here is found to be false, the University reserves the right to vary or reverse any decision made in regards to my application or enrolment. I also understand that the University reserves the right to provide details of the false information to other universities or educational institutions or any other authority which the university considers appropriate to inform.
- I am aware that courses are offered on a fee-paying basis.
- I understand that proof of citizenship or permanent residency must be produced if requested by the University.
- I understand that it is my responsibility to ensure that the application is received by the University.
- Privacy Statement: I understand that the information provided in this form will be used for the purpose of admission to and enrolment at The University of Notre Dame Australia. Generally speaking, Notre Dame collects and stores personal data purely for the use of relevant staff members. Where the privacy principles apply, the University restricts access to those staff members who may need the information in the carrying out of their responsibilities in the academic and/or personal interests of the student.

The University does not provide, by commercial arrangement or otherwise, the personal information of students to other stakeholders except in the following cases:

- a) When authorised in writing by the student to do so, and
- b) Where required or authorised by law to
- c) government and regulatory authorities
- d) credit reporting and fraud-checking agencies
- e) to your authorised representative (e.g. legal representative)

Applicant's Signature

Date (dd/mm/yyyy)

11. SUPERVISOR APPROVAL

I/we agree to supervise the above student who is completing the above course and I/we have a copy of this application form and the documents attached. I/we have discussed with the candidate the timeframe of completion, the process of ethics approval, the funding arrangements and the thesis topic.

Name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

APPLICATIONS MUST BE SENT OR DELIVERED TO EITHER:

FREMANTLE CAMPUS

Admissions Office
The University of Notre Dame Australia
19 Mouat Street (PO Box 1225)
Fremantle Western Australia 6959
Tel: (08) 9433 0537 Fax: (08) 9433 0769

SYDNEY CAMPUS

Admissions Office
The University of Notre Dame Australia
19-21 Buckland Street (PO Box 944)
Broadway, New South Wales 2007
Tel: (02) 8204 4404 Fax: (02) 8204 4422

BROOME CAMPUS

Student Administration Office
The University of Notre Dame Australia
88 Guy Street (PO Box 2287)
Broome Western Australia 6725
Tel: (08) 9192 0600 Fax: (08) 9192 1247

PLEASE NOTE that posting or faxing of an application is no guarantee of receipt. We strongly recommend that applicants deliver their application in person or send by registered mail. Please **DO NOT** deliver it to another University department. Any enquiries regarding the status of your application should be addressed to the Admissions Office at your preferred campus.