



# Advanced Standing

Advanced standing is credit granted towards a degree program for study already undertaken or by recognition of prior experience. By giving recognition to prior learning, advanced standing prevents the unnecessary duplication of study and can save time and money.

The availability of advanced standing does not guarantee entry into a particular course. In some cases there are high levels of competition for places and in other cases applicants may need to have fulfilled other requirements to gain entry.

Detailed information on regulations governing the awarding of Advanced Standing may be accessed from the University's General Regulations.

Decisions on advanced standing are made on a case-by-case basis. The criteria for decisions will include:

## **Currency of qualifications**

Units undertaken more than a decade previous to the application normally may not be recognised for advanced standing.

## **Relevance of the unit/s**

When a student can demonstrate that coursework completed at another institution reflects the curriculum and assessment criteria of Notre Dame, the student may be granted exemption and/or credit for the relevant Notre Dame unit/s.

## **Standard attained**

Units in which students were granted conceded or very low passes from other institutions are unlikely to be credited towards a Notre Dame degree.

## **Maximum credit points**

To be awarded a particular degree, students must complete the required number of units for that particular degree or course program. Credit will not be given for more than fifty per cent of the points required for the coursework component of a Notre Dame degree.

## ARTICULATION FROM TAFE

The University of Notre Dame Australia welcomes applicants with a previous record of study at TAFE. A number of agreements are in place between the University and TAFEWA to enable graduates of TAFEWA award courses to apply for advanced standing towards their study at Notre Dame.

Please access the University's website [www.nd.edu.au](http://www.nd.edu.au) for the latest information on credit transfer agreements with TAFEWA.

## APPLICATION FOR ADVANCED STANDING

Based on the information contained on the University website and/or discussions with a course adviser, if you feel you may be eligible for advanced standing, you should follow the instructions below:

- Make application for entry to the course of your choice at Notre Dame. You should read carefully the Admissions Guide and submit your Application for Admission by the required deadline.
- Once you have been notified that you have been granted an admissions interview, collect an Application for Advanced Standing form from Student Administration (19 Moat Street, Fremantle) or download one from the university's website.
- Fill in your personal details and information regarding your previous studies on the Application for Advanced Standing form and take it with you to your admissions interview along with any supporting documentation. You may discuss the possibility of advanced standing with the interviewer, though no confirmation may be provided until all documentation is complete.
- If you receive an offer of a place in your course of choice, you should submit the Application for Advanced Standing form to Student Administration. You must attach the outline of the units of study you completed previously, including assessment and teaching structure to allow an assessment of relevance and comparability to be made. If applying for recognition of prior experience, attach any supporting documentation. These documents should preferably be forwarded no later than two weeks prior to the start of semester in order for notification to occur before the commencement of the semester. However, under the General Regulations, students are able to apply for advanced standing up until the completion of the first semester of their course. Late applications are considered at the discretion of the Registrar and, if accepted, a fee of \$100 per application is applicable.
- The University will endeavour to inform you of the outcome of your application within 3 weeks of receipt of the application.

### PROSPECTIVE STUDENTS OFFICE

For further information on The University of Notre Dame Australia, contact the Prospective Students Office

Tel: (08) 9433 0533 • FREECALL 1800 640 500 • Fax: (08) 9433 0544

E-mail: [future@nd.edu.au](mailto:future@nd.edu.au) • Internet: [www.nd.edu.au](http://www.nd.edu.au)

28 Moat Street (PO Box 1225), Fremantle Western Australia 6959

### ADMISSIONS OFFICE

For further information on the admissions process at The University of Notre Dame Australia, contact the Admissions Office

Tel: (08) 9433 0537 • Fax: (08) 9433 0769

E-mail: [admissions@nd.edu.au](mailto:admissions@nd.edu.au) • Internet: [www.nd.edu.au](http://www.nd.edu.au)

19 Moat Street (PO Box 1225), Fremantle Western Australia 6959