



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

FREMANTLE

International

Pre-departure Guide 2010

MOUAT ST 

notre dame university | →

PERSONAL DETAILS

Name:

Residential Address:

Phone Number:

Mobile Number:

Email:

NOTRE DAME

Main Administration: + 61 8 9433 0555

Student Life Office: + 61 8 9433 0579

Notre Dame Contact:

Student Number:

OSHC Policy Number:

IMPORTANT PHONE NUMBERS

Doctor:

Police: 000 (emergency)

131 444 (nearest police station)

Fire Brigade: 000 (emergency)

Ambulance: 000 (emergency)

OTHER INFORMATION

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This publication reflects the policy and practice in force at 8 December 2009, and takes no account of developments and changes made since that date. Every effort has been made to ensure that this publication is correct at the time of printing. The University reserves the right to make subsequent changes. Please consult the Notre Dame website for updates and amendments.

VICE CHANCELLOR'S MESSAGE

The University of Notre Dame Australia's object is the provision of university education within a context of Catholic faith and values. The University seeks excellence in teaching, scholarship and research, training for the professions and the pastoral care of its students. In meeting its object, the University seeks to be open to all people.

There are many challenges to be met by education providers around the world during the twenty-first century. As a young and innovative University we are ready to meet those challenges head on.

We are dedicated to excellence, personal service to students, and the development of a caring learning environment. We are concerned with high quality university teaching and providing internship programs and other professional work experience opportunities to prepare our students for employment when they graduate. We want our students to develop themselves intellectually and to enhance their faith and values.

Student demand for our courses and our teaching and learning environment continues to grow in response to the high levels of satisfaction our students and graduates report of their experience at Notre Dame. At the same time, our range of study abroad and exchange programs also has increased indicating the high regard with which we are held in the international community.

At Notre Dame you will learn to think critically and to explore ideas that you may never have considered before. In your lecture rooms, you will work closely with dedicated and distinguished academic staff who are highly regarded in their professional and scholarly communities. Small class sizes mean you will get the attention and interaction with staff and fellow students that will maximise your chances of success.

Notre Dame will provide you with the opportunity to complement your theoretical understandings with professional experiences such as internships and practicums, study abroad programs and community service projects. Our Core Curriculum studies in Ethics, Philosophy and Theology, a legacy of the liberal education traditions of Europe, hallmarks a Notre Dame graduate as one who can balance the intellectual, spiritual and professional aspects of life.

We are very proud of what we achieve here at Notre Dame and would like to welcome you to be part of the exciting and thriving Notre Dame community.



Professor Celia Hammond, Vice Chancellor

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WELCOME

Congratulations on your decision to pursue your education with us at The University of Notre Dame Australia.

Notre Dame has established a network of support systems on campus to ensure that international students have the support they require to succeed academically. The provision of pastoral care and guidance at Notre Dame is based on the concept of the University as a family community. All members of staff and students share the responsibility for pastoral care. Academic and administration staff at the University are responsible for providing students with individual support as well as obtaining particular services or information.

The Dean and staff of each academic School exercise a leadership role in pastoral care and ensure that students are assisted in relation to all academic matters as well as being referred to any other appropriate support.

The University's Chaplaincy service is central to its pastoral mission and develops the prayer life and spirituality of the University. It holds particular responsibility for the well being of students by facilitating their participation in student life and providing counselling and other support services.

This pre-departure booklet is designed to assist you in the transition from your country to life as a student in Australia. While this guide covers many important matters, there will be aspects of Australian life which can only be learned through the experience of living and studying here. The Student Life Office, along with the Careers and Counselling Office, of Notre Dame are staffed to assist you as you settle into your new environment.

Please be advised of the following steps when accepting the offer to enrol at The University of Notre Dame, Australia.

Steps in accepting the offer:

1. Accept your offer and sign the acceptance forms.
2. Pay your first year tuition fees, OSHC and enrolment fees as per invoice.
3. Once you received eCoE (electric confirmation of enrolment), apply for a student visa online or at your nearest Australian Embassy or High Commissions.
4. Contact University to organise airport pick up service or assistance with your accommodation if required.
5. Book your flights
6. Organise temporary accommodation, budget or money transfer

COMING TO AUSTRALIA

Student Visa

Obtaining a Student Visa

Please follow the below steps when applying for a Student (Temporary) Visa. A student visa is required before entering Australia and the commencement of your course.

- The 'Confirmation of Enrolment' (COE) must be presented to The Department of Immigration and Citizenship.
- Complete the paper 157A Form – Application for a Student (Temporary) Visa - or apply online www.immi.gov.au
- Undertake a medical and X-ray examination (depending on your country of origin)
- Lodge the application with the Australian High Commission/Embassy in your home country
- *Some countries require 'proof of funds' or other documents. Please make sure to contact the Australia Embassy to ensure that all required paperwork is completed.

Maintaining your student visa

It is important that you are aware of the following conditions while on a student visa

- Visa must be valid and not expired
- Must have current Overseas Student Health Cover (OSHC) for the entire duration of your course.
- Maintain course progress requirements

More detail information about student visa, please visit www.immi.gov.au

What to Bring

Important Documents

- Passport
- UNDA offer and the copy of your eCoE
- Prescriptions for regular medications
- Medical History
- Driver's License
- Credit Card

Money

When you are coming over to Australia is important to bring around A\$4,000.00 with you. This will sustain you in any temporary accommodation and the initial upfront bond/rent required with most permanent accommodation arrangements. It is important to have this money in both cash form, around A\$500.00, and traveller's cheques A\$3,500.00.

Once you have arrived, it would be very beneficial for you to open up a bank account with a local bank. It might be advantageous for you to find a bank in Australia that has a partnerships with a bank in your home country, if possible. Once you have gotten settled, you will know how much money you will require.

Clothing

Perth is well known for its Mediterranean climate with hot dry summers and cool winters. Although days can be warm, the evenings can get rather cool. November to April are our warmest months and temperatures can range from 22°C to 40°C. May to October are cooler months in Perth with temperatures of 7°C to 19°C.

- Lighter clothing for summer months: jeans, t-shirts, shorts/skirts
- Jumpers/sweaters and light jackets for cooler evenings and winter
- Raincoat (it may be easier to buy an umbrella here in Perth)
- A variety of footwear
- Swim Suit/Bathers (if you like to swim)

Electrical goods

All electrical goods are available in Australia, so you can buy anything you need once you arrive. If you would prefer to bring your own electrical appliances, please be aware of excess baggage costs when you are checking in.

In Australia, we use Australian standard 240V, therefore you may require an adaptor to use electrical appliances from your home country. These are very easy to find in Perth and are reasonably priced.

Quarantine Guide

It is extremely important that any items of an animal or plant nature, including any foodstuffs at all, are declared upon arrival in Australia. No matter how small or trivial your items may seem, they may be potentially harmful to the unique Australian flora and fauna.

- On entering Australia by plane or ship, passengers are required to complete an Incoming Passenger Card. This card must be read carefully and completed truthfully.
- Do not carry illicit substances either into or out of Australia. Penalties for drug offences in Australia are severe and could result in jail term.

Please refer to the brochures included in your Orientation pack or, for further information, log on to the Quarantine website at www.daffa.gov.au/aqjs

Wildlife Trade

Trade of endangered and threatened (animal and plant) wildlife and native Australian wildlife is strictly regulated. It may be illegal to take some goods out of, or into, Australia. All permits must be obtained before you leave or enter Australia. Severe penalties apply for offences against the Wildlife Protection Act. If you have any questions regarding the wildlife trade please contact:

Department of the Environment and Water Resources

Phone: +61 2 6274 1900

Fax: +61 2 6274 1921

Email: wildlifetrade@environment.gov.au

ARRIVING IN AUSTRALIA

Please make sure you bring this guide in your carry-on luggage when you travel – it contains contact numbers and information to help you arrive safely and securely.

Airport Arrival Options

Fremantle Airport Shuttle Bus (independently booked)

Before you leave your home country, you can book your own airport pick up in Perth online at www.fremantleairportshuttle.com.au. Make sure to contact shuttle service prior to arriving, as bookings are essential.

Cost (as of September 2009)

Airport to Fremantle:

One Passenger: A\$35

Two Passengers: A\$45

AND for every following passenger Add A\$10

Additional Luggage may incur a cost of a further A\$5

You will need to pay the driver in Australian dollars when you are picked up.

At the airport make your way through the airport terminal exit doors where you will find the shuttle bus pick up points. Please wait at the designated stand or sit inside and watch for the bus.

If you are unsure, please ask one of the airport assistants or security staff for where and when the next shuttle arrives.

Please advise the driver of the full address of where you need to be taken and pay as you board.

Taxi Service

A taxi fare from the International Airport to the surrounding Fremantle area will cost you approximately A\$50-55. There are usually taxis in the ranks at the international airport for any flight. However, if your flight has been delayed or arrives at an unusual time, you can contact local taxis at the numbers below.

Two reputable agencies are:

- Swan Taxis - 13 13 30*
- Black and White Taxis - 13 10 08*

(*telephone numbers are local ONLY)

Temporary Accommodation

Before your arrival, it is very important that you have secured accommodation. It is suggested that you book a hostel or hotel for the first couple of weeks before finding housing if you have not visited before. The university does not arrange temporary and/or permanent accommodation, but can provide assistance in finding such.

Hostels in Fremantle:

YHA- Fremantle:

www.yha.com.au

+61 (8) 9431 7065

Pirates Backpackers:

www.vipbackpackers.com

+61 (8) 9335 6635

Old Fire station Backpackers:

www.old-firestation.net

+61 (8) 9430 5454

Sundancer Backpackers:

www.sundancer-resort.com.au

+61 8 9336 6080

Notre Dame is not affiliated with and/or support any of these hostels. Notre Dame does not take responsibility or endorse any of the hostels listed.

ACCOMMODATION

If you have any queries regarding on- or off-campus accommodation please contact the Housing Officer on housing@nd.edu.au.

On Campus

The availability of on-campus accommodation cannot be guaranteed. If you would like to inquire about on-campus accommodation, please contact the Housing Officer on housing@nd.edu.au.

Off Campus Options

The Student Life Office maintains a comprehensive online database of shared house vacancies and rental properties which students are able to access. To access the online database, please visit www.nd.edu.au/accommodation.shtml

The Student Life Office cannot endorse the quality of properties or landlords that advertise here, and we cannot act on your behalf. Therefore, you should always do your own research and be aware of your rights and responsibilities when renting.

Familiarise yourself with the Residential Tenancies Act when you are preparing to rent, especially if you have not rented accommodation before. *It is very important, before you pay any upfront money, that you've inspected the property and signed a rental agreement. There have been overseas students who have paid their bond, sometimes \$2,000, before they have arrived in Australia to find that the place does not exist once they arrive.* You can find a copy of the Residential Tenancies Act by following the links from the Tenants' Advice Service web page www.taswa.org.

Neighbourhoods that are near the university:

- Walking distance: Fremantle
- Bus/Train 5-10 minutes: East/South/North Fremantle, Mosmon Park
- Bus/Train 10-20 minutes: Palmyra,

Swanbourne, White Gum Valley, Hilton, Beaconsfield, Peppermint Grove, Cottesloe

- Bus/Train 20-30 minutes: Claremont, Subiaco, Spearwood, Hamilton Hill, Nedlands, Dalkeith, Bicton, Melville
- Bus/Train- 30 min+: Murdoch, Kardinya, Leederville, Perth, South Perth, Victoria Park, Mt. Lawley, Como, Applecross, West Leederville

Types of Accommodation

- **Shared Accommodation**
- **Homestays/Full Board**
- **Renting or Leasing**

See table on page 6 for more information

Some helpful tips:

- **Try not to rush**
 - Wherever possible, take your time to find a housing arrangement where you will feel safe and comfortable and use your temporary accommodation in the meantime – better to be sure than sorry.
- **Do plenty of research & shop around**
 - Especially if you are new to Fremantle and the surrounding area, make sure to inspect a few properties.
- **Visit before you move-in**
- **Budget**
 - Make sure to ask if bills are included in the rental agreement. Budget for rent, bills, and living expenses.
- **Read & understand tenancy agreements**
 - Visit www.taswa.org for advice before signing any agreement.
 - Pick-up a copy of 'A Guide to Renting in Western Australia' which is available in the Student Life Office (ND9), the Ministry of Fair Trading or Tenants Advice Service.
 - Don't be afraid to ask questions, and for copies of every document you sign.

	Shared Accommodation	Renting or Leasing	Homestays/Full Board
What exactly is it?	Sharing a flat, house or apartment with others	Either privately or through a real estate agent to rent out a flat, apartment or house	Living with a family or person in a furnished room and house.
Rooming Arrangements	Own room or shared room. Furnished or unfurnished	Single or multiple rooms. Can be both furnished or unfurnished.	Furnished room in a house
Cost	A\$150-175 week – furnished	Single A\$200+/week 2 bedrooms A\$300+/week 3 Bedrooms A\$400+/week	A\$225-250+/week
Bond	Usually required. Most likely between 2-4 weeks worth of rent	Required. Mostly likely 4 weeks rent.	Might be required. Homestay agencies require a one-time A\$175.00 placement fee.
Signed agreement/ Contract	Review and sign before renting with tenant. Visit www.taswa.org for advice on renting	Review and sign a contract and/or agreement with tenant or real estate agency. View www.taswa.org for advice.	Review and sign a contract and/or agreement with tenant or homestay agency.
Other expenses	If bills are not included, make sure to budget for the following potential bills: gas, electricity, phone, internet.	All bills will be part of the renters responsibility.	All bills should be included, but internet may not be.
Meals	Your responsibility and not provided	Your responsibility and not provided	Meals are part of the agreement. Breakfast and Dinner seven days a week and Lunch provided on Saturdays and Sundays.
Further Information	Other ways to find rentals, rental properties and/or housemates: <ul style="list-style-type: none"> • Community notice boards - The entrance of the Fremantle library, laundromats, outside the IGA supermarket in South Fremantle and also the University's common room notice board. • Newspapers - West Australian and local community newspapers have classified advertising sections featuring rental and/or shared accommodation on Wednesday and Saturday. • Internet <ul style="list-style-type: none"> - www.nd.edu.au/accommodation.shtml - www.gumtree.com.au - www.realestate.com.au - www.easyyroommate.com - www.domain.com.au <p>If you have any queries relating to off-campus accommodation, please contact the Housing Officer via housing@nd.edu.au</p>	If interested in a homestay agency for placement, please contact the housing officer at housing@nd.edu.au or +61 8 9433.0579 before you arrive.	

MONEY MANAGEMENT

It is important to consider your weekly expenses beyond your university fees when assessing your estimated finances. Below are tables which are indicative of the average costs for students living around Fremantle. Of course there is flexibility in that you could live both above and below the amounts listed.

The below costs are an average for a single student in shared accommodation. If you are a student with a family, at least double the weekly costs listed below.

All figures are quoted in Australian dollars.

Establishment Costs (Example)

Accommodation Bond

(4 weeks @ \$150/week—refundable) \$600.00

Advance Rent

(2 weeks @ \$150/week) \$300.00

Connection Fees

Phone, electricity, gas (If shared) \$ 20.00

Supplies for house (If unfurnished) \$700.00

Total for Move-in

FURNISHED About \$1000.00

UNFURNISHED About \$1700.00

Weekly Costs (Example)

Weekly Rent

(Shared accommodation) \$150.00

Food/Snacks \$130.00

Bills (if not included in rent) \$ 30.00

Transport – SmartRider \$ 10.00

Miscellaneous \$ 70.00

Weekly Expenses **\$ 390.00**

LIVING WESTERN AUSTRALIA

Fremantle

Fremantle is the port city south of Perth and only 30 minutes by train from the Perth Central Business District (CBD).

Fremantle has a vibrant mix of cultures and people. The city is unique for its heritage architecture and artistic cosmopolitan atmosphere and is blessed with many galleries and "pubs" or hotels. You will also find fantastic alfresco cafés and an extensive range of international cuisines, casual eating and dining options.

Activities: you can easily walk from Notre Dame to any of these places when you are in Fremantle:

- **Fremantle Markets** – boasts a variety of bargains, fresh foods, cooking ingredients and souvenirs along with various other stalls. The markets are open Fridays 9am to 9pm, Saturdays 9am to 5pm, Sundays 10am to 5pm and Monday Public Holidays 10am to 5pm.
- **Convict Buildings** – including the Round House building which is the state's oldest building (dating back to 1831).
- **Fremantle Prison** – which received its first prisoners in 1855 and was built by the prisoners themselves. You can take a tour of this historical, now unused prison, which is said to be haunted.
- **WA Maritime Museum** – WA maritime history is explored at three sites in Fremantle. The WA Maritime Museum and Submarine Ovens, located on Victoria Quay, and the Shipwreck Galleries, located on Cliff Street. Open daily 9.30am to 5pm. Admission fees do apply.

- **Fishing Boat Harbour** – always a favourite destination for locals and tourists, the Fishing Boat Harbour has a wide range of attractions including high-speed boat rides, restaurants, cafes, bars, coffee shops and a tranquil harbour tour.

Perth - the City

Perth is the capital city of the state of Western Australia. It is a cosmopolitan city and is the chief commercial, cultural and administrative centre of the state. Perth offers a friendly and relaxed atmosphere with many highlights including:

- a wide range of restaurants, reflecting Perth's multicultural atmosphere
- world class sporting facilities
- local and international theatre productions
- an efficient public transport system
- easy distance for touring diverse Australian environments including wine-growing areas, scenic coastal districts and 'outback' desert country
- some of the best beaches in the world
- the picturesque Swan River
- numerous parks and wetlands, including the famous Kings Park

Please refer to the Western Australian Tourism Commission website for more helpful information at www.westernaustralia.net

Shopping

Normal Shop Trading Hours

9:00am – 5.30pm Monday to Friday

9:00am – 5.00pm Saturday

Extended Shopping Hours

Every Thursday, shops in some suburbs are open until 9.00pm. Fremantle and Perth CBD also have extended trading hours with late night shopping on Friday until 9.00pm and Sunday trading from 12.00pm to 5.00pm.

Money: ATMs and EFTPOS

ATM (Automatic Teller Machine) are operated by a bank or credit union which dispense money and allow limited transactions 24 hours per day. They are conveniently located at banks and shopping centres and allow access to cash both during and outside business hours.

EFTPOS (Electronic Funds Transfer at Point of Sale) is provided by a small machine located next to the cash register in most shops, allowing you to use a credit card or bankcard to purchase goods. You can also withdraw cash if you have a card which is linked to your savings (or other) account(s).

EPOS (Electronic Point of Sale) differs from EFTPOS by allowing you to deposit money (eg into a bank account or credit card) as well as withdraw money. Unlike EFTPOS, an EPOS deposit or withdrawal gives you a balance of the account upon completion of the transaction.

Your credit cards and bankcards are valuable. Keep them in a safe place!

Banking

For students who are intending to remain in Australia for some time, it is advisable to open a bank account .

In order to open a bank account in Australia, overseas students need to provide written confirmation of their enrolment at their educational institution, their student card and their passport. It normally takes a week or so for bankcards to be mailed to an applicant. There are many banks for students to choose from and they all offer different services, so it pays to 'shop around'.

Banks located in Fremantle are:

ANZ Bank

5 Queen Street, FREMANTLE

Phone: 13 1314*

www.anz.com

BankWest

54 Adelaide Street, FREMANTLE

Phone: 13 17 18

www.bankwest.com.au

Commonwealth Bank

3 Queen Street, FREMANTLE

Phone: 08 9430 3131

www.commbank.com.au

National Australia Bank (NAB)

96 High Street, FREMANTLE

Phone: 13 22 65*

www.nab.com.au

Westpac Bank

4-6 Adelaide Street, FREMANTLE

Phone: 13 20 32*

www.westpac.com.au

Bendigo Bank

9 Adelaide Street, FREMANTLE

Phone: 08 9433 4969*

www.bendigobank.com.au

St. George Bank

21 Adelaide Street (Unit 2)

Phone: 13 33 30*

www.stgeorge.com.au

(*Telephone numbers are local ONLY)

Getting Around: Transport

Public Transport

The easiest and most common way to get to class every day is by using Perth's train and bus system, Transperth. Notre Dame is only a five minute walk from the Fremantle train station. Trains run from Platform 7 at the Perth Train Station to Fremantle at very regular times during the day. All buses to Fremantle terminate at Fremantle train station. You can access the Transperth website which details all the local transport options at www.transperth.wa.gov.au

Most students usually travel between where they live to the University by public transport using a 'SmartRider' card. In order to obtain a 'SmartRider'

1. You will need to fill out a validation form from Student Administration (ND1)
2. Take the validated 'SmartRider' form to any Transperth InfoCentre or SmartRider Retail Sales Outlet
3. Purchase a 'SmartRider' card

The SmartRider card is valid for use on trains, buses and ferries. The journey cost is dependent on which Zone (area) you live in and how far you are travelling. Student discounts are given at time of sign-up.

Fremantle and Perth city both have a free Central Area Transit (CAT) bus service. This bus service operates within these two areas at no cost, usually every 15 minutes.

Many students who live within the Fremantle area ride their bikes or walk to University.

Private Transport

If you decide to provide your own private transportation a bike and/or car are good options. A reasonably good used bike can be purchased for about A\$120.00 - A\$130.00. It should be noted the bike helmets are to be worn at all times.

If you are going to be driving a private vehicle and/or purchasing such please remember the following:

- Please visit 'Department of Planning and Infrastructure of Western Australia' for assistance in driver license and other vehicle registration requirements.
<http://www.dpi.wa.gov.au/licensing/566.asp>
- Include maintenance costs (oil changes, repairs, batteries) as well as petrol costs in your weekly budget.
- If purchasing from a private vendor, get the vehicles 'VIN Number' and contact the Register for Encumbered Vehicles (REVS) to ensure that there is no money owed on the vehicle.
- Telephone police department to ensure that the vehicle is not stolen.
- Make sure to fully understand any legal documents that you sign.
- A good idea is to get the vehicle inspected. The Royal Automobile Club of WA (RAC) can perform such an inspection for a fee.
- If you purchase the vehicle make sure that ownership, registration and automotive insurance are purchased.

Taxis

Taxis are available, but note that during peak hours on the weekends and late nights long waits can occur. Further, increased fares during peak times are standard and non-negotiable.

Sun Awareness

The Western Australian sun is intense and may be harmful to your skin. To avoid sunburn and skin damage take the following steps:

- During summer, before you go outside or to the beach apply SPF 30+ broad spectrum, water-resistant sunscreen to all areas except those that will be covered by clothing,
- Do not forget your sunglasses (sunnies).
- On very hot days, make sure you take extra SPF 30+ sunscreen, a broad brimmed hat, a bottle of water, a long sleeved shirt with a collar and long pants if you intend on staying outdoors for an extend period of time.

Telephones & Internet Access

Australian homes have a telephone line and mobile phones are very popular. Setting up a mobile phone account, upon your arrival, is easily done.

Many Australian homes also have computers. Internet access is affordable and easily arranged. There are also internet facilities on campus which are freely available to students. There is an internet café located on Market Street in Fremantle across from the Post Office.

Food

Australians normally eat fruit and cereal with milk or toast with eggs or something similar for breakfast. Lunch is usually a light meal – a sandwich/salad or something takeaway – while dinner is the main meal of the day. This will normally consist of a main course sometimes followed by dessert or fruit. Many people drink tea or coffee between meals and sometimes they will have a snack for morning or afternoon tea.

Etiquette

Smoking is not permitted by law in all buildings, including licensed premises, or on public transport. It is considered very impolite to smoke a cigarette while other people are eating. If you wish to smoke in someone's house, it is good manners to ask permission. Do not be offended if the owner asks you not to smoke in the house.

Chewing gum or eating food noisily or with the mouth open is bad manners in Australia. Sniffing and spitting are also habits not appreciated by Australian people.

Australians form queues (lines) when they are waiting for service in banks, supermarkets, cinemas etc and do not accept you "jumping in" ahead of their place in the queue.

When leaving a shop, office or classroom, it is usual to hold the door open for those following, and/or to stand back to let another person through the doorway. On public transport, it is conventional for younger people to give up their seats in favour of older people and those with special needs.

It is a legal offence to throw rubbish on the ground and not in a rubbish bin, including cigarette butts. Australians value their environment and try to keep it as clean as possible.

Leisure & Sporting Activities

The pleasant climate and beautiful environment provide numerous opportunities for leisure and sporting activities.

Sport is popular and there are excellent swimming pools, ovals, tennis and squash courts, leisure centres, basketball courts, golf courses, beaches etc. Playing sport is a good way of meeting people and making friends.

Nightlife & Other Events

There are numerous cinemas, theatres, cafes, restaurants, bars and pubs, and for those who enjoy the nightlife. It is highly recommend that students go out at night in groups and never travel alone.

Every Thursday a free newspaper called **Xpress** is issued and contains detailed entertainment information for Fremantle and the whole surrounding Perth area. It includes events such as live music venues, cinema venues and screening times, art exhibitions and theatre events. You can pick this paper up outside of selected clothing stores, shopping centres and in cafes. Your free local community newspaper will also have a section in it each week outlining local events.

The City of Fremantle website www.fremantle.wa.gov.au includes the following information and more:

- things to do and see
- food and drink guide
- getting around
- community facilities

If you are interested in planned trips and events, please visit Student Life Office.

Making Friends

Australians are generally friendly and sociable. Most people are keen to meet students from overseas and the friends you will make while studying will quite often invite you out for a coffee, to see a movie, or to their homes for a meal. You will also meet lots of people by attending University social events and joining sporting clubs on campus and off campus.

Emergencies

In the case of an emergency, dial 000*. This will put you in contact with the police, fire and ambulance services.

(*telephone numbers are local ONLY)

LAWS AND REGULATIONS YOU NEED TO KNOW ABOUT

Immigration Regulations

Department of Immigration and Citizenship (DIAC) regulations require overseas students to be enrolled on a full-time basis. For most university students, this means a minimum of four units of study per semester. Students should check with their school for details of course requirements.

It also requires that neither your passport nor your visa should expire during your studies at Notre Dame. Please be aware of your passport and visa expiry dates. If your passport and/or visa expires, you may be forced to return to your home country. If you have any questions regarding your visa or immigration regulations, please visit www.immi.gov.au

Your student visa will be issued for the duration of your course. It is important to note any extensions of time to complete your course will have implications on your student visa. An overseas student who requires an extension of time must contact the Department of Immigration and Citizenship (DIAC).

Student visa holders are covered by the Education Services of Overseas Students (ESOS) legislative framework. It is important student visa holders understand their rights and responsibilities under the ESOS framework (www.nd.edu.au/for/futureIntStudents/index.shtml).

Work and Study Rights

Students Visa holders

As of April 2008 those applying for student visas will no longer have to directly apply for working visa rights. The working visa rights will be part of your student visa application and automatically given to you when your student visa is awarded.

Students can only work 20 hours per week when the semester courses are in session. You can work full-time when you are not taking courses (during the summer and winter university breaks for example).

Dependents of Student Visa holders

Please contact immigration www.immi.gov.au for specific information regarding working rights for dependents.

Tax File Number

You will also need to complete a Tax File Number Form (TFN), which will need to be completed and submitted to the Australian Tax Office (ATO) before you commence work. All companies are required to supply the ATO the tax file number of their employees and you will be taxed on your earnings from your job.. For more information regarding tax file numbers and the procedure for tax returns, please contact the ATO which is located at:

45 Francis Street,
Northbridge, in Perth
Phone: +61 8 13 28 61
Website: www.ato.gov.au

Academic Performance

In order to comply with student visa regulations you must maintain a 'good standing' status at the University. This means maintaining a good academic record by attending lecturer/tutor and passing all units.

Change of Address

If your address changes please ensure that you complete a Change of Address form at the Notre Dame Student Administration Office (ND1) within seven (7) days of changing.

It is a condition of your visa that you notify University and DIAC of your address within 7 days of your arrival in Australia and within 7 days of changing your address.

Overseas Student Health Cover (OSHC)

General Information

The Australian Government has made it a requirement of your student visa that you have adequate medical insurance or health cover from an Australian Health Fund. There are currently 4 Providers which are approved by the Australian Government; Worldcare, Medibank Private, AHM and BUPA.

Worldcare is currently Notre Dame's preferred provider; thus all students enrolled at the University will be covered by this provider, unless proof of other cover is provided. Your OSHC is invoiced to you for payment with your first year's fees before you arrive in Australia. It is effective from the first day of Orientation Week and is valid for the length of your course. Thus, you will not need to worry about renewing your cover while you are under the same course. If you arrive before the first day of Orientation Week, please notify Admissions as to when you arrive in Australia so that health cover can be arranged prior to Orientation Week.

Should you change/extend your course, it is your responsibility to ensure that you remain covered as long as you are studying. Should your OSHC lapse, you are not only in breach of your student visa requirements, which means your visa could be cancelled forcing you to return home, but you will also not be covered for any medical bills that you incur during the lapsed time. Medical costs in Australia are very expensive. Please ensure that your cover remains valid at all times and note that permission for re-enrolment each semester at Notre Dame requires evidence of your current OSHC cover.

During your Orientation Week, most students will receive their Worldcare card, which shows the policy number and the date your cover expires. If you have undertaken qualifying studies in Australia before

commencing at Notre Dame and have a different OSHC provider, such as Medibank or AHM, you must bring your card along with you to Orientation Registration.

Claims/Payment

Australian medical practices generally require patients pay for their consultation at the time of the appointment. Any medications prescribed are bought and paid for separately at a chemist – they are not provided by the doctor at the time of consultation.

Ellen Street Family Practice in Fremantle has some doctors who will 'bulk bill' directly to your Health Cover Provider. (see address listed under Doctors section) 'Bulk billing' means that after your medical appointment the clinic sends your bill to your Health Cover Provider and the bill is paid for you, without you having to pay for the service in full. For a list of the clinics that bulk bill to Worldcare, please see visit www.oshcworldcare.com.au for a complete listing of Doctors. Some bulk billing practices will still charge you a small gap fee.

For doctors who do not bulk bill your Health Cover Provider, you will be required to pay for the appointment at the time of consultation. You then take the receipt and your OSHC Worldcare card to the Notre Dame Student Life Office (ND1), where a Worldcare client representative is on campus weekly to process students' claims/enquiries. (If you have different Health Cover Provider, you will require to arrange the claim separately.) It is also possible go to the Worldcare website to file your claim. www.oshcworldcare.com.au If you have any questions please call the toll free number 1 300 OSHC*.

(*Telephone number is local ONLY)

Current Worldcare costs for 2010:

Single cover: A\$390/year

Family cover: A\$780/year

Single cover: A\$1,112 for 3 years (save \$59)

Family cover: A\$2,224 for 3 years (save \$118)

OSHC WORLDCARE Covers:

Service	Benefits
<ul style="list-style-type: none"> Out of hospital medical services for: Doctors, Pathology, X-rays 	85% of Medicare Benefits Schedule Fee
<ul style="list-style-type: none"> In-hospital medical services: Doctors; Pathology; X-Rays 	100% of Medicare Benefits Schedule Fee
<ul style="list-style-type: none"> Public Hospital Accommodation (admitted patient in a shared ward) Accident & Emergency services Same day services as an admitted patient Out patient services 	100% of charge
<ul style="list-style-type: none"> Private Hospital/Same day facility 	100% of registered fees (of all insurable costs)
<ul style="list-style-type: none"> Prescription medicines after contribution to Pharmaceutical Benefits Scheme 	Maximum A\$50 per prescription Maximum A\$300 per calendar year (single) Maximum A\$600 per calendar year (family)
<ul style="list-style-type: none"> Ambulance services when medically necessary for admission to hospital OR for emergency treatment 	100% of the charge for transport if it meets the requirements.
<ul style="list-style-type: none"> Surgically implanted prostheses are detailed in the Australian Government's Department of Health & Ageing prostheses list 	100% of the Schedule Fee.

*Further information on OSHC Worldcare can be found at: www.oschworldcare.com.au

Please contact International Student Liaison and Housing Officer on campus for enquiries.
(08)9433 0579 housing@nd.edu.au

Doctors

WORLDCARE Bulk Billing Doctors

*Only some doctors 'bulk bill' make sure to ask when booking an appointment

Ellen Street Family Practice

59 Ellen Street, FREMANTLE

Phone: +61 8 9430 5001

(\$10 gap fee)

Stirling Lakes Medical Centre

1/734 Karrinyup Road, STIRLING

Phone: +61 8 9440 5112

(\$22.20 gap fee)

University of WA Medical Centre

35 Stirling Highway, CRAWLEY

Phone: +61 8 6488 2118

24 Hour Emergency Medical Centres

Fremantle Hospital

South Terrace near Alma Street, FREMANTLE

Phone: +61 8 9431 3333

Royal Perth Hospital

Wellington Street, PERTH

Phone: +61 8 9224 2244

Sir Charles Gardner Hospital

Hospital Avenue, NEDLANDS

Phone: +61 8 9346 3333

Australian Health & Medical terms:

- **Surgery:** the name of a building where a doctor works, or a process of undergoing an operation in hospital.
- **Clinic:** a building where health professionals work.
- **GP:** abbreviation for a General Practitioner (Doctor)
- **Claim form:** a form filled out and sent to your health insurer to claim a refund or money spent at a clinic or hospital
- **Pharmacy/Chemist:** a shop that sells medicine.
- **Prescription:** a piece of paper the doctor issues during your appointment, which is taken to a chemist to purchase medicine that is not available over the counter.

Students accompanied by family

Masters or PhD International Students with School-Aged Child(ren)

Dependents of postgraduate international students (Masters or PhD) may enrol your school aged child(ren) in local government public schools or non-government private schools.

A list of government schools is available from: www2.eddept.wa.edu.au/schoolprofile/home.do

A list of non-government schools is available from: www.des.wa.gov.au/pages/non_gov_lists.php

Conditions of Enrolment

- Must physically be in Perth before the enrolment process will commence.
 - You may obtain a 'placement letter' for your children before they arrive in Australia, for visa purposes, which will state your intention in enrolling your child(ren) in schooling once they arrive in Australia.
 - Once you have arrived in Australia contact the International Student Liaison and

Housing Officer (housing@nd.edu.au) to lodge the appropriate placement application.

- The placement process is completed, at the Department of Education, not the schools themselves.
- Effort is made to place your child(ren) around your living arrangement. However, due to limited spaces for overseas students, placement locations may be varied.
- If you child(ren) require 'special needs educational services' and/or English as a Second Language (ESL) international students will have to pay for the full-fee of these services.

It should be noted that the placement of your students will be as close to your permanent address, but there are no guarantees. The school allocated by the Department of Education and Training, is final and no other negotiations are accepted. There will be nominal fees for all students who are placed in government schools.

If you are wanting to enrol your child(ren) in a non-government school the international student will be responsible for the full-fees, at the discretion of the school chosen.

Undergraduate International Students with School-Aged Child(ren)

International students who are enrolled in an undergraduate degree, Postgraduate Certificate, Honours or Diploma will be responsible for the full-fees of either the government or non-government placement for their child(ren). For further information please visit Education and Training International at www.eti.wa.edu.au.

STUDYING AT NOTRE DAME

Orientation Week

Orientation Week benefits:

- Enables you to network with other international, study abroad and domestic students
- Highlights Student services and facilities
- Discusses University life
- Showcases student associations and clubs
- Will provide information from the Department of Immigration and Citizenship (DIAC), student visa information/requirements, employment services
- Overseas Student Health Cover (OSHC) information presented
- Sign-ups for academic workshops catering to computer and Notre Dame library usage, exam and assignment preparation and research presentation skills.
- Information regarding religious facilities and On/Off-campus support.

Semester One Orientation Week:

15 February – 19 February, 2010

Check www.nd.edu.au for up-to-date information regarding the Orientation Week Schedule.

Orientation week starts one week before actual classes commence. Attendance is **COMPULSORY** for all international students.

If you are going to arrive during Orientation Week and/or you won't be able to make Orientation Week please contact the International Student Liaison at +61 8 9433 0579 or housing@nd.edu.au.

Important Campus Dates

Please see 2010 Outline of Academic Year on page 26 of this booklet. For further information, please see the calendars and timetables link on the website www.nd.edu.au.

English Language Skills

Although you may have passed an English test to enter The University of Notre Dame Australia, you will need to give yourself time to develop further English language skills. Many students think their biggest problems will be associated with vocabulary and grammar. While this may be partly true, you should realise English for academic purposes is different from English for conversation. In addition, it may take time to adjust to the Australian accent.

Using English competently in a university means developing an appreciation of the topic you are studying. The subject matter of courses can use English in more specialised ways. In fact, it can be so specialised that a general dictionary will not help.

Your first year at Notre Dame will be very important in terms of learning the specialised English for each topic. Please ask the Student Life Office (ND9) for assistance at any time.

Enrolment, Timetables & Tutorials sign-ups

All the International Students' Enrolment and Tutorial Sign-ups will be arranged during the Orientation week

Timetables are posted on the University website. Usually, for each undergraduate unit there are two hours of lectures and one hour-long tutorial with a smaller group.

If there is more than one lecture or tutorial offered, you will generally need to sign up online either before semester commences (check with your School for dates) or in your first class. If you have any major clashes or questions, please notify your School as soon as possible.

For the core curriculum, sign up for tutorials as soon as possible after enrolment and ensure you have your enrolment confirmation with you.

For all other units, arrangements for tutorial sign-ups will vary between Schools - your

School will advise you in advance of the arrangements for sign-ups before the beginning of each semester. It is important to sign-up early to obtain your preferred tutorial time.

Demands of Study

Students everywhere have at least one thing in common. Being a student means a lot of hard work in your own time and at times pressure to get things done.

Don't wait until the last minute to get help.

Please see the Student Life Office pages in this booklet for a list of academic support services available to all students.

Your lecturers and tutors can also be very helpful and knowledgeable. Sometimes students feel shy about asking for help and they wait until the last days before an essay is due. Early consultation will mean effective help. Your lecturers and tutors will expect you to discuss any issues or concerns about assignments or tutorials with them.

Many academic staff will have specified 'contact times' during which students can drop in for advice on study-related matters. One way to arrange this would be to see lecturers or tutors at the end of class and ask for a convenient time to meet.

You can also telephone or email the lecturer or tutor. Contact information for staff can be found on the University of Notre Dame website at www.nd.edu.au/staffsearch.shtml.

Withdrawal from Units

If you decide to withdraw from a unit, you must complete a Change of Enrolment form

– it is not sufficient to verbally inform University staff. Change of Enrolment forms can be obtained from your School, Student Administration Office, or the University website. International students who are considering withdrawal from a unit need to be aware of the DIAC regulations for full-time enrolment in their course.

There are two important dates each semester for withdrawal from units that you need to be aware of:

Financial Penalty Date/ Main Census date:

This is the last date by which you can notify your withdrawal from a unit without financial penalty.

- 17 March 2010 for standard Semester One (2010) units
- 23 August 2010 for standard Semester Two (2010) units

AND

Academic Penalty Date:

This is the last date that you can withdraw from a unit without your academic record showing your result as a Fail grade.

- 14 May 2010 for Semester One (2010) units
- 18 October 2010 for Semester Two (2010) units

Please note that it is your responsibility to ensure that Change of Enrolment forms are received by your School prior to these deadlines.

Fees, Invoices and Fees Office

FEES OFFICE

Phone: +61 8 9433 0523

Email: fees@nd.edu.au

How your FEES are calculated

Your first invoice

The first invoice that you receive asks you to pay your first year's fees in advance. This amount is an approximation of your total fees for the first year. It is based on an average full time enrolment for your course.

The invoice also includes:

- A once-only enrolment fee (non-refundable)
- Fees for Overseas Student Health Cover (OSHC)

Your course structure

When you enrol for the first time you will have an opportunity to become more familiar with the course structure.

Invoices for the remainder of your course

When you enrol into your units for your second year and every other semester after that you will receive an invoice for that semester.

The invoices will include the following information:

1. Units you are enrolled in for that semester
2. Credit points for each unit
3. Fees for each unit
4. Census date for each unit
5. Total Fees for that semester

The fees for each unit are calculated based on the number of credit points for that unit and on the discipline area of the unit.

Because of this, depending on the units you have chosen to study each semester, your fees may vary from what you had expected to pay for each semester if you were basing your calculations only on the approximate total cost of the course.

FEE options for international students

You are required to make full payment of tuition fees prior to commencement of each semester. Payment can be made by:

- BPAY
- Cash
- Cheque
- Money order
- EFTPOS
- Internet Bank Transfer
- Bankcard / Mastercard / Visa

Further advice and assistance

Further advice on any issue related to fees should be directed to the Fees Office. If you are having difficulties arranging for the payment of your fees, it is imperative that you make an appointment with Fees Office staff to talk over your options in advance of fee deadlines.

If you have any queries regarding your fees please call the friendly staff in the Fees Office on +61 8 9433 0523 who will be very happy to answer any questions you may have.

FEES Refund Policy

1	If the University offers a place the enrolment fee is not refundable	No refund of enrolment fees
2	If the visa application is unsuccessful and the student notifies the University in writing within 14 days of refusal from the Australian Embassy or High Commission	100% of tuition fees (no administration fee will be charged)
3	If the student withdraws prior to commencement of semester	100% of tuition fees less an administration fee of A\$600
4	If the student withdraws from the course at any point from the first day of the commencement of semester until on or before the standard semester Census Date	50% of tuition fees of that semester's fees less administration fee of A\$600 and full refund of subsequent semester's fees
5	If the student withdraws from the course after the standard semester Census Date	No refund of that semester's fees and full refund of subsequent semesters fees (no administration fee will be charged)
6	In the event that the University defaults on any course offered and paid for by the student	100% refund of tuition fees within two weeks of the default date (no administration fee charged)
7	If the University withdraws an offer	100% refund of tuition fees, (and no administration fee), unless the offer has been based on incorrect information from the student, at which point the University will retain A\$600 as an administration fee
8	If the University withdraws a student from a course because the student has seriously breached International student visa conditions or University rules	No refund of that semester's fees and full refund of subsequent semesters fees (no administration fee will be charged)

STUDENT SERVICES AND FACILITIES

Student Administration

Phone: + 61 8 9433 0528

Email: studentadmin@nd.edu.au

Location: Building ND1

19 Mouat Street, FREMANTLE

The Student Administration Office has an International Officer who reports to DIAC with regard to changes of course, withdrawal from course or unsatisfactory academic progress.

Further services include:

- Withdrawal from courses, degrees
- Changes of courses, degrees
- Change of address
- SmartRider verification
- Student ID cards
- Transcripts
- Application for graduation
- VISA assistance

International Officer

Phone: + 61 8 9433 0520

Email: studentadmin@nd.edu.au

Once you are an enrolled student, you should speak with the International Officer at Student Administration, if you require assistance with academic matters, such as:

- make changes to your course
- withdrawing from units
- visa queries/compliance

Change of Address: It is a condition of your student visa that you inform Student Administration Office of any change of address and contact details within 7 days of the change. Student Administration will inform DIAC of this change on your behalf.

Student Life Office & Careers and Counselling Office

The Student Life Office and Careers and Counselling Office are dedicated to providing students with academic and social activities and support while at the University. Both offices are located in the chapel courtyard (ND9).

These offices provide the following services:

- International Student Liaison and Housing Officer
 - Accommodation
 - International Student Association
- Academic Support Program
- Careers Information
- Casual Employment
- Counselling Services
- Equity/Disability Officer
- Mentor Program
- Mature Aged Student Network
- Sports and Recreation

A brief outline of staff and services offered is below:

International Student Liaison and Housing Officer

Phone: +61 8 9433 0579

Email: housing@nd.edu.au

International Student Liaison and Housing Officer's role includes but is not limited to:

1. Providing support to students from orientation to graduation
2. Organising and answering queries about Overseas Healthcover (OSHC)
3. Helping and advising students with housing issues
4. Organising Orientation Week for International Students
5. Planning social and education events on-campus with the assistance of the International Student Association (ISA)
6. Matching mentees and mentors through the mentoring program

Accommodation

International Student Liaison & Housing Officer

Phone: +61 8 9433 0579

Email: housing@nd.edu.au

The University of Notre Dame, through the International Student Liaison and Housing Officer, provides a referral service for temporary and permanent accommodation needs. If you have any questions regarding accommodation please find information under 'Future International Students' on the Fremantle campus and/or contact the International Student Liaison and Housing Officer.

International Student Association (ISA)

Phone: +61 8 9433 0579

Email: housing@nd.edu.au

The ISA aims to promote and enhance international awareness, cooperation, cultural diversity and dialogue among students at Notre Dame as well as the surrounding communities. The ISA host many social, educational and retreat focused events throughout the year. This culminates in a student organised on-campus 'Multicultural Day'.

Please direct enquiries to housing@nd.edu.au

Join the ISA Facebook group: University of Notre Dame Australia International Student Association (ISA)

Academic Support Program

Ervina Ng

Phone: +61 8 9433 0586

Email: eng1@nd.edu.au

Academic Skills Workshops

The University runs an Academic Support Program to assist with your transition to tertiary education and we highly recommend a series of 45-minute lunchtime skills workshops which are run in both semesters. Workshops are run on the following topics:

- Using the Library Catalogue
- Oral Presentation Skills
- Using Databases (EBSCO)

- Essay Writing Skills
- What is Referencing and Why is it Important?
- Exam Prep

These will be advertised throughout the semester via the website, your lecturers and notice boards. For dates, bookings or more information, contact Student Life Office by phoning +61 8 9433 0580 or stopping by ND9

For students who need additional support with academic writing or referencing, the Student Life Office has a tutor available by appointment. To book an appointment, come in to Student Life Office, or phone +61 8 9433 0580 or e-mail eng1@nd.edu.au

Careers Information

Annie Wynne

Phone: +61 8 9433 0582

Email: awynne1@nd.edu.au

The Careers Counsellor is available by appointment to assist you with work experience opportunities, vacation jobs, and information on options and pathways available to you after you graduate. Additionally, Annie can provide support with interviewing and resume building. Call or stop by to make an appointment.

Casual Employment

Casual employment opportunities with local businesses in Fremantle and Perth are advertised on the University's online careers package "Careerhub". You can register for Careerhub through the University website at www.nd.edu.au

Counselling Service

University Counsellors: **Angela Harris, Nicky Hodgson and Pauline Rowe**

For appointments:

Phone: +61 8 9433 0580

Email: studentlife@nd.edu.au

or stop by the Student Life Office (ND9)

If you are experiencing personal problems, fully qualified Counsellors are able to assist you. The service is free of charge and confidential.

Your attendance at counselling sessions will not be divulged to academic staff unless we have your written permission to do so, and it is not noted on your student file.

You will need to make an appointment before you can meet a counsellor.

Equity/Disability Officer

Catherine Parker

Phone: +61 8 9433 0580

Email: studentlife@nd.edu.au

The Equity Officer is available for students who require special consideration due to a medical disability. If you require special consideration, please arrange an appointment as early as possible to register yourself as an equity student. This appointment can be arranged via phone, email and/or by making an appointment in the Student Life Office (ND9).

Mentor Program

Ervin Ng and Michelle Gay

Phone: +61 8 9433 0586 / 0579

Email: eng1@nd.edu.au or mgay1@nd.edu.au

The Mentor Program aims to make the transition to university more enjoyable by linking small groups of new first year students with a student mentor from the same School. Connecting with an already established student will help you to become familiar with the campus and services available to you. It will also help you to meet new people.

Mature Aged Student Network

Ervin Ng

Phone: +61 8 9433 0586

Email: eng1@nd.edu.au

The Mature Aged Student Network has been established for any student who is beginning university studies who is over 20 years old. This network has been established in order to provide a unique opportunity for students to network and support each other who may be taking a non-traditional approach to their university education. If interested contact Ervin.

Sport and Recreation

Jaime Montgomery

Phone: +61 8 9433 0588

Email: jmontgomery1@nd.edu.au

The Sports programme at Notre Dame Australia provides opportunities for all students. All sport, apart from casual sport played on-campus, is coordinated by the Sports Officer. Please contact Jaime for further information.

Student Association

Phone: +61 8 9433 0597

Website: www.nd.edu.au/freosa/publications.shtml

The Student Association is the voice of the students of Notre Dame. Every student is automatically a member of the Association and is entitled to its services and benefits. Its Mission is to serve the best interests of the student body by interacting with the University administration, organising social events, and providing support and assistance to the student body.

The Student Association is elected by the students of each School to ensure that all students are well represented.

The Student Association provides for the student body:

- representation on the University Student Affairs Committee
- publication of Quasimodo, the Notre Dame student newspaper
- support for student clubs and societies
- organisation of the annual Student Association ball and cocktail party
- on-campus social sport
- lost property service
- information on education and youth issues

Student Clubs and Societies

- Behavioural Science Student Society (PSYCHE)
- Business Society
- International Students Society (ISA)
- Notre Dame Law Students' Society (NDLSS)
- Performing Arts Association Notre Dame Australia (PAANDA)
- Physiotherapy Students Society
- Quasimodo: Quasimodo is the University's student produced newspaper.
- REEB
- The Education Society
- The Nursing Student Society
- Unitas

Nothing here that takes your fancy?

The Student Association welcomes and encourages new student clubs, societies or interest groups. Call into its office in Prindiville Hall (ND3) in Mouat Street to chat with one of your student representatives about how to start a new club or society.

Campus Ministry

University Chaplain:

Fr Gerry Conlan OMI

Phone: +61 8 9433 0551

Email: chaplain@nd.edu.au

Campus Minister:

Tom Gannon

Phone: +61 8 9433 0629

Email: tgannon@nd.edu.au

Campus Ministry supports the community life of the university.

This is made possible through a variety of practical opportunities and experiences in which you can engage. The following is a list of some of the opportunities that are currently available or being developed:

- Interaction for international and local students.
- Opportunities for reflection and prayer.

- Daily mass at 12.35pm in the Holy Spirit Chapel and a weekly Student Mass organised by students for students
- Musicians' Group for instrumentalists and vocalists.
- Sunday Mass at 6pm in the Holy Spirit Chapel. (This includes the opportunity to meet Fremantle locals and form connections and friendships.)

Non-Denominational Prayer Room

In recognition of the diversity of the Notre Dame student body, a prayer room is available for use by students of non-Christian faiths.

Pastoral Care

The provision of pastoral care and guidance at Notre Dame is based on the concept of the University as a community. All members of staff and all students share the responsibility for pastoral care. Academic and Administration staff the University are responsible for providing students with individual support as well as advice as to where and how to obtain particular assistance or information.

The Dean of each Academic School and the staff exercises a leadership role in pastoral care and ensures that students are assisted in relation to all academic matters as well as being referred to any other appropriate support.

The Chaplaincy service of the University is central to its pastoral mission and develops the prayer life and spirituality of the University. It holds particular responsibility for the well being of students by facilitating their participation in student life and providing counselling and other support services.

Broome Campus

In 1994, Notre Dame opened a campus in Broome, on the north-west coast of Western Australia.

This Campus has brought comprehensive higher education for the first time to the north-west of Australia. The campus has created an excellent learning environment with well-equipped lecture rooms, laboratories, internet access, a library with online links to the Fremantle campus and student support services. The Broome campus has a student village which provides accommodation for students.

The Broome Campus offers a selected range of certificate and diploma level courses as well as degree courses through the School of Education, Nursing and Arts and Sciences. Some Postgraduate courses are also available in Education and Aboriginal Studies. Students are encouraged to transfer between Broome and Fremantle campuses for periods of one or more semesters. Well-known for its ideal climate, breathtaking natural beauty, historic sights and plenty of outdoor adventure, experiencing University life here in Broome is an ideal chance to study in an environment that tourists from all over the world spend thousands of dollars to enjoy.

Sydney Campus

The Broadway Campus offers courses in Arts and Social Sciences, Commerce, Education, Law, Nursing and Philosophy and Theology and is an exciting centre of learning in a rapidly developing part of Sydney's.

Notre Dame's Darlinghurst Campus is situated on Oxford Street, a fifteen minute walk from the CBD and just five minutes from the stylish Paddington shopping area. Bondi Beach is 20 minutes away by public transport.

Darlinghurst Campus is proposed to become the University's health campus with students in the nursing course continuing their studies at Darlinghurst from 2008.

Both campuses will allow students to study in carefully restored heritage buildings in the heart of Sydney, with convenient access to shops, cafes, public transport and affordable student accommodation.

The Broadway Campus is just a short walk from Central Station in the hub of Sydney's learning district, affording students all of the amenities and facilities that are required for a successful and enjoyable study experience.

The University is fortunate to have access to such centrally located and beautiful sites for its campuses in Sydney and, over the coming years, will endeavor to create learning environments that are sensitive to their surrounds and assets for the wider community.

Outline of Academic Year 2010 (Fremantle and Broome)

Many courses have different dates from the main University calendar. There may also be a variation in some dates depending on your campus. Please check with your School to ensure the dates for your course are not different from the main University dates.

Many Schools and courses have different dates to the main University calendar. There may also be a variation in some dates depending on your campus. **Please check with your School to ensure the dates for your course are not different from the main University dates.**

The information contained in this calendar is provided in good faith and is derived from sources believed to be reliable and accurate. However, the University of Notre Dame Australia expressly disclaims liability which is based on a reliance on the information contained herein. The University reserves the right to make changes to these calendars at any time. Students should check this information with the relevant area before acting on its contents.

		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
		28 Dec	29 Dec	30 Dec	31 Dec	1 Jan	2 Jan	3 Jan	New Years Day (all campuses closed)
	SUMMER TERM Week 1	4 Jan	5 Jan	6 Jan	7 Jan	8 Jan	9 Jan	10 Jan	
	SUMMER TERM Week 2	11 Jan	12 Jan	13 Jan	14 Jan	15 Jan	16 Jan	17 Jan	
	SUMMER TERM Week 3	18 Jan	19 Jan	20 Jan	21 Jan	22 Jan	23 Jan	24 Jan	
	SUMMER TERM Week 4	25 Jan	26 Jan	27 Jan	28 Jan	29 Jan	30 Jan	31 Jan	Australia Day Holiday (all campuses closed)
	SUMMER TERM EXAMS	1 Feb	2 Feb	3 Feb	4 Feb	5 Feb	6 Feb	7 Feb	
	ORIENTATION WEEK	15 Feb	16 Feb	17 Feb	18 Feb	19 Feb	20 Feb	21 Feb	
Semester One	TEACHING Week 1	22 Feb	23 Feb	24 Feb	25 Feb	26 Feb	27 Feb	28 Feb	
	TEACHING Week 2	1 Mar	2 Mar	3 Mar	4 Mar	5 Mar	6 Mar	7 Mar	Labour Day WA (WA campuses open)
	TEACHING Week 3	8 Mar	9 Mar	10 Mar	11 Mar	12 Mar	13 Mar	14 Mar	
	TEACHING Week 4	15 Mar	16 Mar	17 Mar	18 Mar	19 Mar	20 Mar	21 Mar	
	TEACHING Week 5	22 Mar	23 Mar	24 Mar	25 Mar	26 Mar	27 Mar	28 Mar	
	TEACHING Week 6	29 Mar	30 Mar	31 Mar	1 Apr	2 Apr	3 Apr	4 Apr	Good Friday (all campuses closed)
	NON-TEACHING WEEK	5 Apr	6 Apr	7 Apr	8 Apr	9 Apr	10 Apr	11 Apr	Easter Monday (all campuses closed)
	TEACHING Week 7	12 Apr	13 Apr	14 Apr	15 Apr	16 Apr	17 Apr	18 Apr	
	TEACHING Week 8	19 Apr	20 Apr	21 Apr	22 Apr	23 Apr	24 Apr	25 Apr	
	TEACHING Week 9	26 Apr	27 Apr	28 Apr	29 Apr	30 Apr	1 May	2 May	Anzac Day (all campuses open – campuses closed 'in lieu' 24 December)
	TEACHING Week 10	3 May	4 May	5 May	6 May	7 May	8 May	9 May	
	TEACHING Week 11	10 May	11 May	12 May	13 May	14 May	15 May	16 May	
	TEACHING Week 12	17 May	18 May	19 May	20 May	21 May	22 May	23 May	
TEACHING Week 13	24 May	25 May	26 May	27 May	28 May	29 May	30 May		
STUDY WEEK	31 May	1 Jun	2 Jun	3 Jun	4 Jun	5 Jun	6 Jun		
SEMESTER 1 EXAMS	7 Jun*	8 Jun	9 Jun	10 Jun	11 Jun	12 Jun	13 Jun	*Foundation Day WA (WA campuses open for exams only)	
SEMESTER 1 EXAMS	14 Jun**	15 Jun	16 Jun	17 Jun	18 Jun	19 Jun	20 Jun	**Queen's Birthday NSW (Sydney campus open for exams only)	
WINTER TERM Week 1	21 Jun	22 Jun	23 Jun	24 Jun	25 Jun	26 Jun	27 Jun		
WINTER TERM Week 2	28 Jun	29 Jun	30 Jun	1 Jul	2 Jul	3 Jul	4 Jul		
WINTER TERM Week 3	5 Jul	6 Jul	7 Jul	8 Jul	9 Jul	10 Jul	11 Jul		
WINTER TERM EXAMS	12 Jul	13 Jul	14 Jul	15 Jul	16 Jul	17 Jul	18 Jul	Fremantle Campus Graduation Ceremony	
ORIENTATION WEEK	19 Jul	20 Jul	21 Jul	22 Jul	23 Jul	24 Jul	25 Jul		
Semester Two	TEACHING Week 1	26 Jul	27 Jul	28 Jul	29 Jul	30 Jul	31 Jul	1 Aug	
	TEACHING Week 2	2 Aug	3 Aug	4 Aug	5 Aug	6 Aug	7 Aug	8 Aug	Broome Campus: start of semester
	TEACHING Week 3	9 Aug	10 Aug	11 Aug	12 Aug	13 Aug	14 Aug	15 Aug	
	TEACHING Week 4	16 Aug	17 Aug	18 Aug	19 Aug	20 Aug	21 Aug	22 Aug	Broome Campus Graduation Ceremony
	TEACHING Week 5	23 Aug	24 Aug	25 Aug	26 Aug	27 Aug	28 Aug	29 Aug	
	TEACHING Week 6	30 Aug	31 Aug	1 Sep	2 Sep	3 Sep	4 Sep	5 Sep	
	TEACHING Week 7	6 Sep	7 Sep	8 Sep	9 Sep	10 Sep	11 Sep	12 Sep	
	TEACHING Week 8	13 Sep	14 Sep	15 Sep	16 Sep	17 Sep	18 Sep	19 Sep	
	TEACHING Week 9	20 Sep	21 Sep	22 Sep	23 Sep	24 Sep	25 Sep	26 Sep	
	NON-TEACHING WEEK	27 Sep	28 Sep	29 Sep	30 Sep	1 Oct	2 Oct	3 Oct	Queen's Birthday WA (WA campuses closed)
	TEACHING Week 10	4 Oct	5 Oct	6 Oct	7 Oct	8 Oct	9 Oct	10 Oct	Labour Day NSW (Sydney campus closed)
	TEACHING Week 11	11 Oct	12 Oct	13 Oct	14 Oct	15 Oct	16 Oct	17 Oct	
	TEACHING Week 12	18 Oct	19 Oct	20 Oct	21 Oct	22 Oct	23 Oct	24 Oct	
TEACHING Week 13	25 Oct	26 Oct	27 Oct	28 Oct	29 Oct	30 Oct	31 Oct		
STUDY WEEK	1 Nov	2 Nov	3 Nov	4 Nov	5 Nov	6 Nov	7 Nov	Broome campus: end of semester	
SEMESTER 2 EXAMS	8 Nov	9 Nov	10 Nov	11 Nov	12 Nov	13 Nov	14 Nov		
SEMESTER 2 EXAMS	15 Nov	16 Nov	17 Nov	18 Nov	19 Nov	20 Nov	21 Nov		
		22 Nov	23 Nov	24 Nov	25 Nov	26 Nov	27 Nov	28 Nov	
		29 Nov	30 Nov	1 Dec	2 Dec	3 Dec	4 Dec	5 Dec	
		6 Dec	7 Dec	8 Dec	9 Dec	10 Dec	11 Dec	12 Dec	Fremantle Campus Graduation Ceremonies
		13 Dec	14 Dec	15 Dec	16 Dec	17 Dec	18 Dec	19 Dec	Sydney Campus Graduation Ceremony
		20 Dec	21 Dec	22 Dec	23 Dec	24 Dec	25 Dec	26 Dec	24-28 December (all campuses closed)
		27 Dec	28 Dec	29 Dec	30 Dec	31 Dec	1 Jan	2 Jan	New Years Day (all campuses closed)

Deferred and Supplementary Exams are held in the next semester or term examination period.

Contact List

Please use the following list to find the person who can help you with any questions you may have.

Area	Person	Contact Details*
School of Arts & Science	Raelene Cully	9433 0102 (ND 32/121)
School of Business	Jas Milsom	9433 0918 (ND 42/318)
School of Education	Claire Donaldson	9433 0154 (ND 36/211)
School of Health Science	Jacqueline Creavin	9433 0208 (ND 28/107)
School of Law	Lisa Maier	9433 0728 (ND 11)
School of Nursing	Anita Zele	9433 0222 (ND 37/317)
School of Medicine	Maureen Dawson	9433 0182 (ND 39/105)
School of Theology	Camille Gatti	9433 0137 (ND40/202)
International Student Association	Student Life Office	9433 0579 (ND9)
Student Association		9433 0587 (ND3 Prindiville Hall)
Admissions Office	Maki Shirahama	9433 0697 (ND23/113)
Bookshop	Co-op Bookshop	9335 9225 47 Henry Street, FREMANTLE
Change of Address	Student Administration	9433 0791 (ND 1)
Clubs	Student Life Office	9433 0580 (ND 9)
Computing	Library help desk	9433 0706
Examinations (University)	Student Administration	9433 0528 (ND 1)
Graduation	Student Administration	9433 0526 (ND 1)
Grievances	Student Administration Vicki Rossi	9433 0527 (ND 1)
First Aid	See above/each School can help	
Accommodation	Student Life Office	9433 0579 (ND 9)
Student ID Cards	Student Administration	9433 0520 (ND 1)
Campus Ministry	Tom Gannon	9443 0551/629 University Chapel or Student Life Office ND9
OSHC Worldcare	Student Life Office	9433 0579 (ND 9)
Visa	Student Administration	9433 0520 (ND 1)

*ALL international calls require +61 8



Fremantle Campus Map



- P** Public Parking
- ⏏** CAT bus stop

Please note:
 Numbers on this map
 are University building
 references and are
 not street numbers.

- ND1 **Foley Hall**
- > Vice Chancellery
- > Alumni & Development Office
- > Fees Office
- > General Counsel
- > Public Relations Office
- > Staffing Office
- > Student Administration
- > University Reception
- > Bridget Faye Room
- > Classrooms
- > Foley Hall
- > Helen Lombard Room
- > Santa Maria Lecture Theatre
- ND2 **Malloy Courtyard**
- ND3 **Prindiville Hall**
- > Communications Laboratory
- > Performing Arts Centre
- > Student Association Offices
- > Student Common Room
- ND4 **Education Classroom Building**
(Under Construction)
- Staff Parking**
- ND5 **P&O Hotel**
- > Classrooms
- > Student Residence
- > Staff Flat
- ND6 **Student Recreation Hall**
- ND7 **St Teresa's Library**
- > Library Staff
- > Open Access Computers
- > Reading Rooms
- ND8 **Holy Spirit Chapel**
- ND9 **Student Life Office**
- > Campus Ministry/C Chaplain
- > Careers & Counselling Office
- ND10 **Freehills Law Lecture Hall**
- ND11 **School of Law**
- > Academic Offices
- > Lecture Rooms
- > Dean's Office

- ND12 **Port Lodge**
- > Student Residence
- > Hesburgh Room
- > University Bookshop
- ND13 **Craven Law Library**
- ND14 **School of Law**
- > Academic Offices
- > Tutorial Rooms
- ND15 **Bateman's Courtyard**
- ND16 **School of Medicine**
- > Classrooms
- ND17 **St Teresa's Library:**
- Arts & Sciences
- Business
- Education
- Philosophy & Theology
- Reference Library
- ND18 **Academic Offices**
- ND19 **School of Arts & Sciences**
- > Counselling
- > Academic Offices
- > Dean's Office
- ND20 **Staff Parking**
- ND21 **St John of God Hall**
- > General Classroom Block
- ND22 **Court House**
- > School of Law Courtroom
- > Drill Hall Courtyard
- ND23 **Admissions Office**
Prospective Students Office
Finance Office (first floor)
- ND24 **Registrar's Office**
Academic Services
- ND25 **The Drill Hall**
- > Ceremonial, Lecture & Conference Hall
- ND26 **Staff Parking**
- ND27 **Staff Parking**

- ND28 **School of Philosophy & Theology**
- > Academic Offices
- > Dean's Office
- ND29 **Staff Parking**
- ND30 **Cleopatra Hotel**
- > Student Residence
- ND31 **Physiotherapy Laboratory**
- ND32 **School of Arts & Sciences**
- > Science Laboratories
- > Academic Offices
- ND33 **IT Services**
- ND34 **School of Medicine**
- > Reception
- > Academic Offices
- > Dean's Office
- ND35 **School of Medicine**
- > Clinical Training Laboratories
- > Classrooms & Lecture Theatre
- > Academic Offices
- > Michael Quinlan Room
- > Roy & Amy Galvin Medical Library
- > Associate Dean's Office
- ND36 **His Majesty's Hotel**
- School of Education**
- > Religious Education
- > Computer Laboratories
- > Academic Offices
- > Classrooms
- > Dean's Office
- ND37 **School of Nursing**
- > Doreen McCarthy Nursing Laboratory
- > Helen Court Nursing Laboratory
- > Classrooms
- > Academic Offices
- > Dean's Office
- ND38 **School of Medicine**
- > Resource Room
- > Anatomy Laboratory
- ND39 **School of Medicine**
- > Academic Offices

- ND40 **School of Health Sciences**
- > Biomedical Science
- > Exercise Science
- > Health & Physical Education
- > Physiotherapy Academic Offices
- > Dean's Office
- ND41 **Staff Parking**
- ND42 **Fremantle Hotel**
- School of Arts & Sciences** (first floor)
- > Academic Offices
- > Dean's Office
- School of Business** (second floor)
- > Accounting & Finance
- > Management & Marketing
- > Classrooms
- > Dean's Office
- Chancellery**
- > Chancellors' Room
- > Fairweathers Bar
- > John Paul II Room
- > Michael Keating Room
- > Visiting Staff Flat
- > Carolyn Tannock Courtyard
- ND43 **School of Nursing**
- > Academic Offices
- > Classrooms
- ND44 **Academic and Enabling Support Centre**
- ND45 **Campus Services Office**
- ND46 **Health Sciences Research**
- > Institute for Health & Rehabilitation Research
- > Physiotherapy Training & Research
- > Brian Edwards Physiotherapy Sciences Laboratory
- > John Bloomfield Exercise Science Laboratory
- > Preventive Health Research Clinic
- > Lecture Theatre
- > Research Training Lecture Theatre
- > Seminar Rooms
- > Academic Offices



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

The objects of The University of Notre Dame Australia are

- a.) The provision of university education within a context of Catholic faith and values; and
- b.) the provision of an excellent standard of –
 - i) teaching, scholarship and research;
 - ii) training for the professions and
 - iii) pastoral care for its students.

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