



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

**COURSE REGULATIONS:
BACHELOR OF COMMERCE / BACHELOR OF ARTS
BACHELOR OF COMMERCE / BACHELOR OF ARTS
(HONOURS)**

COURSE CODE: 3070 AND X
(AND PREVIOUSLY 3318 AND 3066)

| | |
|-------------------------------|---------------------------------------------------------------------------------|
| Applicability: | These Course Regulations apply to all students who are enrolled in this degree. |
| Responsible Executive: | Deans |
| Responsible Office: | Schools of Business |
| Contact Officer: | Senior Administrative Officers |
| Effective Date: | 1 January 2008 |
| Modification History: | Created January 2007; Modified January 2008 |

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CHAPTER 1: INTRODUCTION AND INTERPRETATION

1.1 Introduction

These Bachelor of Commerce / Bachelor of Arts Degree Regulations apply to all students enrolled in the Bachelor of Commerce / Bachelor of Arts Degree at the University of Notre Dame Australia.

These Regulations should be read in conjunction with the General University Regulations and School of Arts & Sciences and School of Business Regulations.

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the General University Regulations.

1.3 Alterations made to Course Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Bachelor of Commerce / Bachelor of Arts degree, the amendments will automatically apply to all students enrolling for the first time in the degree in the year immediately following the adoption of the amendments.

1.4 Applicability to Campuses of the University

The Bachelor of Commerce / Bachelor of Arts degree is available on the Fremantle and Sydney Campuses only. Not all majors are available on both campuses.

CHAPTER 2: ENTRY CRITERIA

2.1 The admissions requirements set out in the General Regulations apply.

CHAPTER 3: DEGREE REQUIREMENTS

3.1 Structure

3.1.1 Required units

A minimum of 800 credit points comprising:

(i) 75 credit points from the Core Curriculum:

| | |
|-------|--------------------------|
| PH100 | Philosophy |
| TH101 | Introduction to Theology |
| ET100 | Ethics |

(ii) 200 credit points from the Foundation Program:

| | |
|-------|-----------------------------------|
| BS100 | Economics |
| BS103 | Quantitative Methods for Business |
| BS110 | Accounting |
| BS160 | Principles of Management |
| BS105 | Business Communications |
| BS230 | Business Information Technology |
| BS240 | Business Law |
| BS122 | Principles of Marketing |

(iii) Depending on the Bachelor of Commerce major choice, credit points as specified in Regulation 3.1.2.

(iv) 200 credit points from one of the Arts majors listed in 3.1.2 (J) and Appendix 2

(v) 75 credit points from other Arts units as listed in Appendix 2

(vi) 25 credit points from the internship

AL3008 Arts Internship or BS390 Business Internship

Total = 800 credit points

3.1.2 Majors

(a) Single Majors

The following majors are permitted within the Bachelor of Commerce component of the double degree. A student must choose at least one Major:

| | | |
|-------|---------------------------|------------------------|
| (i) | Accounting | (Course Structure 1.1) |
| (ii) | Finance | (Course Structure 1.2) |
| (iii) | Marketing | (Course Structure 1.3) |
| (iv) | Management | (Course Structure 1.4) |
| (v) | Human Resource Management | (Course Structure 1.5) |
| (vi) | Economics | (Course Structure 1.6) |

Not all units listed as major elective units will be necessarily available at each campus. Students should seek advice from their campus as to the availability of major elective units.

(b) Other Double Majors

- (i) Other double majors are available in accordance with the General Regulations. Any combination of majors taught in a School is available.
- (ii) Double majors will require either an overload of units or extended time beyond three years of full time study
- (iii) Double majors require the Dean's written approval

(c) Bachelor of Arts Majors

The Majors available for the Bachelor of Arts component of the double degree are as follows. A student must choose at least one Major for the Bachelor of Arts degree:

- Behavioural Science (comprises of 8 units in accordance with the General Regulations)
- Communications (comprises of 8 units in accordance with the General Regulations)
- English Literature (comprises of 8 units in accordance with the General Regulations)
- Environmental Science (comprises of 8 units in accordance with the General Regulations)
- Geography (comprises of 8 units in accordance with the General Regulations)
- Modern Greek Language (comprises of 8 units in accordance with the General Regulations)
- History (comprises of 8 units in accordance with the General Regulations)
- Italian (comprises of 8 units in accordance with the General Regulations)
- Legal Studies (comprises of 8 units in accordance with the General Regulations)
- Philosophy (comprises of 8 units in accordance with the General Regulations)
- Politics (comprises of 8 units in accordance with the General Regulations)
- Social Justice (comprises of 8 units in accordance with the General Regulations)

3.1.3 Minors

No minors are available for the Bachelor of Commerce / Bachelor of Arts degree.

3.1.4 Specialisations

No specialisations are available for the Bachelor of Commerce / Bachelor of Arts degree.

3.2 Practicum or Internship requirements

All students must undertake either AL3008 Arts Internship OR BS390 Business Internship

3.3 Approved unit substitutions

- (a) A student may not enrol in the following units, where one of the units has already been successfully completed:

| | |
|-----------------------------------------|----------------------------------------------------------------------------------------|
| BS103 Quantitative Methods for Business | RM150 Introduction to Statistical Methods OR SM210 Calculus and Applied Mathematics |
| BS203 Business Research Methods | RM100 Research Methods |
| BS110 Accounting | BS112 Accounting for Business |
| BS220 Managerial Finance | BS265 Fundamentals of Managerial Finance |

- (b) Any combination of three of the following units may be counted as one elective towards the Bachelor of Commerce degree:

| | |
|---------|-----------------------------------------|
| ICO110B | Introduction to Document Production |
| ICO110C | Introduction to Computer Graphics |
| ICO110D | Introduction to Spreadsheets and Charts |
| ICO110E | Introduction to Screen Presentation |
| ICO110F | Introduction to the Internet |
| ICO110H | Introduction to Web Design |
| ICO110J | Applications |
| ICO110M | Effective Business Presentation |

- (c) The Dean of a School may approve unit substitutions for an individual student for those units outlined in the appendices. Where a Dean exercises this power he/she will advise the Registrar and the student in writing of the approved unit substitution provided and the reason for the substitution. This advice will be kept on the student's file.

3.4 Course duration

3.4.4 Standard Duration

- (i) The standard duration of the Bachelor of Commerce / Bachelor of Arts is four years of full time study, except for the major of accounting which requires four and one half years in normal progression mode.
- (ii) Students are able to enrol in the degree on a part-time basis
- (iii) The maximum period of time within which a student is permitted to complete the Bachelor of Commerce / Bachelor of Arts degree is ten years from the date on which they were first accepted into the course by the University.

3.4.5 Accelerated Duration

An accelerated mode is only available for this course when a double major is undertaken.

- (i) The accelerated duration of the Bachelor of Commerce / Bachelor of Arts is three years of study which will be equivalent to three and a half years of full time study in standard mode
- (ii) Students are able to enrol in the accelerated model degree on a part-time basis
- (iii) The maximum period of time within which a student is permitted to complete the Bachelor of Commerce / Bachelor of Arts degree in accelerated mode is eight years from the date on which they were first accepted into the course by the University.

3.5 Graduation

A minimum of 800 credit points drawn from the approved course structure is required in order for a student to graduate with the degree Bachelor of Commerce / Bachelor of Arts.

3.6 Honours

This degree is offered as Bachelor of Commerce / Bachelor of Arts (Honours). That is, the Bachelor of Arts component of the double degree is available with Honours.

The following Regulations must be read in conjunction with the *Policy: The Award of a Degree with Honours*.

3.6.1 Admission to an Honours program

- (a) Admission to the Bachelor of Arts (Honours) is by invitation (in accordance with School procedures) and is subject to approval by the Dean of the School of Arts and Sciences.
- (b) Enrolment in the Bachelor of Arts (Honours) program on a part-time basis is permitted with the approval of the Dean of the School of Arts and Sciences.

3.6.2 Selection criteria

- (a) The following selection criteria will be used for a student being invited to enrol in an Honours program:
 - (i) To be considered for entry to the Bachelor of Arts (Honours) degree, a student must normally achieve an average of 70% or higher in the major within their degree.
 - (ii) Any student may be permitted to enrol in the Honours degree on the recommendation of the Honours Coordinator and with the approval of the Dean of the School of Arts and Sciences,
 - (iii) No student will be accepted into an honours program unless the Dean has determined that the College has the staff expertise and facilities capable of supporting the applicant.

3.6.3 Compulsory Honours coursework units

A student invited to enrol in the Honours program must

- (a) Undertake one undergraduate course unit in each semester of the student's honours program selected in consultation with the supervisor

- (b) Submit one 5000 word essay of honours-level quality in each coursework unit to the honours coordinators during or prior to Week 10 of the semester, based on a theme or topic relevant to the unit
- (c) Attend at least 85% of classes
- (d) Attend a weekly workshop series run over all semesters of a student's enrolment, and contribute to the discussion of student research progress and problems. Attendance for at least 85% of all workshops is necessary to successfully complete the Honours Program.

3.6.4 Compulsory Research component

Each student is required to:

- a) Present a seminar paper to the School of Arts and Sciences in Week 5 or 6 of the student's first semester of enrolment in the Honours program, outlining the proposed thesis research including its topic, main questions and objectives, and anticipated outcomes.
- b) Submit a research proposal and required ethics applications to the School of Arts and Sciences, prepared under the guidance of their supervisor, in Week 8 of the student's first semester of enrolment.
- c) Present a second seminar paper in Week 6 of the student's final semester, outlining the methods which were applied, the objectives and questions which were addressed and the main findings (or anticipated findings) which were determined in the student's thesis research.
- d) Submit for examination an honours-level thesis of between 18,000 and 20,000 words in Week 12 of the student's second semester (or part-time equivalent). The thesis is worth 60% of the final honours grade.

3.6.5 Examination of Research component

Examination of the Honours research component within the Bachelor of Commerce/ Bachelor of Arts (Honours) is detailed in the School of Arts and Sciences *Guideline: Examination of Honours Research Components*.

The research thesis is examined by at least two examiners, one of whom is usually external to the University.

3.6.6 Awarding Honours

Honours within the Bachelor of Arts is awarded as graded Honours.

End of Regulations

APPENDICES

APPENDIX 1

Course Structure 1.1

Enrolment Dates: Students first enrolled in 2008

Degree: Bachelor of Commerce/Bachelor of Arts

Major: Accounting

| | # Credit Points | Totals |
|-----------------------------------------------------------|-----------------|-------------|
| CORE CURRICULUM UNITS | | |
| PH100 Philosophy | 25 | |
| TH101 Introduction to Theology | 25 | |
| ET100 Ethics | 25 | 75 |
| UNITS FROM BACHELOR OF COMMERCE DEGREE | | |
| 8 Foundation Units¹ | | |
| BS100 Economics | 25 | |
| BS110 Accounting | 25 | |
| BS160 Principles of Management | 25 | |
| BS105 Business Communications | 25 | |
| BS103 Quantitative Methods for Business | 25 | |
| BS230 Business Information Technology | 25 | |
| BS240 Business Law | 25 | |
| BS122 Principles of Marketing | 25 | 200 |
| 9 Major Compulsory Units | | |
| BS210 Financial Accounting | 25 | |
| BS211 Managerial Accounting | 25 | |
| BS220 Managerial Finance | 25 | |
| BS245 Taxation | 25 | |
| BS310 Managerial Accounting & Control | 25 | |
| BS311 Accounting for Corporate Entities | 25 | |
| BS312 Accounting Theory | 25 | |
| BS313 Auditing | 25 | |
| BS340 Company Law | 25 | 225 |
| 1 Major Elective Units (25 Credit Points From) | | |
| BS201 Microeconomics | 25 | |
| BS202 Macroeconomics | 25 | |
| BS235 The Economics of Financial Crisis | 25 | 25 |
| UNITS FROM ARTS DEGREE | | |
| 8 x 25 credit point units from the Arts Major | 200 | |
| 3 x 25 credit point Arts elective units | 75 | |
| AL3008 Arts Internship OR BS390 Business Internship | 25 | 300 |
| Total Credit Points | | 825 |
| HONOURS UNITS IN ARTS DEGREE | | |
| Supervised Honours | 200 | |
| Total Credit Points | | 1025 |

¹ A * next to a foundation unit indicates that it is part of the major

Course Structure 1.2

Enrolment Dates: Students first enrolled in 2008

Degree: Bachelor of Commerce/Bachelor of Arts

Major: Finance

| | # Credit Points | Totals |
|----------------------------------------------------------------------------------|----------------------------|---------------|
| CORE CURRICULUM UNITS | | |
| PH 100 Philosophy | 25 | |
| TH101 Introduction to Theology | 25 | |
| ET100 Ethics | 25 | 75 |
| UNITS FROM BACHELOR OF COMMERCE DEGREE | | |
| 8 Foundation Units¹ | | |
| BS100 Economics | 25 | |
| BS110 Accounting | 25 | |
| BS160 Principles of Management | 25 | |
| BS105 Business Communications | 25 | |
| BS103 Quantitative Methods for Business | 25 | |
| BS230 Business Information Technology | 25 | |
| BS240 Business Law | 25 | |
| BS122 Principles of Marketing | 25 | 200 |
| 7 Major Compulsory Units | | |
| BS120 (or BS221) Principles of Finance (or Financial Markets and Instruments) | 25 | |
| BS210 Financial Accounting | 25 | |
| BS220 Managerial Finance | 25 | |
| BS245 Taxation | 25 | |
| BS320 Corporate Finance | 25 | |
| BS326 International Finance | 25 | |
| BS327 Financial Analysis & Valuation | 25 | 175 |
| 2 Major Elective Units (50 Credit Points From) | | |
| BS201 Microeconomic Theory & Policy | 25 | |
| BS202 Macroeconomic Theory & Policy | 25 | |
| BS211 Managerial Accounting | 25 | |
| BS235 The Economics of Financial Crises | 25 | |
| BS310 Managerial Accounting and Control | 25 | |
| BS3** Econometrics | 25 | |
| BS3** Advanced Economics | 25 | 50 |
| UNITS FROM ARTS DEGREE | | |
| 8 x 25 credit point units from the Arts Major | 200 | |
| 3 x 25 credit point Arts elective units | 75 | |
| AL3008 Arts Internship OR BS390 Business Internship | 25 | 300 |
| Total Credit Points | | 800 |
| HONOURS UNITS IN ARTS DEGREE | | |
| Supervised Honours | 200 | |
| Total Credit Points | | 1000 |

¹ A * next to a foundation unit indicates that it is part of the major

Course Structure 1.3

Enrolment Dates: Students first enrolled in 2008

Degree: Bachelor of Commerce/Bachelor of Arts

Major: Marketing

| | # Credit Points | Totals |
|--------------------------------------------------------|----------------------------|---------------|
| CORE CURRICULUM UNITS | | |
| PH100 Philosophy | 25 | |
| TH101 Introduction to Theology | 25 | |
| ET100 Ethics | 25 | |
| | | 75 |
| UNITS FROM BACHELOR OF COMMERCE DEGREE | | |
| 8 Foundation Units¹ | | |
| BS100 Economics | 25 | |
| BS110 Accounting | 25 | |
| BS160 Principles of Management | 25 | |
| BS105 Business Communications | 25 | |
| BS103 Quantitative Methods for Business | 25 | |
| BS230 Business Information Technology | 25 | |
| BS240 Business Law | 25 | |
| BS122 Principles of Marketing | 25 | 200 |
| 5 Major Compulsory Units | | |
| BS205 Advertising & Promotion | 25 | |
| BS251 Marketing Research | 25 | |
| BS350 Strategic Marketing | 25 | |
| BS352 Consumer Behaviour | 25 | |
| BS354 International Marketing | 25 | 125 |
| 4 Major Elective Units (100 Credit Points From) | | |
| BS200 Events Management | 25 | |
| BS218 Business to Business | 25 | |
| BS258 Public Relations | 25 | |
| BS315 E-Marketing | 25 | |
| BS359 Advanced Marketing Research | 25 | |
| BS369 Innovation & Entrepreneurship | 25 | 100 |
| UNITS FROM ARTS DEGREE | | |
| 8 x 25 credit point units from the Arts Major | 200 | |
| 3 x 25 credit point Arts elective units | 75 | |
| AL3008 Arts Internship OR BS390 Business Internship | 25 | |
| | | 300 |
| Total Credit Points | | 800 |
| HONOURS UNITS IN ARTS DEGREE | | |
| Supervised Honours | 200 | |
| Total Credit Points | | 1000 |

¹ A * next to a foundation unit indicates that it is part of the major

Course Structure 1.4

Enrolment Dates: Students first enrolled in 2008

Degree: Bachelor of Commerce/Bachelor of Arts

Major: Management

| | # Credit Points | Totals |
|--------------------------------------------------------|----------------------------|---------------|
| CORE CURRICULUM UNITS | | |
| PH 100 Philosophy | 25 | |
| TH101 Introduction to Theology | 25 | |
| ET100 Ethics | 25 | |
| | | 75 |
| UNITS FROM BACHELOR OF COMMERCE DEGREE | | |
| 8 Foundation Units¹ | | |
| BS100 Economics | 25 | |
| BS110 Accounting | 25 | |
| BS160 Principles of Management | * 25 | |
| BS105 Business Communications | * 25 | |
| BS103 Quantitative Methods for Business | 25 | |
| BS230 Business Information Technology | 25 | |
| BS240 Business Law | 25 | |
| BS122 Principles of Marketing | 25 | 200 |
| 4 Major Compulsory Units | | |
| BS121 Principles of Human Resource Management | 25 | |
| BS228 Psychology of Work | 25 | |
| BS360 Strategic Management | 25 | |
| BS375 Organisational Development | 25 | 100 |
| 5 Major Elective Units | | |
| (125 Credit Points From) | | |
| | + | |
| BS218 Business to Business | 25 | |
| BS266 Industrial Relations | 25 | |
| BS340 Company Law | 25 | |
| BS368 Change Management | 25 | |
| BS369 Innovation & Entrepreneurship | 25 | |
| BS370 Strategic Human Resource Management Policy | 25 | |
| BS374 Workplace Issues | 25 | 125 |
| UNITS FROM ARTS DEGREE | | |
| 8 x 25 credit point units from the Arts Major | 200 | |
| 3 x 25 credit point Arts elective units | 75 | |
| AL3008 Arts Internship OR BS390 Business Internship | 25 | |
| | | 300 |
| Total Credit Points | | 800 |
| HONOURS UNITS IN ARTS DEGREE | | |
| Supervised Honours | 200 | |
| Total Credit Points | | 1000 |

¹ A * next to a foundation unit indicates that it is part of the major

Course Structure 1.5

Enrolment Dates: Students first enrolled in 2008

Degree: Bachelor of Commerce/Bachelor of Arts

Major: Human Resource Management

| | # Credit Points | Totals |
|-----------------------------------------------------|--------------------------------|---------------|
| CORE CURRICULUM UNITS | | |
| PH 100 Philosophy | 25 | |
| TH101 Introduction to Theology | 25 | |
| ET100 Ethics | 25 | 75 |
| UNITS FROM BACHELOR OF COMMERCE DEGREE | | |
| 8 Foundation Units¹ | | |
| BS100 Economics | 25 | |
| BS110 Accounting | 25 | |
| BS160 Principles of Management | * 25 | |
| BS105 Business Communications | * 25 | |
| BS103 Quantitative Methods for Business | 25 | |
| BS230 Business Information Technology | 25 | |
| BS240 Business Law | 25 | |
| BS122 Principles of Marketing | 25 | 200 |
| 9 Major Compulsory Units | | |
| BS121 Principles of Human Resource Management | 25 | |
| BS228 Psychology of Work | 25 | |
| BS266 Industrial Relations | 25 | |
| BS329 Mediation & Dispute Resolution | 25 | |
| BS368 Change Management | 25 | |
| BS370 Strategic Human Resource Management | 25 | |
| BS374 Workplace Issues | 25 | |
| BS375 Organisational Development | 25 | 225 |
| CN100 Counselling Skills | 25 | |
| UNITS FROM ARTS DEGREE | | |
| 8 x 25 credit point units from the Arts Major | 200 | |
| 3 x 25 credit point Arts elective units | 75 | |
| AL3008 Arts Internship or BS390 Business Internship | 25 | 300 |
| Total Credit Points | | 800 |
| HONOURS UNITS IN ARTS DEGREE | | |
| Supervised Honours | 200 | |
| Total Credit Points | | 1000 |

¹A * next to a foundation unit indicates that it is part of the major

Course Structure 1.6

Enrolment Dates: Students first enrolled in 2008

Degree: Bachelor of Commerce/Bachelor of Arts

Major: Economics

| | # Credit Points | Totals |
|-------------------------------------------------------|----------------------------|------------------|
| CORE CURRICULUM UNITS | | |
| PH100 Philosophy | 25 | |
| TH101 Introduction to Theology | 25 | |
| ET100 Ethics | 25 | 75 |
| UNITS FROM BACHELOR OF COMMERCE DEGREE | | |
| 8 Foundation Units¹ | | |
| BS100 Economics | 25 | |
| BS110 Accounting | 25 | |
| BS160 Principles of Management | * 25 | |
| BS105 Business Communications | * 25 | |
| BS103 Quantitative Methods for Business | 25 | |
| BS230 Business Information Technology | 25 | |
| BS240 Business Law | 25 | |
| BS122 Principles of Marketing | 25 | 200 |
| 5 Major Compulsory Units | | |
| BS201 Microeconomic Theory & Policy | 25 | |
| BS202 Macroeconomic Theory & Policy | 25 | |
| BS3** Mathematics for Economics and Finance | 25 | |
| BS3** Econometrics | 25 | |
| BS3** Advanced Economics | 25 | 125 |
| 1 Major Elective Units (25 credit points from) | | |
| BS235 The Economics of Financial Crises | 25 | |
| BS3** History of Austrian Economics | 25 | |
| BS3** History of Capital Theory | 25 | 25 |
| 3 General Electives | | |
| (to be chosen by student) | 25 Each | 75 |
| UNITS FROM ARTS DEGREE | | |
| 8 x 25 credit point units from the Arts Major | 200 | |
| 3 x 25 credit point Arts elective units | 75 | |
| AL3008 Arts Internship OR BS390 Business Internship | 25 | |
| | | 300 |
| Total Credit Points | | 800 |
| HONOURS UNITS IN ARTS DEGREE | | |
| Supervised Honours | 200 | |
| Total Credit Points | | 1000 1000 |