HDR SCHOLARSHIP SCORING SYSTEM

Adopted and modified from: University of Technology Sydney and Charles Sturt University

For each scholarship applicant points are to be calculated for distribution to the Research Degrees and Scholarships Committee (RDSC) Members for their information in assisting to rank applicants. Scores are to be provided for each of the three individual broad areas to produce a total summated score (out of 40 points).

The scores and rankings (which are to be the primary but not exclusive determinant of the outcome of the scholarship applications) are to be provided to the RDSC. Selection is based on academic merit, demonstrated and potential research performance, and relevant and direct professional research-related experience. The RDSC will give preference to doctoral level studies over masters and full-time over part-time applicants. The Committee will also give preference to the University Research Focus Areas (namely, Indigenous Research, Health, Ethics, Philosophy, Theology and Catholic Education) as enumerated in Clause 2.4 of the University’s Strategic Plan 2013-2016. The Committee will consider non-scholarship holder applicants undertaking doctoral studies in their first 12 months of candidature at The University of Notre Dame Australia or at another institution.

It is the responsibility of applicants to provide a copy of their undergraduate results (grades and marks) wherever possible. If the mark is not available or is unobtainable, the result will be entered at the grade point average indicator based on the marking scale of the institution at which the degree was awarded. If the results are ungraded, applicants should provide information on the overall position in the class and/or thesis examiners’ reports if available. It is important to provide the grading system showing the range of marks or the minimum mark required for each grade and different Honours levels.

1. Academic Merit (highest award counted)

A maximum of 20 points (in total) will be awarded.

For applicants for admission to Doctoral programs:

Bachelor’s degree, First Class Honours 20 pts
Masters by Research degree (≥ 66% research component) 20 pts
Bachelor’s degree, Second Class Honours, Division 1 18 pts
Masters by Coursework degree:
- with substantial research thesis component (≥ 25% of degree) 14 pts
- with small research thesis component (< 25% of degree) 8 pts

The University of Notre Dame, Australia Effective from April 2014
For applicants for admission to Master by Research programs:

Bachelor’s degree, Second Class Honours, Division 2 10 pts
Bachelor’s degree, Pass 5 pts

2. Research Publications, Openly Competitive Prizes and Professional Achievement

A maximum of 15 points (in total) will be awarded for:

(i) Research Publications Categories and Weightings (maximum 5 points)

(Scholarly publications must contain original work or substantial original analysis and have been published or accepted for publication by a reputable publisher in the relevant field of research.)

A1 Book – Authored Research 5.0 pts
A4 Book – Revision/New Edition with substantial new research 5.0 pts
B1 Chapter in Edited Book - research 1.0 pt
C1 Journal Article – Refereed Article in a scholarly Journal 1.0 pt
D1 Major Review 1.0 pt
E1 Conference Publication – Full Written Paper – Refereed 1.0 pt
F Original Creative Works 1.0 pt
   Visual art work
   Design/Architectural work
   Textual work (e.g. novel)
   Other (e.g. public policy report)
G Live Performance of Creative Works (new works or new interpretation of existing works) 1.0 pt
   Music
   Play
   Dance
   Other
H Recorded/Rendered Creative Works (which contain a research component) 1.0 pt
   Film/Video/musical composition
Performances created for a recorded medium
Inter-arts – recorded/rendered works with researchers in other disciplines
Digital Creative Work e.g. computer software programs, 3D models, games
Website/web exhibition
I curated or produced substantial public exhibitions or events of original work
   Web-based exhibition of creative works
   Exhibition/event (including publication)
   Festival
   Other curated event
J Patent (which must contain a research component) 1.0 pt
K Registered Design 1.0 pt

For scholarly publications which the applicant has authored, please list the following information for each publication:

1) **Year of Publication**.
2) **Peer Review**: Journal articles, reviews and case studies must be peer reviewed (refereed) and recognised by the Excellence in Research for Australia exercise of the Australian Research Council. You will need to provide evidence of the peer review status of your work. The ERA Journals list can be obtained from: [http://www.arc.gov.au/era/era_2012/era_journal_list.htm](http://www.arc.gov.au/era/era_2012/era_journal_list.htm)
3) **Publication Proof**: There must be proof that the research has been published (i.e. a URL directly to the online version of the article or a copy of the front page of your published work), or proof that the research has been accepted for publication (e.g. acceptance letter from the editor showing the list of author/s of the accepted publication). For conference abstracts/papers: provide a copy of the conference program showing your name as a presenter and copy of abstract/paper if it has been published by the conference organiser (or a URL directly to these items if they are publicly available online).

*A hard copy of the publication need not be submitted with the application if a URL has been provided as publication proof.*

4) **Author/s**: Must be listed in the order that appears on the publication.
5) **Title of Article**: Name of journal article, book chapter, conference paper, or conference abstract.
6) **Title of Publication**: Name of journal, book, or conference proceedings.
7) **Volume/Issue**: The issue and volume of a journal article, or the volume and edition of a book where applicable.
8) **Page Numbers**

9) **ISSN/ISBN:** Journals have an 8 digit ISSN number, books have a 10 or 13 digit ISBN number.

10) **Publisher and Place of Publication:** The name of the publisher and place of publication.

11) **Notes:** Any other information relevant to the assessment of your published research.

(ii) **Openly Competitive Prizes or Awards (maximum 5 points)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>International competitive awards</td>
<td>2.0 pts</td>
</tr>
<tr>
<td>National competitive awards and Deans’ Awards</td>
<td>1.0 pt</td>
</tr>
<tr>
<td>High school awards and competitions, subject prizes</td>
<td>0.0 pts</td>
</tr>
</tbody>
</table>

(iii) **Professional Experience and Achievement (maximum 5 points)**

Applicants should provide evidence of research and/or professional activity as appropriate to their discipline or field of practice. The level and quality of work, the years over which it has been sustained, and the currency of relevant work is critical and may be categorised broadly as making a significant contribution (1-3), or an outstanding contribution (4-5) relative to opportunity.

Evidence may include (but is not limited to):

- the application of knowledge in original ways to problems of acknowledged importance
- new expressions of knowledge or creative insight
- disseminating knowledge to a professional or academic community
- engagement in research projects
- involvement in research commercialisation
- service on committees or panels, in relation to research/professional activity
- contributions of a scholarly kind to the affairs of a professional organisation, learned society or community group
- authorship, direction or execution of performances, productions, exhibitions, or designs appropriate to the discipline or medium concerned and not included under (i) above
- fellowship or membership of prestigious learned professional organisations by advanced study, examination and/or professional practice
- experience with collaborative projects
- participation in formulating or assessing funded research proposals
- invitations to act in an expert capacity
- editorial contributions to scholarly journals and other professional publications
- contribution to professional practice, acknowledged by appropriate peer recognition
• successful involvement in consultancy work in terms of its contribution to the advancement of knowledge and/or its applications, and of professional practice
• invitations to address scholarly or professional meetings and conferences/conventions etc.
• evidence of leadership (the ability to guide, inspire and influence others in the attainment of organisational and/or professional goals)

For relevant professional experience, please include the following information and evidence for each employment position:

1) Month and Year of Employment, full or part-time (state how many hours/days per week), casual (state how many hours per week and total duration).
2) Job title and a short description of the duties performed. To be eligible for assessment, the experience needs to be at a responsible level and/or involve direct research. Experience gained in a training situation (such as internship) may not be considered.
3) Documentary evidence of employment: such as attached letter/s from employer/s (which must be dated, signed and on the organisation’s letterhead) detailing duration, status as full or part-time or casual; level of responsibility of relevant employment; direct research experience, duty statements etc.

Simply attaching a curriculum vitae will not be sufficient for this purpose.

3. Grade Point Average

A maximum of 5 points (in total) will be awarded for the Grade Point Average calculated for the applicant’s most recent undergraduate tertiary degree qualification.

The calculation of a Grade Point Average (GPA) for all applicants will be based on the following:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Distinction (HD)</td>
<td>5.0</td>
</tr>
<tr>
<td>Distinction (D)</td>
<td>4.0</td>
</tr>
<tr>
<td>Credit (C)</td>
<td>3.0</td>
</tr>
<tr>
<td>Pass (P)</td>
<td>2.0</td>
</tr>
<tr>
<td>Conceded Pass (CP)</td>
<td>0.0</td>
</tr>
<tr>
<td>Fail (F)</td>
<td>0.0</td>
</tr>
<tr>
<td>Withdrawn Fail (WF)</td>
<td>0.0</td>
</tr>
<tr>
<td>Fail Incomplete (FN)</td>
<td>0.0</td>
</tr>
</tbody>
</table>

The maximum GPA is 5.00 and minimum is 0.00.