WITHDRAWAL FROM UNIVERSITY/ COURSE

Please use BLOCK/CAPITAL letters
Please post or hand deliver completed form to your School: (PO Box 944), Broadway, NSW, 2007

STUDENT DETAILS

This Section Must Be Completed

STUDENT ID NUMBER: [ ] [ ] [ ] [ ] [ ]

Are you an International Student? YES [ ] NO [ ]

TITLE eg. Mr/Ms/Mrs Surname/Family Name Given Names

Mobile: [ ] New? (Y/N)

COURSE NAME: ________________________________

WITHDRAWAL FROM UNIVERSITY

☐ I wish to withdraw completely from the University and do not want to re-enrol.

Please indicate the semester in which the withdrawal becomes effective: Semester: ________ Year: ________

N.B.: Withdrawal from University for the current semester will take effect from the date this form is received by your School. Please return your Student ID Card with this form.

REASON FOR WITHDRAWAL

________________________________________________________________________________________

________________________________________________________________________________________

WITHDRAWAL FROM COURSE (CONCURRENT COURSES)

I wish withdraw from the following course but maintain my enrolment at the University:

Course __________________________________________________________ (Course Code: _________)

☐ I wish to withdraw from all current units: Yes ☐ No ☐ If no, please complete a Change of Enrolment form.

N.B.: You are still liable for the fees for these units if withdrawal occurs after their Census Date(s).

You will receive a Fail grade if withdrawal occurs after the Academic Penalty Date of the unit.

☐ I wish to remain enrolled in the following course:

Course __________________________________________________________ (Course Code: _________)

SIGNATURE OF APPROVAL

Dean of School (or Delegate) — Current Course

Date: ____________

Student Signature: ________________________________ Date: ____________

Privacy Statement: The information provided in this form will be used for the purposes of, and in relation to, your potential enrolment at The University of Notre Dame Australia. Where the privacy principles apply, the University restricts access to those staff members who may need the information in the carrying out of their responsibilities in the academic and/or personal interests of the student. The University does not provide, by commercial arrangement or otherwise, the personal information of students or other stakeholders except in the following cases:

a) when authorised in writing to do so, and
b) where required or authorised by law to government and regulatory authorities; credit reporting and fraud-checking agencies; to your authorised representatives (e.g. legal representatives).